**Traumatic Brain Injury (TBI) Advisory Board**

**Meeting Minutes**

**October 17, 2022**

1. Call to order

Chair Shinoda called to order meeting at 9:07 a.m.

## Welcome and Introductions

Chair Shinoda made introductions.

Board Members Present:

* Dr. Katie Shinoda (Chair), Mercy General Hospital
* Dr. Steven Chan, Physical Medicine and Rehabilitation (PMR) at Kaiser Permanente
* Dr. Charles Degeneffe, San Diego State University
* Todd Higgins, Disability Rights California and TBI Survivor
* Dr. Henry Huie, Santa Clara Valley Medical Center
* Eric Williams, TBI Survivor
* Randy Dinning, Long Term Care Ombudsman
* Heidi Frye, Independent Living Center of Kern County and BI Survivor
* Vincent Martinez, Santa Clara Valley Medical Center and TBI Survivor
* Theresa Woo, Department of Rehabilitation and TBI Caregiver
* Erin Johnson, TBI Survivor
* Michael Roscoe, TBI Survivor
* Kristie Warren, TBI Survivor
* Dr. Daniel Ignacio, St. Jude Brain Injury Network and TBI Survivor Co-chair

Board Members Not Present:

* Natalie Lebeck, TBI Survivor
* Lili Whittaker, TBI Caregiver
* Robert Model, Santa Clara Valley Medical Center
* Susan Hansen, San Diego Brain Injury Foundation (former) and TBI Caregiver
* Phillip Subia, TBI Survivor

## Department of Rehabilitation (DOR) Staff Present:

* Megan Sampson, Independent Living and Assistive Technology Section (ILATS) Chief and TBI Survivor
* Tanya Thee, TBI Program Administrator
* Brandi Bluel, TBI Program Administrator
* Angela Stevens, TBI Program Administrator
* William Blalock, Assistant to the ILATS Chief

## Members of Public (video/phone):

* Jason Levy, TBI Survivor
* Dan Clark, Community Advocate
* Heather, TBI Survivor
* Georgina Alvarez, California Central Coast for Independent Living
* Nicole Turpin, Resources for independence Central Valley
* Roslyn Knox, San Diego Brain Injury Foundation
* Sarah Harris, Resources for independence Central Valley and TBI Survivor
* Judith Cabrera, California Central Coast for Independent Living
* Julie Martinez, Department of Rehabilitation

## **Housekeeping**

Grant Administrator Bluel reviewed housekeeping items.

## **Public Comment**

No public comment.

## Subcommittee Reports (Updates, Goals and Timelines)

**Public Policy and Funding Committee (PPFC):**

Brandi Bluel shared updates for the committee.

Started developing a logic model to determine the committee direction and focus

* + Determine problem statements
    - Expansion to 12 TBI sites is currently limited by HCBS federal funding (fully funds 6 TBI contracts and augments the 6 TBI Grants funded by the state) end-date of 1/31/24. TBI Grants (state funding) are scheduled to end June 30 2024, with a possible 1 or 2 year extension.
    - What are sustainable funding sources and how do we connect the data to funding?
    - What is the amount of funding needed to run a great TBI Program? Include a conceptual model guided by data (consider waiver type services, ADHC, residential programs, behavioral management, population of TBI survivors).
  + Develop goal statements
    - Identify funding sources to create a funding proposal model so there is no lapse in services for the current 12 TBI sites.
    - Develop a TBI Site structure including staff training, service provision requirements, certification, addressing cultural and language barriers.
    - Provide DOR with a specific recommendation for TBI program/competency.

Board Comments - None

Public Comments - None

**Data Analytics Committee (DAC):**

Brandi Bluel shared updates for the committee.

Started developing a logic model to determine the committee direction and focus

* + Determine problem statements
    - Conducting only one needs assessment fails to capture the changing and current nature of TBI related needs in CA.
    - There is a lack of understanding of the needs of specific populations of persons with TBI and the needs assessment should better capture these needs to inform the service system.
    - Due to the limited use of registry demographic data, this has limited the scope of the needs assessment process.
  + Develop goal statements
    - We will implement a process to conduct a needs assessment every two years.
    - Identify the specific populations that we currently lack data on to include them in future needs assessments.
    - The needs assessment will be strengthened by utilizing data from the registry.

Board Comments – Chuck stressed the importance of developing a needs assessment process early as it is time intensive and complex.

Public Comments - None

**Education and Public Outreach Committee (EPOC):**

Brandi Bluel shared updates for the committee.

Started developing a logic model to determine the committee direction and focus

* Determine problem statement
  + There is a lack of educational materials to distribute to survivors and organizations that currently or may intersect with the TBI community.
  + The existing educational resources are disparate, disconnected and challenging to disseminate to the appropriate stakeholders.
  + Resources are not linguistically or culturally accessible.

**Survivor:**

Lead Kristie Warren shared updates for the Survivor committee.

* Finalized a tri-fold developed for TBI survivors and hope to distribute statewide to survivors, domestic abuse and homeless shelters.
* Will begin discussions on how to gain Legislature support to provide more funding for TBI programs.

Board Comments - None

Public Comments – Dan Clark wanted to know the focus of the tri-fold – information and various associations to obtain help. Information for the medical field in brain injury support. Self-care ideas and what to expect physically and emotionally. TBI symptoms and specific services available.

1. **NASHIA SEED Summit Overview**

Dr. Katie Shinoda and Megan Sampson provided an overview of the NASHIA SEED Summit they attended in September.

SEED stands for:

Strengthen State Systems

Enhance Infrastructure

Engage Existing or New Partners

Develop Programs

Resources, facilitation and strategies for effectively measuring outcomes

The summit was targeted at State Departments and Advisory Boards in building services specific to TBI.

Topics included:

Building strong and diverse advisory boards

Strategic planning and state plan development

Developing goals, strategies and objectives

Each Board member also shared their personal “why” for being on the TBI Advisory Board.

Board Comments - None

Public Comments - None

## ACL Grant Activities

Brandi Bluel shared updates for the ACL TBI grant

Reminder of SPP 2021 Objectives:

* Expand the TBI Advisory Board to include a TBI Survivor Committee – already been accomplished.
* Provide culturally competent resources to entities that intersect with homeless and domestic violence populations.
* Identify options for long term funding.
* Utilize the TBI Needs Assessment and Registry to inform policy, education, and training statewide.

Grant outcomes:

* Establish and promote plain language materials about TBI for public education through the TBI Survivor Committee.
* Expands systems to support early identification, intervention, resource facilitation, and coordination for people with TBI.
* Identify sustainable funding mechanisms to support locally based TBI services.
* Create data informed education and training leading to expanded services and supports for TBI survivors.

Expected materials:

* Education and training materials for medical, rehabilitation, and community support professionals about the needs of TBI survivors and their families.
* A funding model proposal for TBI survivors to receive locally based services through the Department’s TBI sites.
* Culturally competent and evidence-based policies, education, and training informed by data gathered in the Needs Assessment and Registry.

The final report for the SPP 2018 grant will be submitted by 10/30/22 and will highlight the work the committees completed such as the TBI State Plan, the Needs Assessment Survey and the collection of TBI data.

The second semi-annual report for the SPP 2021 grant was submitted and highlighted the development of the Survivor committee the three new Board sub-committees.

Board Comments: None

Public Comments: None

1. **Board Internal Business**

Tanya Thee provided an update on board internal business.

Tanya Thee asked for motion to approve the July 2022 meeting minutes.

The approval of the meeting minutes for July 18, 2022 were motioned by Todd Higgins and second Theresa Woo with a correction made on page 3 regarding ‘not’ accessible information. July meeting minutes were approved by members Degeneffe, Hansen, Huie, Ignacio, Shinoda, Chan, Higgins, Dinning, Martinez, Woo, Johnson, Roscoe, Warren and Williams.

Tanya Thee asked for motion to approve the 2023 meeting dates.

The approval of the 2023 meeting dates of the third Monday of January, April, July and October, were motioned by Kristie Warren and second Dr. Katie Shinoda. 2023 meeting dates were approved by members Degeneffe, Hansen, Huie, Ignacio, Shinoda, Chan, Higgins, Dinning, Martinez, Woo, Johnson, Roscoe, Warren and Williams.

\*January 2023 meeting will be moved to January 23,2023.

Randy Dinning has moved from the DAC to the EPOC.

The PPFC is looking for another member, Michael Roscoe volunteered if needed.

Board Comments: None

Public Comments: None

1. **PHWF and HCBS Updates**

Tanya Thee and Brandi Bluel provided updates on the Public Health Workforce and Home and Community-Based Services Funding

Home and Community Based Services (HCBS) Funding

* HCBS Spending Plan Fund application for $5M was approved in January. Purpose is to increase services in unserved/underserved areas by providing additional funding to existing sites and provide funding to six new sites.
* All contracts have been executed and programs are submitting invoices.
* All expenses must be incurred by January 31, 2024.

Supplemental Public Health Workforce Funding (PHWF)

* The six grantee sites will hire a TBI survivor to assist with responding to the COVID pandemic.
* Funding will be provided via a negotiated contract.
* $73,350 available for all sites ($12,225.00 each)
* A request was emailed to the sites last week to determine who will be participating.
* A Scope of Work will be sent to the sites soon.
* Anticipated effective date will be January 1, 2023.

Board Comments: None

Public Comments: None

1. **California Association for Traumatic Brain Injury (CATBI) Updates**

Dr. Katie Shinoda provided an update of the CATBI meetings.

New sites are getting coordinated and up to speed with sharing of information and resources.

There are concerns of the grant application and award process due to delays and frequency.

Jack Light from St. Jude has agreed to be a delegated representative to work with the Advisory Board.

Board Comments:

Dr. Daniel Ignacio recommends revising or removing the grant timeframe in SB398 which is the frequency of the TBI grant awards.

Dr. Katie Shinoda would like DOR to consider a review or certification process for funded sites.

Public Comments: None

## DOR Updates

Megan Sampson provided updates on the DOR.

Status of ILATS Staffing

* Brandi Bluel is leaving DOR to become the new Executive Director at Resources for Independent Living, her last day is October 19, 2022
* TBI AGPA (Brandi Bluel) – preparing to post announcement
* Angela Stevens – TBI AGPA (new staff)
* Scott Schmidt – IL SSA/AGPA (Phi Phi Phan)
* Michael Lee – CPUC SSA (new staff)
* AT AGPA (Karl Ortega) – currently interviewing
* IL SSM I (Jocelyne O’Toole) – currently interviewing
* ILATS OT (George Moultrie) – reviewing applications
* Kritika Devi – ILCAD AGPA (new staff)

ILATS Program Updates

* Independent Living - New fiscal year just started for IL
* Assistive Technology – Solicitations for new grants this year
* Systems Change - Solicitations for new grants this year
* Voice Options – Served 1340 consumers so far this year
  + Targeted outreach to find consumers in Alpine, Amador, Calaveras, El Dorado, Lake, Mariposa, Mendocino, Placer, Stanislaus and Tuolumne

The U.S. Senate passed H.R. 2992, the “Traumatic Brain Injury (TBI) and Post-Traumatic Stress Disorder (PTSD) Law Enforcement Training Act,” by unanimous consent and the bill is now headed to President Joe Biden for his signature. The legislation authorizes $270 million over five years to reauthorize the Justice and Mental Health Collaboration Program (JMHCP), and funds a new police training program to help law enforcement and first responders better recognize and respond to people suffering from TBI and PTSD.

Board Comments: None

Public Comments: None

## Money Follows the Person Presentation

Nichole Kessel and Marion Rinkel provided a presentation on the Money Follows the Person (MFP) Rebalancing Demonstration from the Centers for Medicaid and Medicare Services (CMS) which in implemented in California through the California Community Transitions (CCT) Program. Outreach is delegated to local community organizations. Funding is available through 2027 but has but yet been made permanent.

## NASHIA Conference Overview

Attendees of the NASHIA annual conference provided a brief overview of the conference.

Board Comments: None

Public Comments: None

## Next Board Meeting

* January 23, 2023
* New grantee presentations
* Education, Advocacy, and lobbying definitions
* Welfare and Institutions Code background
  + Can we make changes to 18 and over?
* Survivor stories
* Budget Change Process

Public Comments: None

1. **Action Items**

* Send out meeting minutes and activity tracker by COB 10/21/22
* Send out the TBI & PTSD Law Enforcement Training Act by 10/17/22
* Calendar the 2023 Board meetings by 10/21/22
* Follow-up on new PPFC member by 10/21/22
* Send out BISC tri-fold by 10/21/22
* Send out the MFP presentation by 10/21/22

Upcoming Committee Meetings are on November 8, 2022

**14. Public Comment**

None

**15. Adjournment**

Motion to adjourn/second members Higgins/Shinoda at 2:45 p.m.