The logo of CalDOR Payment Card

**Quick Reference Guide**

1. Log in to your CalDOR Payment Card account by visiting the Participant Portal:[caldorpaymentcard.lh1ondemand.com](https://caldorpaymentcard.lh1ondemand.com/Login.aspx?ReturnUrl=%2f)
2. View your Plan Services with authorized goods and/or services and available funds
3. Upload and view any required receipts
4. Access Tools & Support for payment card questions and notifications

* Check out the DOR CalDOR Payment Card website for additional resources: [www.dor.ca.gov](http://www.dor.ca.gov)
* All refunded amounts from returns and

exchanges will be loaded back onto the card. Notify your DOR VR Services Delivery Team if you need any changes to the original authorized goods and services approved by your DOR Counselor for your employment plan.

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**Quick Reference Guide**

* **Important:** Please upload your required receipts as soon as possible that lists all items purchased with the payment card.
* **Important:** Only specific items and/or services authorized by your Counselor may be purchased with the payment card.
* **Important:** Unauthorized purchases may result in your transaction being declined and your card may be inactivated.
* Lost/Stolen Card: Call the CalDOR Payment Card Services Center at   
  1-833-654-3078 to report within 24 hours
* Call your DOR VR Services Delivery Team with any questions or concerns regarding your VR authorized goods and/or services.

[District Office Name] [Phone Number]