# MEETING NOTICE AND agenda

# California Department of Rehabilitation (DOR) Traumatic Brain Injury (TBI) Advisory Board Sub-Committee Meetings

November 9, 2023

8:30 a.m. – 4:00 p.m.

Meeting called by: Matt Berube, DOR TBI Program Administrator

Please read:

October 12, 2023 Committee Meeting Minutes

Letter to DOR regarding funding (PPFC)

Meeting Information: Join Zoom Meeting

<https://dor-ca-gov.zoom.us/j/88978955103?pwd=c2ZqV0lIMWFOUlk4S015TWR4aU92Zz09>

Meeting ID: 889 7895 5103

Passcode: R0g#+ALU

Dial by your location

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

Meeting ID: 889 7895 5103

Passcode: 05642036

To access the California Relay Service (CRS), dial 711 to be connected and provide call in details to operator.

### 8:30 a.m. – 10:30 a.m. Data Analytics Committee (DAC)

### DOR

1. Committee Business | Daniel Ignacio
   1. Welcome and Introductions
   2. Meeting Minutes Approval
   3. Attendance at Brain Injury Survivor Committee meetings
2. DOR Updates | Matt Berube
   1. TBI Program
   2. HCBS Funding
   3. Public Health Workforce Funding
   4. DOR Legal Presentation/Q&A
3. Committee Objectives | Daniel Ignacio
4. Committee Projects | Daniel Ignacio
   1. Approval of PPFC Funding Letter
   2. Finalize recommendation for Needs Assessment
   3. Review budget for DAC/TBI Board projects
   4. TBI Board officer elections/member recruitment
5. TBI Board Meeting – January | Matt Berube
6. Next Steps and Action Items | Matt Berube
   1. Assign Action Items
   2. Next Meeting Agenda Topics
7. Public Comment | Daniel Ignacio
8. Adjourn | Daniel Ignacio

### 11:00 a.m. – 1:00 p.m. Education and Public Outreach Committee (EPOC)

### DOR

1. Committee Business | Randy Dinning
   1. Welcome and Introductions
   2. Meeting Minutes Approval
   3. Attendance at Brain Injury Survivor Committee meetings
2. DOR Updates | Matt Berube
   1. TBI Program
   2. HCBS Funding
   3. Public Health Workforce Funding
3. Committee Objectives | Matt Berube
4. Committee Projects | Randy Dinning
   1. Approval of PPFC Funding Letter
   2. Review updated master list of resources/ members updates on tasks
   3. Review budget for DAC/TBI Board projects
   4. TBI Board officer elections/member recruitment
5. TBI Board Meeting – January | Matt Berube
6. Next Steps and Action Items | Matt Berube
   1. Assign Action Items
   2. Next Meeting Agenda Topics
7. Public Comment | Randy Dinning
8. Adjourn | Randy Dinning

### 2:00 p.m. – 4:00 p.m. Public Policy and Funding Committee (PPFC)

### DOR

1. Committee Business | Kristie Warren
   1. Welcome and Introductions
   2. Meeting Minutes Approval
   3. Attendance at Brain Injury Survivor Committee meetings
2. DOR Updates | Matt Berube
   1. TBI Program
   2. HCBS Funding
   3. Public Health Workforce Funding
3. Committee Objectives | Kristie Warren
4. Committee Projects | Kristie Warren
   1. Policy Recommendation Letters
   2. Review budget for DAC/TBI Board projects
   3. TBI Board officer elections/member recruitment
5. TBI Board Meeting – January | Matt Berube
6. Next Steps and Action Items | Matt Berube
   1. Assign Action Items
   2. Next Meeting Agenda Topics
7. Public Comment | Kristie Warren
8. Adjourn | Kristie Warren

## Additional Instructions:

⃰ The order of business may be changed on the day of the noticed meeting.

\*\*Please note that the meeting will adjourn upon completion of agenda.

**Remote In-Person Locations Options Available:**

* None available

**MEETING MATERIALS:** This meeting notice and agenda and other supplemental materials may also be accessed at the [Department of Rehabilitation TBI Advisory Board Webpage](https://www.dor.ca.gov/Home/Tbi).

**PUBLIC COMMENT**: Public comment on matters not on the agenda is taken at the end of the meeting and members of public can make comments on agenda items prior to any vote of the committee. Depending on the number of individuals wishing to address the committee, public comment may be limited to three minutes per person. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes unless they utilize simultaneous translation equipment. The California Traumatic Brain Injury Advisory Board is precluded from discussing matters not on the agenda; however, California Traumatic Brain Injury Advisory Board members may ask questions for clarification purposes.

**REASONABLE ACCOMMODATIONS:** If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, or reasonable accommodations, please contact Matt Berube at (916) 558-5640 or [matthew.berube@dor.ca.gov](mailto:matthew.berube@dor.ca.gov) at least five (5) business days before the meeting will help ensure availability of the requested accommodation. Any requests received after this date will be given prompt consideration, but logistical constraints may not allow for their fulfillment.