# MEETING NOTICE AND agenda

# California Department of Rehabilitation (DOR) Traumatic Brain Injury (TBI) Advisory Board Sub-Committee Meetings

March 14, 2024

8:30 a.m. – 4:00 p.m.

Meeting called by: Matt Berube, DOR TBI Program Administrator

Please read: 1. February 8, 2024 Committee Meeting Minutes

2. TBI Advisory Board Recruitment Public Announcement (Draft)

4. TBI Advisory Board Recruitment Timeline (Draft)

5. TBI Advisory Board Application (Draft)

Meeting Information: **Public Participation Options**

**In-Person**:

Department of Rehabilitation (721 Capitol Mall, Room 401, Sacramento, CA 95814)

**Join Zoom Meeting**

<https://dor-ca-gov.zoom.us/j/83632763878?pwd=MW5FWEtoVHp1MDRqd005eDdZOE5kdz09>

Meeting ID: 836 3276 3878

Passcode: Pg#Lt6^x

Dial by your location

+1 408 638 0968 US (San Jose)  
+1 669 900 6833 US (San Jose)

Meeting ID: 836 3276 3878

Passcode: 46513718

To access the California Relay Service (CRS), dial 711 to be connected and provide call in details to operator.

*This meeting is being held via teleconference within the meaning of Government Code Section 11123.5.*

### 8:30 a.m. – 10:30 a.m. Data Analytics Committee (DAC)

### DOR

1. Committee Business | Daniel Ignacio
   1. Welcome and Introductions
   2. Meeting Minutes Approval
   3. Confirm Committee meetings schedule
   4. Member updates
2. DOR Updates | Matt Berube
   1. TBI Program
   2. HCBS Funding
   3. Public Health Workforce Funding
   4. Travel procedure updates
3. Committee Projects | Daniel Ignacio
   1. Manuscript publication
   2. Needs Assessment proposal
   3. TBI Board officer elections
   4. Edit/Approve Recruitment Application
   5. Member recruitment
   6. Term limits
   7. Additions to bylaws
4. TBI Board Meeting – April 15th | Matt Berube
5. Next Steps and Action Items | Matt Berube
   1. Assign Action Items
   2. Next Meeting Agenda Topics
6. Public Comment | Daniel Ignacio
7. Adjourn | Daniel Ignacio

### 11:00 a.m. – 1:00 p.m. Education and Public Outreach Committee (EPOC)

### DOR

1. Committee Business | Randy Dinning
   1. Welcome and Introductions
   2. Meeting Minutes Approval
   3. Confirm attendance at Brain Injury Survivor Committee meetings
   4. Member status updates
2. DOR Updates | Matt Berube
   1. TBI Program
   2. HCBS Funding
   3. Public Health Workforce Funding
   4. Travel procedure review
3. Committee Projects | Randy Dinning
   1. Edit/Approve Public Recruitment Announcement
   2. TBI Board officer elections
   3. Member recruitment
   4. Term limits
   5. Additions to bylaws
4. TBI Board Meeting – April 15th | Matt Berube
5. Next Steps and Action Items | Matt Berube
   1. Assign Action Items
   2. Next Meeting Agenda Topics
6. Public Comment | Randy Dinning
7. Adjourn | Randy Dinning

### 2:00 p.m. – 4:00 p.m. Public Policy and Funding Committee (PPFC)

### DOR

1. Committee Business | Kristie Warren
   1. Welcome and Introductions
   2. Meeting Minutes Approval
   3. Confirm attendance at Brain Injury Survivor Committee meetings
   4. Member status updates
2. DOR Updates | Matt Berube
   1. TBI Program
   2. HCBS Funding
   3. Public Health Workforce Funding
   4. Travel procedure review
3. Committee Projects | Kristie Warren
   1. Member recruitment
   2. Edit/Approve Recruitment Timeline
   3. Term limits
   4. Additions to by-laws
4. TBI Board Meeting – April 15th | Matt Berube
5. Next Steps and Action Items | Matt Berube
   1. Assign Action Items
   2. Next Meeting Agenda Topics
6. Public Comment | Kristie Warren
7. Adjourn | Kristie Warren

## Additional Instructions:

⃰ The order of business may be changed on the day of the noticed meeting.

\*\*Please note that the meeting will adjourn upon completion of agenda.

**MEETING MATERIALS:** This meeting notice and agenda and other supplemental materials may also be accessed at the [Department of Rehabilitation TBI Advisory Board Webpage](https://www.dor.ca.gov/Home/Tbi).

**PUBLIC COMMENT**: Public comment on matters not on the agenda is taken at the end of the meeting and members of public can make comments on agenda items prior to any vote of the committee. Depending on the number of individuals wishing to address the committee, public comment may be limited to three minutes per person. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes unless they utilize simultaneous translation equipment. The California Traumatic Brain Injury Advisory Board is precluded from discussing matters not on the agenda; however, California Traumatic Brain Injury Advisory Board members may ask questions for clarification purposes.

**REASONABLE ACCOMMODATIONS:** If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, or reasonable accommodations, please contact Matt Berube at (916) 558-5640 or [matthew.berube@dor.ca.gov](mailto:matthew.berube@dor.ca.gov) at least five (5) business days before the meeting will help ensure availability of the requested accommodation. Any requests received after this date will be given prompt consideration, but logistical constraints may not allow for their fulfillment.