**EVALUATOR INVITATION**

**Traumatic Brain Injury Grant IL-24-04-01**

The Department of Rehabilitation (DOR) cordially invites you to apply to become an evaluator for our 2024-2027 Traumatic Brain Injury (TBI) Request for Application (RFA) process. The RFA is available at <https://dor.ca.gov/Home/ContractGrantSolicitations>.

To become an evaluator, applicants must possess knowledge and experience relevant to the RFA including one or more of the following:

* Subject matter expertise regarding TBI, TBI programs, person-centered programs, concussions, neuropsychology, epileptology, or disability history and identity.
* Lived experience as a TBI survivor, or as family or support for a TBI survivor.
* Subject matter expertise in TBI vocational rehabilitation, disability rights advocacy, assistive technology, brain injury, or closely related programs.
* Senior leadership experience in non-profit and/or public sector administration.
* Previous experience with Request for Information (RFI), Request for Application (RFA), or Request for Proposal (RFP) processes.
* Familiarity with administration of public funds for program service delivery.

Before applying, please ensure the following statements are true:

“I meet at least one of the criteria listed above.”

“I can commit to making myself available from May 10, 2024, through May 24, 2024 for orientation, evaluation, and debriefing of the applications.”

“I have no known conflict, bias, or incompatible activities with becoming an evaluator for this Traumatic Brain Injury Program Grant.”

To apply, please send an email to [Grants@dor.ca.gov](mailto:Grants@dor.ca.gov) with your name, email address, contact number, and a bio that addresses the criteria listed above by **5pm PT Fri****day, April 26, 2024**. Please include **“RFA IL-24-04-01 Evaluator Application”** in the subject line. The bio must clearly describe your knowledge and experience for the relevant criterion listed above.

Your time and support are appreciated. We look forward to receiving your response.