# **California Department of Rehabilitation (DOR), Traumatic Brain Injury TBI State Plan Meeting**

# **April 21, 2025**

# **Meeting Minutes**

**Opening:**

The meeting for California Department of Rehabilitation (DOR) Traumatic Brain Injury (TBI) State Plan was called to order at 10:06 am, April 21, 2025 by Dr. Katie Shinoda via virtual meeting.

**Members Present:**

* Dr. Katie Shinoda
* Dan Clark
* Vince Martinez
* Esther Stauffer
* Dr. Vivian Havey
* Kristie Warren
* Daniel Ignacio

**Members not Present:**

* Erin Johnson
* Randy Dinning
* Dr. Henry Huie

**DOR Staff Present:**

* Tanya Thee

**Public Present:**

* Brooks

**Committee Business**

**Review of the State Plan**

The committee went over the Public Policy and Funding Committee (PPFC) section of the State Plan and reviewed the updates done on the section.

**Public Policy and Funding Committee (PPFC)**

* The former Sustainable Funding Committee was integrated into the newly formed Public Policy and Funding Committee (PPFC).
* Kristie and Erin reviewed the section, included a short summary of the old committee’s work, noted what is still ongoing, and focused on the goals of the new committee.
* The committee's mission focuses on expanding systems that support individuals with traumatic brain injury (TBI), their families, caregivers, and service organizations through funding, policy, and resource initiatives. It aims to improve continuity in service delivery across California by offering recommendations on best practices, funding mechanisms, and inter-agency coordination.
* The current draft reflects the expansion of TBI sites from six to twelve.
* Ongoing projects include funding proposals that explore multiple funding streams such as Medicaid claiming, Medicare reimbursements, and waiver programs.
* A working list of best practices and requirements for TBI sites is being refined. It includes resource facilitation, certification standards, legislative compliance, provider consistency, and administrative responsibilities.
* The committee is recommending that sites pursue Certified Brain Injury Specialist (CBIS) training through the Brain Injury Association of America.
* Some formatting issues (e.g., missing graphs) were noted and will be corrected in the final document.

**Future Meeting Dates**

State Plan Meeting –May 15, 2025 at 1:30 pm

**Adjournment**

* Dr.Vivian Harvey motioned to adjourn; Dr. Dan Clark, Harvey seconded. The meeting ended at 10:49 am.