# **Traumatic Brain Injury (TBI) Advisory Board Meeting**

# **Meeting Minutes**

**Monday, October 21, 2024**

**Meeting called by:** Katie Shinoda, Vice-Chair

1. **Call to Order**

Meeting called to order by Katie Shinoda, Vice-Chair, at 9:16 a.m.

## **Welcome and Introductions**

Katie Shinoda, Vice-Chair, made introductions.

Board Members Present:

* Erin Johnson, TBI Survivor
* Randy Dinning, Long Term Care Ombudsman
* Dr. Daniel Ignacio, St. Jude Brain Injury Network (Virtual)
* Dr. Katie Shinoda (Vice-Chair), Mercy General
* Dr. Henry Huie, Santa Clara Valley Medical Center (Virtual)
* Dr. Steve Chan, Physical Medicine and Rehabilitation (PMR) at Kaiser Permanente
* Vince Martinez, Santa Clara Valley Medical Center and TBI Survivor
* Kristie Warren, TBI survivor
* Heidi Frye, Independent Living Center of Kern County and Brain Injury Survivor (Virtual)
* Theresa Woo, (Chair) Department of Rehabilitation and TBI Caregiver
* Todd Higgins, Disability Rights California and TBI Survivor
* Dan Clark, Community Advocate
* Ryan Johnson, TBI Survivor
* Dr. Vivian Harvey, Educator and TBI Survivor
* Esther Stauffer, Native American Health Center
* Michael Roscoe, TBI Survivor

Board members not present:

Members of the Public:

* Brenda Plechaty, Traumatic Injury Caregivers Support Group
* Lily Zepeda, Brain Injury Center of Ventura County (Virtual)
* Alex Banducci, FREED (Virtual)
* Beverly Morrow, FREED(Virtual)
* Annie Mikal-Heine, FREED (Virtual)
* Danielle Steagall, DRAIL (Virtual)
* Carolynn Spezza (Virtual)
* Berta Flowers (Virtual)

Department of Rehabilitation Staff:

* Matthew Berube, TBI Program Administrator
* Tanya Thee, TBI Program Administrator
* Regina Cademarti, Chief of Independent Living & Assistive Technology

## **Housekeeping**

Matt Berube, DOR TBI Grant Administrator reviewed housekeeping items.

## **Public Comment**

Katie Shinoda, Vice-Chair, asked for public comments.

Public Comment: None.

## **TBI Advisory Board Meeting Minutes Approval**

Katie Shinoda, Vice-Chair, asked for comments regarding the July 15, 2024 TBI Board Meeting.

**Board Comments** – None

**Public Comments** – None

Kristie Warren motioned to approve the minutes. Dan Clark seconded the motion. Mathew Berube called for a Board vote. Shinoda, Ignacio, Ryan Johnson, Erin Johnson, Dinning, Huie, Chan, Harvey, Martinez, Warren, Frye, Higgins, Stauffer, and Clark voted to approve. Motion passed and minutes are approved.

1. **Board Member Updates**

Four new members have joined the Board:

* Dan Clark
* Esther Stauffer
* Dr. Vivian Harvey
* Ryan Johnson

Matt asked the Board members to submit all receipts for travel for the Board meeting as soon as possible so he can process the reimbursement forms.

Board Comments – None

Public Comments – None

## **Subcommittee Reports**

The following subcommittee committees reported on their individual projects and progress.

* Brain Injury Survivor Committee (BISC)

Kristie Warren (Lead) and Erin Johnson (Co-Lead) reported on projects including TBI brochure.

**Board Comments** – Dan Clark asked about the next printing of brochures and the procedure for tracking them. Steven Chan commented on the need for a good digital version of the brochure. Todd Higgins asked about recruitment and attendance.

**Public Comments** – Berta Flowers asked about how to share the TBI Advisory Board calendar invitations with other people and organizations.

* Education and Public Outreach Committee (EPOC)

Randy Dinning (Lead) reported on resource directory and TBI Basics presentation. Current members include Randy Dinning, Dr. Henry Huie, Vincent Martinez, Heidi Frye, Dr. Steven Chan, Dr. Vivian Harvey, and Theresa Woo.

**Board Comments** – None

**Public Comments** – None

* Public Policy and Funding Committee (FPPC)

Kristie Warren (Lead) reported on current recommendations and projects including Medicaid Administrative Training. Current members include Michael Roscoe, Eric Williams, Katie Shinoda, and Erin Johnson.

**Board Comments** – None

**Public Comments** – None

## **Presentation**

## Kim Dee (Regional Director Business Development/ Clinical Evaluator) gave a presentation on Neurorestorative’s subacute and post-acute rehabilitation services for Brain Injury Survivors.

**Board Comments** – None

**Public Comments** – None

## **Department of Rehabilitation Updates**

Regina Cademarti details updates from the DOR, including changes to personnel, the TBI program, the Home-Based Community Services program, the Public Health Workforce program, and the Requests for Proposals for the new funding for California TBI providers sites.

* **DOR TBI Program Staff & Roles**

DOR TBI Program Staff & Roles

Tanya Thee, Grant Administrator: Administers the TBI Grants and Contracts

Matt Berube, Associate Governmental Program Analyst: Supports the work of the TBI Advisory Board

Regina Cademarti, Staff Services Manager II: Provides oversight the Independent Living Section, including the TBI program.

* National Disability Employment Awareness Month

Federal Office of Disability Employment Policy

Recognizes the contributions of people with disabilities to the workplace.

DOR holding district events and utilizing Social Media

Fi$Cal Transition to statewide procurement system

Effects all agreements and accounting processes

Artificial Intelligence

DOR provided Senior Management access to ChatGPT for business use.

**TBI State Partnership Program (SPP) Federal Grant**

TBI State Partnership Program (SPP) Federal Grant

Background:

Expands the work of the TBI Advisory Board, Committees, and Program staff. The goal is to improve the delivery and quality of person-centered services available to TBI survivors, their families, and caregivers by fostering partnerships, providing public education about TBI, and informing culturally competent policies statewide.

Funder Administration for Community Living

Time Period

August 1, 2021 – July 31, 2026

Amount

$200,178 per year or $1,000,890 for five years

**TBI State Partnership Program (SPP) Federal Grant**

TBI State Partnership Program (SPP) Federal Grant

Reporting: Biannual Narrative Report

February 1 – July 31: Due August 30, 2024- Submitted and Approved

November 30: Annual: Financial Reporting Due

August 1 – January 31: Due March 1, 2025

Unobligated Funds: Total $138,884 to be used for TBI State Partnership Program Activities

8/1/2021-7/31/2022: $68,926 unobligated balance

8/1/2022-7/31/2023: $69,958 unobligated balance

8/1/2023-7/31/2024: Any unobligated balance will be known on 11/30/24

Update: Meeting with Contracts on going out to bid for the Needs Assessment Contractor.

**HCBS Contracts – Part I**

HCBS Contracts – Part I

Background

Through funding from the American Rescue Plan Act and Department of Health Care Services, DOR expanded its TBI program to serve unserved and underserved populations through a network of services and supports for individuals with TBI, their families, and caregivers through June 2024.

Contract Award Amount

DOR received $4.7 million dollars in funding – contract amount varied for all programs. Range from $174,050 - $762,696

Time Period

April 1, 2022 to September 30, 2024

**HCBS Contracts – Part II**

HCBS Contracts – Part II

Update

Agreements. All contracts ended.

Invoicing. Providers submitted final invoices 100% spent.

Complete closeout activities

**TBI State-Funded Grants – Part I**

TBI State-Funded Grants – Part I

Background

State General Fund used to sustain network of up to 12 community service providers.

TBI sites provide supportive living, community reintegration, vocational supportive services, information and referral and public and professional education to individuals with TBI.

Time Period

7 providers starting October 1, 2024 – June 30, 2027

Intent to award 5 providers to start December 1, 2024 – June 30, 2027

**TBI State-Funded Grants – Part II**

TBI State-Funded Grants – Part II

Grant Award Amount

October 1, 2024 Grants. Total amount per grant: $825,000

$225,000 for the partial year of Oct. 1, 2024, through Jun. 30, 2025

$300,000 for July 1, 2025, through June 30, 2026

$300,000 for July 1, 2026, through June 30, 2027

Grantees

Brain Injury Center of Ventura County primarily serving Ventura County.

Dignity Health DBS Mercy General Hospital primarily serving Sacramento County.

Disability Resources Agency for Independent Living (DRAIL) primarily serving Stanislaus County.

FREED primarily serving Nevada County.

Jodi House Brain Injury Support Center primarily serving Santa Barbara County.

Rolling Start, Inc. primarily serving San Bernardino County.

St. Jude Hospital primarily serving Orange County.

**TBI State-Funded Grants – Part III**

TBI State-Funded Grants – Part III

Intent to Award - Grant Award Amount

December 1, 2024 Grants. Total: $775,000

$175,000 for the partial year of Dec. 1, 2024, through Jun. 30, 2025

$300,000 for July 1, 2025, through June 30, 2026

$300,000 for July 1, 2026, through June 30, 2027

Grantees

Central Coast Center for Independent Living primarily serving Monterey County.

Community Resources for Independent Living primarily serving Alameda County.

Disability Action Center primarily serving Butte County.

Southern California Resource Services for Independent Living primarily serving Los Angeles County.

San Diego Brain Injury Foundation primarily serving San Diego County.

**Public Health Workforce Service Contracts – Part I**

Public Health Workforce Service Contracts – Part I

Background:

In accordance with the Expanding the Public Health Workforce (EPHW) Spending Plan funding and the American Rescue Plan Act of 2021, (ARPA) the DOR distributed funding to four TBI service grantees via service contracts.

Funding provides work experience including peer support to individuals with TBI.

Time Period

July 1, 2023 – September 30, 2024

Award Amount

$18,337.00 each. One time funding

**Public Health Workforce Service Contracts – Part II**

Public Health Workforce Service Contracts – Part II

Update

Contracts have ended.

Reporting is required to the Administration for Community Living – Due October30, 2024.

**Reporting – Part I**

Reporting – Part I

CATBI Packets

Background: This is data on the consumer and their progress completed at intake, six months, 12 months,18 months, and annually afterwards.This is completed by the CATBI sites and emailed to the DOR.

Update

7 TBI sites awarded on October 2024 were provided reporting links

Reporting links were hosted on St. Jude's website. DOR will need to copy these to host on DOR's system.

**Reporting – Part II**

Reporting – Part II

Quarterly Reporting

Background: This is data from the service sites and their progress quarterly progress for their service goals. The data is submitted through Survey Monkey to the DOR. DOR collects the data, compares responses to previous quarters, and compiles reviews the data.

Update

Past annual data will be provided to the Advisory Board after it is deidentified.

**Medicaid Reentry 1115 Waiver**

Medicaid Reentry 1115 Waiver

Opportunity for states to help increase care for individuals who are incarcerated in the period immediately prior to their release to help them succeed and thrive during reentry.

Allows state Medicaid programs to cover services that address various health concerns, including substance use disorders and other chronic health conditions.

The goal is to help Medicaid enrollees establish connections to community providers to better ensure their health care needs are met during their reentry process

**Medicaid Reentry 1115 Waiver**

Medicaid Reentry 1115 Waiver

Allow states to cover a package of pre-release services for up to 90 days prior to the individual’s expected release date

DOR reached out to DHCS to discuss their activities and to highlight the opportunity to support people with brain injury through the DOR TBI Programs and to share resources including the prevalence of brain injury within the criminal legal system.

CDC. Average of 65% of incarcerated individuals have a past history of brain injury.

**Upcoming Work**

Upcoming Work

Execute TBI State-Funded Agreements with remaining grantees

Provide past fiscal year data to the TBI Advisory Board after it is deidentified.

Meet with Contracts and Procurement regarding Needs Assessment Process to go to bid and complete carry-over fund request

Complete reporting for Public Health Workforce Activities

Complete year-end financial reporting to ACL for TBI SPP grant

Complete website updates to the DOR TBI website

Revisit Medicaid Administrative Claiming Process

Connect with DHCS Regarding the Medicaid1115 Reentry Waiver

**Board Comments** – None

**Public Comments** – None

## **Site Presentation**

* FREED Center for Independent Living
* Annie Mikal-Heine [Program Manager], Alex Banducci, and Beverly Morrow gave a presentation on FREED’s services to the community, including individuals with brain injury.

**Board Comments** – Dan Clark clarified how LEAP certification can be done.

**Public Comments** – None

## **Presentation**

* Daniel Ignacio gave a presentation on the CATBI Data Pilot Project.
* Dr. Daniel Ignacio provided on the collection, analysis, dissemination, and use of the data provided to the Department of Rehabilitation by the State-funded CA Traumatic Brain Injury resource provider sites.

**Board Comments** – Kristie Warren asked for clarification about expanding the definition of brain injury and the access to resources.

**Public Comments** – None

## **Introductions**

Each of the four new Board members introduced themselves.

**Board Comments** – None.

**Public Comments** – None.

## **Presentation**

* Regina Cademarti, Katie Shinoda, and Theresa Woo gave a presentation on the material covered in the last State of the States conference, sponsored by the National Association of State Head Injury Administrators.

**Board Comments** – Vivian Harvey asked about plans to conduct expanded outreach to the criminal legal system.

**Public Comments** – None

## **Next TBI Board Meeting**

Next Board meeting is January 27, 2025, and will be help in person with virtual availability.

Next sub-committee meetings are November 14, 2024, and will be held virtually.

**Board Comments** – None

**Public Comments** – None

## **Action Items**

* Presentations will be sent out to Board members.
* Matt Berube will send out meeting minutes.
* Dr. Steven Chan will present at an upcoming Brain Injury Survivors meeting.

**Board Comments** – Steven Chan recommended devoting more time at future Board meetings to active work on ongoing projects and less time on presentations from service providers.

**Public Comments** – None

## **Public Comments**

Chair Theresa Woo asked for any comments from the public.

## **Adjournment**

Kristie Warren motioned to adjourn and Dr. Steven Chan seconded the motion. Meeting adjourned at 3:17 pm.