**California Traumatic Brain injury (TBI) Advisory Board**

**Advisory Board Sub-Committee Meetings**

# **Meeting Minutes**

# **September 11, 2025**

**8:30 a.m. – 4:00 p.m.**

**Opening:**

The regular meeting for the California Department of Rehabilitation (DOR) Traumatic Brain Injury (TBI) Advisory Board Sub-Committees was called to order at 8:45 am, September 11, 2025, by Dr. Daniel Ignacio via virtual meeting.

**DOR Updates:**

The following announcements were made:

* The contract with San Diego State University regarding the needs assessment is moving along the approval phase within DOR.
* Progress on TBI 101 presentation and resource web page are moving along.

**Data Analytics Committee (DAC)**

The meeting was called to order at 8:45 a.m. by Dr. Daniel Ignacio. Quorum was not met.

**Members Present:**

* Dr. Daniel Ignacio (Lead)
* Ryan Johnson
* Dr. Katie Shinoda

**Members not Present:**

* Randy Dinning
* Todd Higgins
* Esther Stauffer

**DOR Staff Present:**

* LaCandice Ochoa
* Maria Aliferis-Gjerde
* Kritika Devi
* Peter Saechao

**Public Present:**

* Dan Clark, TBI Board member

**Committee Business**

**Approval of Meeting Minutes:**

Motion to approve was not made due to quorum not being met for the August 14, 2025, DAC meeting minutes.

Committee Comments: None

Public Comments: None

**DOR Updates – see above**

Committee Comments: None

Public Comments: None

**Committee Projects:**

1. **Needs Assessment**

Updates on the progress and current state of the Needs Assessment. Some highlights include the following:

* DOR contracts and procurement is working to finalize the contract with San Diego State University.
* Member asked about status of the needs assessment.

**B.** **Symposium Discission**

Dr. Daniel Ignacio discusses the upcoming symposium in Philadelphia in February 2026. Some highlights include the following:

* The symposium will focus on traumatic brain injury and the stress response from adolescence to adulthood.
* Discussion focused on the progress of the CalSpeaks manuscript and its potential presentation at the symposium.
* The symposium will cover topics from white matter microstructure disruption to autonomic nervous system dysfunction.
* Members suggested highlighting the needs assessment and state plan summary for the symposium.

**C.** **CalSpeaks** **Manuscript**

An outline for the CalSpeaks manuscript introduction, focusing on four main sections: TBI public health history, prevalence research, community perceptions, and long-term epidemiology. Some highlights include the following:

* Updates on the Manuscript was given.
* Discussion was on the CalSpeaks manuscript and its potential presentation at the symposium.

**D.** **Medicaid Work Requirements and Waivers**

The committee discussed the new Medicaid work requirements and are starting the groundwork on waivers for California. Some highlights include the following:

* Members discussed the upcoming Medicaid work requirements and the potential impact on TBI survivors.
* DOR discusses the need to collaborate with the Department of Health Care Services on HCBS waivers.
* Committee members will start their own research on waivers for next meeting.

Public comment: None

**Action Items:**

* DOR will provide update on TBI specific waivers from department meetings.
* DOR will do research in finding specific member of contact for CalAIM.
* DOR will send email update regarding federal changes which affect health care and social service programs.
* July 10, 2025, DAC meeting minutes will need to be voted on for approval at the next committee meeting.

**Future Meeting Dates**

* Education and Public Outreach Committee today at 11:00 am
* Public Policy and Funding Committee today at 2:00 pm
* Survivor Committee Meeting – September 16, 2025 at 10:00am
* State Plan Meeting – October 8, 2025 at 2:00pm
* TBI Advisory Board – October 20, 2025 at 9:00 am

Committee comments: None

Public comments: None

**Adjournment**

Dr. Katie Shinoda motioned to adjourn; Ryan Johnson seconded. The meeting ended at 10:08 am.

**Education and Public Outreach Committee (EPOC)**

The meeting began at 11:03 a.m. by Dr. Vivian Harvey. Quorum was met.

**Members Present:**

* Dr. Vivian Harvey (Lead)
* Heidi Frye
* Dr. Henry Huie
* Vince Martinez

**Members not present:**

* Steven Chan
* Randy Dinning
* Theresa Woo

**DOR Staff Present:**

* Kritika Devi
* Peter Saechao

**Public Present:**

* Dan Clark, TBI Board member

**Committee Business:**

**Approval of Meeting Minutes:**

Motion to approve the minutes for August 14, 2025, EPOC meeting minutes were made by Vince Martinez; Heidi Frye seconded the motion. Members Frye, Harvey, Huie, and Martinez voted to approve.

Committee Comments: None

Public Comments: None

**DOR Updates – see above**

Committee Comments: None

Public Comments: None

**Committee Projects:**

1. **TBI 101 Slide Deck**

Updates were given about the TBI slide deck, explaining the changes made based on feedback and the creation of slides. Highlights include the following:

* Updates on the feedback from the survivor committee on the TBI 101 slide deck was given.
* Members agreed to move the slide deck for presentation to the board and approval from the board.
* DOR will review accessibility of the presentation.
* Members discussed the potential organizations and contacts to send the slide deck to.

Committee Comments: None

Public Comments:

* Dan Clark - Public emphasizes the importance of reaching out to smaller local organizations and discharge planners.

**Action Items:**

* Members will research and bring contacts of groups for TBI 101 slide to next meeting.
* Dr. Vivian Harvey will help with the organization of contact list.
* Volunteer members will help provide TBI stories to LMS team.
* Dr. Henry Huie will double check reference slide links and send corrections to Dr. Vivian Harvey.
* TBI 101 slide will move to the board for final vote approval.
* The committee will keep running list of members who would like to present TBI 101 Slide.
* Committee will keep running list of members who would like to share personal stories with the LMS team.

**Future Meeting Dates**

* Public Policy and Funding Committee today at 2:00 pm
* Survivor Committee Meeting – September 16, 2025 at 10:00am
* State Plan Meeting – October 8, 2025 at 2:00pm
* Subcommittee meetings – October 09, 2025 at 8:30am
* TBI Advisory Board – October 20, 2025 at 9:00 am

Committee comments: None

Public comments: None

**Adjournment**

* Vincent Martinez motioned to adjourn; Heidi Frye seconded. The meeting ended at 12:24 pm.

**Public Policy and Funding Committee (PPFC)**

The meeting was called to order at 2:10 p.m. by Katie Shinoda. Quorum was met.

**Members Present:**

* Dr. Katie Shinoda
* Dan Clark
* Michael Roscoe

**Members Not Present:**

* Erin Johnson
* Kristie Warren

**DOR Staff Present:**

* Maria Aliferis-Gjerde
* Kritika Devi
* Peter Saechao

**Public Present:**

**Committee Business:**

**Approval of Meeting Minutes:**

* Motion to approve August 14, 2025, PPFC meeting minutes was made by Dan Clark; Michael Roscoe seconded the motion. Approved by members Clark, Shinoda, and Roscoe.

Committee Comments: None

Public Comments: None

**DOR Updates – see above**

Committee Comments: None

Public Comments: None

**Committee Projects:**

1. **Certification letter**

The letter from the committee to the DOR recommending an assessment of switching from rebidding to certification for TBI grants or service contracts. Some highlights include the following:

* Update regarding status was given by Maria Aliferis-Gjerde.

**B. TBI State Plan**

The committee discussed the State Plans executive summary and historical data. Some highlights include the following:

* Updates were given regarding the State Plan.
* Members shared thoughts, concerns, and opinions regarding the State Plan.
* Members will call for a motion to approve executive summary and supporting documents at the next full board meeting.

**C. TBI Waiver and Committee Formation**

The committee discussed next project regarding TBI Waiver and Committee formation**.** Some highlights include the following:

* Members shared thoughts, concerns, and opinions regarding waivers.
* Members suggested that DOR to reach out to the Department of Health Care Services to start a conversation about the TBI waiver and services.
* Members mention attending the NASHIA conference in October to gather more information on TBI waivers.

**D. Federal Legislation and Medi-Cal Requirements**

The committee discussed current federal legislation and Medi-Cal requirements**.** Some highlights include the following

* Members shared thoughts, concerns, and opinions regarding topic of Medi-Cal work requirements.
* DOR mentions the changes from federal legislation.

**Action Items:**

* Committee members will go back and do their own research on waivers for next meeting.
* DOR will research on key point person for contact/information on waivers for California.
* Dr. Katie Shinoda will send Peter Saechao the data from the Brain Injury Association of America for distribution to TBI board members.

**Future Meeting Dates:**

* Survivor Committee Meeting – September 16, 2025 at 10:00am
* State Plan Meeting – October 8, 2025, at 2:00pm
* TBI Advisory Board – October 20, 2025 at 9:00 am
* Data Analytics Committee – October 09, 2025 at 8:30 am
* Education and Public Outreach Committee – October 09, 2025 at 11:00 am
* Next Public Policy and Funding Committee – October 09, 2025 at 2:00 pm

**Adjournment:**

Dan Clark motioned to adjourn the meeting, and Michael Roscoe seconded the motion. The meeting ended at 3:05 pm.