# Traumatic Brain Injury (TBI) Advisory Board

# Executive Committee

# MEETING NOTICE AND AGENDA

Planning Meeting

Friday, October 13, 2023

1:00 p.m. – 2:00 p.m.

## VIRTUAL INFORMATION

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| Meeting URL: | <https://dor-ca-gov.zoom.us/j/82402974469?pwd=bnFQRk1seUNQZ2NJeThVOXcwWGtyQT09> |
| Meeting ID: | 824 0297 4469 |
| Passcode: | 19668108 |

Call In: 1 408 638 0968 Meeting ID: 824 0297 4469 Passcode: 19668108

To access the California Relay Service (CRS), dial 711 to be connected and provide call in details to operator.

All meetings observe ***Rules by Which to Meet Peacefully***, which can be located on the DOR TBI Advisory Board website, under the tab “Archive”, or at the following link: (<https://www.dor.ca.gov/Home/TbiMeetingArchive>)

1. **Call to Order 1:00 p.m.**

Dr. Katie Shinoda, Chair

## **Welcome and Introductions**

Dr. Katie Shinoda, Chair

## **Housekeeping**

Matt Berube, DOR TBI Grant Administrator

## **Public Comment**

Dr. Katie Shinoda, Chair

* Any member of the public wishing to speak on an item not on the agenda should let the Chairperson know at this time. Agenda items will be discussed in their turn and the public will have the opportunity to comment. Please see page 2, Public Comment, for more information.

## **Review of Facilitation Plan**

Plan for TBI Board meeting (October 16, 2023)

* Review each member’s role
* Clarify agenda items

## **Public Comment**

## Dr. Katie Shinoda, Chair

## **Adjournment 2:00 p.m.**

⃰All times indicated and the order of business are approximate and subject to change.

\*Please note that the meeting will adjourn upon completion of agenda.

**MEETING MATERIALS:** This meeting notice and agenda, and other supplemental materials may be accessed at the [Department of Rehabilitation TBI Advisory Board Webpage](https://www.dor.ca.gov/Home/Tbi).

**Remote In-Person Locations Options Available:**

* None available

**PUBLIC COMMENT**: Public comment on matters not on the agenda is taken at the end of the meeting and members of public can make comments on agenda items prior to any vote of the committee. Depending on the number of individuals wishing to address the committee, public comment may be limited to three minutes per person. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes, unless they utilize simultaneous translation equipment. The California Traumatic Brain Injury Advisory Board is precluded from discussing matters not on the agenda; however, California Traumatic Brain Injury Advisory Board members may ask questions for clarification purposes.

**REASONABLE ACCOMMODATIONS:** If you require a disability-related accommodation, materials in alternate format, auxiliary aids/services, or reasonable accommodations, please contact Matthew Berube at (916) 558-5640 or [tbi@dor.ca.gov](mailto:tbi@dor.ca.gov) at least five business days before the meeting to ensure availability of the requested accommodation. Any requests received after this time will be given prompt consideration, but logistical constraints may not allow for their fulfillment.