

1. Student Verification

DOR Student Services through the Department of Rehabilitation (DOR) help students prepare for work by exploring options, getting ready for work, and creating careers.

The DOR has confirmed that you, _____, are a student who can participate in DOR Student Services.

Your DOR Participant ID is: _____.

2. Description of Expected Activities

Your expected activities in the Student Services Plan include, but are not limited to, the services and activities described below. These are based on our discussion on _____ about your needs and the choices available.

<input type="checkbox"/> Job Exploration Counseling	DOR or Chosen Provider	Estimated Start Date
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> Work-Based Learning Experiences	DOR or Chosen Provider	Estimated Start Date
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> Postsecondary Enrollment Counseling	DOR or Chosen Provider	Estimated Start Date
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> Workplace Readiness Training	DOR or Chosen Provider	Estimated Start Date
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> Instruction in Self-Advocacy	DOR or Chosen Provider	Estimated Start Date
_____	_____	_____
_____	_____	_____

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3. Student Services Plan

The Student Services Plan is a universal plan for students offered by DOR. The goal is for you to participate in services that help you explore and prepare for employment, to assist you in achieving workplace success and financial independence after completing your education.

The Student Services Plan has five services included. Each of the five DOR Student Services may include a variety of activities that allow you to explore your career options, gain work experience, and develop other foundational skills that will support you in being successful at work and in life.

The specific activities you participate in will depend on your needs, interests, and the choices available in your area. As you continue to participate, your needs and interests may change. Just stay in communication with your DOR team: you can add or change your expected activities to any within the five services in the Student Services Plan.

4. Acknowledgements**Discontinuation of Services**

This agreement will be effective until any of the following occurs:

- 1) You have completed all the activities listed.
- 2) You are 22 or older or no longer enrolled in school (does not apply to summer break).
- 3) You stop participating in DOR Student Services.

Student Responsibilities

You are responsible to:

- Provide information requested by DOR.
- Notify the DOR if you change schools or are no longer enrolled in school.
- Promptly return any equipment or aids loaned by the DOR.

Working with DOR

To get the best experience and the most benefit, we recommend that you:

- Respond to communications from DOR.
- Fully participate in your Student Services meetings and activities.

Questions or Concerns

If you have any questions regarding this agreement, you may:

- Talk with a DOR staff member
- Talk with a DOR supervisor
- Take any actions listed on the DR 1000 RIGHTS AND REMEDIES form

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5. Ticket to Work (Applies only to SSI / Title II Disability Benefits Recipients)

If you are a Supplemental Security Income (SSI) or Title II disability beneficiary, and you are age 18 or older:

- Your DOR Counselor will provide you with the Beneficiary Fact Sheet on the Ticket to Work Program. If it is available, your Ticket will be placed “in-use” with DOR.
- So long as your Ticket is in-use with DOR and you meet Social Security Administration's (SSA) Timely Progress benchmarks, SSA will suspend your medical Continuing Disability Reviews (CDRs).
- If you were initially referred to DOR by an Employment Network (EN), your Counselor will refer you back to that EN at the end of your Student Services Plan.
- You have the option to assign your Ticket to an approved EN of your choice for follow-up, retention, and additional support services when your Student Services Plan has ended.

6. Pre-Employment Transition Services

The Workforce Innovation and Opportunity Act (WIOA) emphasizes the provision of services to students and youth with disabilities to ensure that they have meaningful opportunities to receive the services, including training and other supports, they need to achieve employment outcomes in competitive integrated employment (81 Fed. Reg. 55630, 55631). In support of this, it requires vocational rehabilitation agencies to provide pre-employment transition services and to serve potentially eligible students.

The Student Services Plan consists of pre-employment transition services provided to potentially eligible students, consistent with 34 CFR 361.48(a) and the VR Portion of the Unified State Plan. Pre-employment transition services are designed to promote the successful transition of students from school to post-school activities, resulting in competitive integrated employment, economic self-sufficiency, and independence. These services assist students to explore and prepare for employment through experiences and foundational skills development that increase the likelihood of employment and substantial gainful activity.

The Student Services Plan is part of a continuum of DOR services and is available to potentially eligible students, who are defined as students with disabilities, ages 16 through 21, who have not yet applied or been found eligible for the vocational rehabilitation program.