

# image of GoTalk NOW PLUS logo

# **Setting Up & Using Go Talk NOW PLUS**

**Setup**

### Creating a new Communication Book

An unlimited amount of communication books can be created! Communication books can be created only from the **First Page (Main options page)**.

1. When opening the GoTalk NOW PLUS app, if a page opens, press and hold the **home** button to enter the **First Page**.
2. Tap on the current **Communication Book title** at the bottom of the page
3. First time user’s Communication Book title **‘Default Book’**.
4. Tapthe **Plus** icon at the top left corner
5. Type a **title**
6. Press **Create**

## **Navigation**

### Player and Page Editor

* Tap **Player** to speak using the vocabulary within a communication book
* Tap **Page Editor** to get into edit mode

### Switching between Player and Page Editor

From the Home screen:

* Press **Player** to view your new book
* Press **Page Editor**  to make edits

While in Page Editor, tap the **Home** icon to return to the Home screen

While in player mode, **swipe** down with **three fingers** on the screen, or hold down the **Home** icon for 7 seconds

### Navigation Bar in Player Mode

1. Tap the Home icon to get the Home page (first page in current book)
2. Tap the **Right Arrow** icon to go forward a page
3. Tap the **Left Arrow** icon to go Back a page
4. Tap the **Arrow Looping Back** icon to return to the preview page
5. Tap the **Person Jumping** icon to Jumping icon to jump to a different page
6. Tap the Exclamation Speech Bubble icon to view Core Vocabulary Menu
7. To exit the **Player**, hold for 7 seconds or swipe down with 3 fingers

### Downloading Online Page Templates (wifi required)

1. Open the Page Editor
2. Tap the Paper Stack icon to view Manage Pages and Templates menu
3. Tap the **Plus** icon to **Add New Page**
4. Select **Pages** button and tap **plus**
5. Select Online Gallery
6. Search by typing in the drag bar to find a template to download.
7. Tap **Search** to look up a specific topic
8. Select the page to download and tap **Download**
9. Tap Add to Communication Book.

## **Customizing Pages**

### Adding a Page Label

A **Page Label** appears at the bottom of the Communication Page. By default a page number is assigned. Assign **Page Labels** to all pages to easily identify pages when creating an **Action: Jump**.

1. Tap the **label area** of the editing screen
2. Type the **title** in the text entry field
3. Tap **Set Font** to edit text size.
4. Tap **Done**

### Adding a Page Image

Page icons function as a visual aid for memory, help a person who may have difficulty reading words, enhance meaning for words, and allow for personal expression. You may need to download the GoTalk Image Library for the first use while connected to Wi-Fi.

Select the **Page** **Icon,** or tap the dotted square next to **Page Label**, to place an image by the page title

Choose one of the four image source options: **GoTalk Image** **Library** (over 4,000 images), **Internet Search, Take Photo, From Photo Library**.

### Page Layout Options

Click on the **Page Options** button to control the appearance of a Communication Page.

* Select 1, 2, 4, 9, 16, 25, or 36 to change the number of message locations (buttons) per page.

## **Customizing Vocabulary**

### Creating New Buttons

Press **Tap to add new Button to c**reate a message location to add vocabulary to a page. The new **Message Location** will have a white background, black border, and **Editing buttons** will be above and below the **Message Location** for changing appearance and features.

### Customizing a Button

GoTalk NOW PLUS offers a few methods for changing button text size and color. By default, the **Button Label** will function as **speech** if an action of the button is not edited. (Text-to-Speech default setting)

### Button Text

* To change text **Size**, drag the **slider control** along 32-200 size range.
* You can also change the text size by **pinching** or **stretching** two fingers on the text on the Message Location (button)
* Move the text by **holding** and **dragging** the text with one finger.
* To change the font, tap Button Text, then select **Font** to change the text style
* Scroll with a finger to **Set Font**
* Tap **Button Text** at the top left, to return to the Button Text tab
* To change text color, tap **Color**
* Use **Swatches** or **Picker** tab to select a color
* To **exit** the Button Text tab, click anywhere outside of that tab or tap **Button Text**

### Adding Button Images

Images can help a person who may have difficulty reading words, enhance meaning for words, and allow for personal expression on buttons.

* Tap **Add Image** button to place an image on the message location
* Choose one of the four image source options: **GoTalk Image** **Library** (over 4,000 images), **Internet Search, Take Photo, From Photo Library**.

### Editing Button Images

Multiple images can be added in Message Location.

* Pinch, stretch, fingers on the image to **enlarge,** and **reduce** its size
* Twist fingers to **rotate an image**
* **Finger-drag** the image on the Message Location to relocate the image
* Double-tap or hold down on the image to enter the **Edit Image** tab
* Edit Image settings: Crop, Delete, Bring to Front (of text), or Save to Camera Roll.
* Exit **Edit Image** tab by tapping anywhere on the screen outside the tab area.

### Button Colors

Making buttons different colors makes them more distinguishable to the device user to locate a desired message as well as symbolizes literacy skills if using a color key system like a Fitzgerald key.

* Change **Background** color by pressing the background button
* Change **Border** color by pressing the **Border** button
* Choose a color from the **swatches** or **picker** tabs
* Tap **Done**

### Button Actions

Use the **Action** button in the top left corner of the screen to add media to a Message Location. Options are to add Recorded Audio, Text-to-Speech, Jump to Page, Media Player, Video, URL.

Tap **Recorded Audio** by pressing:

* Recorded Audio. Use **Start Recording** and **Stop Recording** buttons
* To redo the recording tap **Clear Current Recording**, then **Start** and **Stop**

### Text to Speech

* Tap **Text-To-Speech,** which is the default setting for a button’s action. Without assigning an action, Button Labels will be spoken when in Player Mode. To have a different message than the Button Label select **Action** (**Action: TTS**)
* Type new message
* Tap on the **Action Button** to close the tab

### Media Player

* Tap **Media Player** to select a song(s) from iTunes song and media list.
* Song actions are: Play/Pause, Previous, Next, and Set Song
* Multiple songs can play consecutively from one button (album selected)
* Songs will continue unless another message location is selected or a message location is programmed to **Pause** media.

### Video

Tap **Video** is used to select a video from the **iPad’s camera roll** or from a **Dropbox** account. The button will function as a **video player button**.

* Tap Choose Video
* Tap video source
* Select video
* GoTalk NOW PLUS will **compress** the video
* Tap Preview

When playing a video button, tap the screen to fast forward, rewind, change volume using sliders, or press **Pause**

### URL

* Tap URL
* Type the complete URL including http:// to assign a website to a message location. It will open in the **iPad web browser** (must be connected to WiFi).
* This feature can be used to open a YouTube video to share.

### Jump to Page

* Tap **Jump To Page** will eliminate a speech option and redirect to a new page.
* Press **Change**
* Select **page** or select **Other Book** in the **Jump To Tab**. You can link communication books using **Other Books** action.
* Tap **Done**

### Changing the Voice

GoTalk NOW accesses the iOS voices.

* + - * 1. From the **Home** screen, tap **Page Editor**
        2. Tap on a **blank** or existing **button**
        3. Tap Action: TTS
        4. Tap **Voice**, then select a **Voice**
        5. Tap **Preview** to hear the voice
        6. Tap anywhere on the screen to exit **Action: TTS** menu

## **Adding Pages**

### Adding Pages

An unlimited number of pages can be created within a communication book!

* From the **Home** screen, tap **Page Editor**
* Tap the **orange** **plus** icon at the bottom right of the page to go directly to the **New Page Menu**
* Select Add Blank Button Page
* For generative spellers you can add a Keyboard page.

### After Action: Jump to page

When a button has a Recorded Audio or Text-to-Speech the button can have a second action. Options are Do Nothing, Go to Next Page, Go Back, or Jump to Specific Page.

* From **Page Editor**, select **After Action button** (After Action: None) on the top right of the screen.
* To create an action to a different page other than the page before (**Go Back**) and after it (**Go to Next Page**), select **Jump to Specific Page. Jump to Specific Page** functions as a book navigation button
* Press **Set**
* Select a page in the **Jump To tab**
* Tap on the **After Action tab** to exit those settings.
* Tap **Done**

### Add a new button page

* From the **Home** screen, tap **Page Editor**
* Tap the **Page Menu** icon
* Tap the **plus** icon
* Select Add Blank Button Page

### Use the **Page Wizard** for Quick Page setup

Quickly type the messages in a list and the wizard creates the page for you!

* From the **Home** screen, tap **Page Editor**
* Tap the **Page Menu** icon
* Tap the **plus** icon
* Select Page Wizard
* Customize the page title, image, and button text for up to 36 locations

Note: The Wizard will fill in images if Add Images From Library is set to GoTalk Image Library before typing in the button text below in the Buttons Section. If no image match was found the button will show text

## **Page Layout**

### Getting organized: Copy, Paste, Swap

Message Locations can be copied to other available buttons on a (current or different) Communication Page.

### To Copy a button:

* **Tap-Hold (Press)** down on a Message Location,
* Tap **Copy**
* **Tap-Hold** on an available button location
* Select **Paste**.

### To **Swap** buttonlocations:

**Tap**-**Hold (Press)** down on a button, press **swap**, tap a different **Message Location** to switch places.

### To **Remove** a button:

* **Tap**-**Hold** (**Press**) down on a button
* Tap **Delete** to clear the Message Location

### To **Hide** a button:

* **Tap**-**Hold** (**Press**) down on a button
* Select **Disable** to hide the button from being seen in Player mode without permanently deleting the button from **Page Editor** mode.

### Add a Scene Page

Scene Pages are used as an alternative to the grid system.

* Tap the **Pages** button
* Tap the **plus** icon
* Select Add Blank Scene Page.
* Tap **Scene Background Image** button (lower right) to add a photo to the page
* **Relocate** image by dragging finger
* **Resize** image by stretching or pinching two fingers
* **Lock Image** in place before adding hotspots (Messages and Actions) to the page: Tap **Scene Background Image** button, tap **Lock Image**
* Tap the **plus** (lower left) to Touch-sensitive hotspots
* Tap-Hold on hotspot to set an Action, After Action, Disable or Delete
* Adjust location of hotspot by **dragging** hotspot, and size by **pinching** or **stretching** fingers

UP to **25** hotspots can be added to a Scene Page

## **Backing-up Your Device**

### Backing up to DropBox

Dropbox is an online storage site service offering up to 2GB of free storage space. Use your computer to sign up and create a user account a dropbox.com. Once an account exists, download the free Dropbox app to your iPad.

* Start at the Home screen.
* Tap the book to open the list of Communication Books that are on your iPad.
* Tap the Share icon for the book to be backed up and select Back Up/Restore.
* The questions “Computer or Dropbox?” will appear. Select via Dropbox to start the backup process.
* If this is the first time using Dropbox with GoTalkNow, tap Link Dropbox Account and provide your Dropbox account information. When finished, tap Sign in and Link and repeat step 2 (future backups will not require the login information again). Then continue with step 4.
* Tap Back Up to Dropbox from the pop-up window.
* If this is the first backup to be added to your Dropbox folder, a pop-up window will appear asking you to name the backup. The existing name cam be kept or changed. Tap the Create button ton continue the backup process

# Resources

For more information on [GoTalk NOW PLUS](https://www.attainmentcompany.com/gotalk-now-plus) please visit https://www.attainmentcompany.com/gotalk-now-plus

For product support or any questions, please go to [Attainment company website](mailto:info@attainmentcompany.com)  
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For more information, or to view instructional videos for this app, visit [Attainment youtube channel](https://www.youtube.com/user/AttainmentCompany) or https://www.youtube.com/user/AttainmentCompany

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