Meeting called by: Tanya Thee, CA DOR TBI Program Administrator

Please read: State Plan December Draft

TBI Committees Meeting Minutes, October 12, 2021

TBI Committee Meeting Minutes, December 14, 2021

Project Tracker Log

2018 ACL TBI SPP Grant Requirements and Narrative Outline

Meeting Information: Join Zoom Meeting

<https://dor-ca-gov.zoom.us/j/88978955103?pwd=c2ZqV0lIMWFOUlk4S015TWR4aU92Zz09>

Meeting ID: 889 7895 5103

Passcode: R0g#+ALU

Dial by your location

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

Meeting ID: 889 7895 5103

Passcode: 05642036

To access the California Relay Service (CRS), dial 711 to be connected and provide call in details to operator.

### 9:00 a.m. – 10:30 a.m. TBI State Plan Committee

### Lead, Susan Hansen

1. Committee Business | Susan Hansen
   1. Welcome and Introductions
   2. October 2021 Minutes Review and Approval
   3. December 2021 Minutes Review and Approval
   4. Review One-Day Meeting Structure
2. DOR Updates | Megan Sampson
   1. HCBS Funding
   2. Request for Application
   3. TBI Program
   4. Board Member Recruitment
3. ACL Grant | Tanya Thee
   1. Project Criteria
   2. Committee Timeline
4. Development of State Plan | Susan Hansen
5. TBI Board Meeting – January | Susan Hansen
   1. Committee Updates
   2. State Plan Draft Review
6. Next Steps and Action Items | Tanya Thee
   1. Assign Action Items
   2. Project Tracking Log
7. Future Meeting Dates | Hansen
8. Public Comment | Susan Hansen
9. Adjourn | Susan Hansen

### 10:45 a.m. – 12:15 p.m. TBI Needs Assessment Committee

### Lead, Dr. Charles Degeneffe

1. Committee Business | Dr. Charles Degeneffe
   1. Welcome and Introductions
   2. October 2021 Minutes Review and Approval
   3. December 2021 Minutes Review and Approval
   4. Review One-Day Meeting Structure
2. DOR Updates | Megan Sampson
3. HCBS Funding
4. Request for Application
   1. TBI Program
5. TBI State Plan | Susan Hansen and Dr. Charles Degeneffe
6. Today’s Meeting
7. ACL Grant | Tanya Thee
8. Project Criteria
9. Committee Timeline
10. Needs Assessment Project | Megan Sampson
11. TBI Board Meeting - January | Dr. Charles Degeneffe
12. Committee Updates
13. Next Steps and Action Items | Tanya Thee
14. Assign Action Items
15. Project Tracking Log
16. Future Meeting Dates | Dr. Charles Degeneffe
17. Public Comment | Dr. Charles Degeneffe
18. Adjourn | Dr. Charles Degeneffe

### 1:00 p.m. – 2:30 p.m. TBI Registry Committee

### Lead, Daniel Ignacio

1. Committee Business | Daniel Ignacio
   1. Welcome and Introductions
   2. October 2021 Minutes Review and Approval
   3. December 2021 Minutes Review and Approval
   4. Review One-Day Meeting Structure
2. DOR Updates | Megan Sampson
   1. HCBS Funding
   2. Request for Application
   3. TBI Program
3. Board Member Recruitment TBI State Plan | Dr. Steven Chan and Henry Huie
   1. Today’s Meeting
4. CalSpeaks Survey | Megan Sampson and Daniel Ignacio
5. OSHPD Data Request | Megan Sampson and Daniel Ignacio
6. Kaiser Data Collection | Dr. Steven Chan
7. CATBI Proposal | Daniel Ignacio and Dr. Katie Shinoda
8. ACL Grant | Tanya Thee
   1. Project Criteria
   2. Committee Timeline
9. Registry Development | Daniel Ignacio
   1. Other States
10. TBI Board Meeting - January | Daniel Ignacio
    1. Committee Updates
11. Next Steps and Action Items | Tanya Thee
    1. Assign Action Items
    2. Project Tracking Log
12. Future Meeting Dates | Daniel Ignacio
13. Public Comment | Daniel Ignacio
14. Adjourn | Daniel Ignacio

### 2:45 p.m. – 4:15 p.m. TBI Sustainable Funding Committee

### Lead, Daniel Ignacio

1. Committee Business | Daniel Ignacio
   1. Welcome and Introductions
   2. October 2021 Minutes Review and Approval
   3. December 2021 Minutes Review and Approval
   4. Review One-Day Meeting Structure
2. DOR Updates | Megan Sampson
   1. HCBS Funding
   2. Request for Application
   3. TBI Program
   4. Board Member Recruitment
3. TBI State Plan | Lili Whittaker
   1. Today’s Meeting
4. ACL Grant | Tanya Thee
   1. Project Criteria
   2. Committee Timeline
5. Development of Sustainable Funding Plan | Tanya Thee
6. CATBI Partnership | Daniel Ignacio
7. Funding Sources | Tanya Thee
8. Additional Grant Opportunities | Tanya Thee
9. TBI Board Meeting - January | Daniel Ignacio
   1. Committee Updates
10. Next Steps and Action Items | Tanya Thee
    1. Assign Action Item
    2. Project Tracking Log
11. Future Meeting Dates | Daniel Ignacio
12. Public Comment | Daniel Ignacio
    1. Adjourn | Daniel Ignacio

## Additional Instructions:

⃰ The order of business may be changed on the day of the noticed meeting.

\*\*Please note that the meeting will adjourn upon completion of agenda.

**MEETING MATERIALS:** This meeting notice and agenda and other supplemental materials may also be accessed at the [Department of Rehabilitation TBI Advisory Board Webpage](https://www.dor.ca.gov/Home/Tbi).

**Remote In-Person Locations Options Available:**

* None available

**PUBLIC COMMENT**: Public comment on matters not on the agenda is taken at the end of the meeting and members of public can make comments on agenda items prior to any vote of the committee. Depending on the number of individuals wishing to address the committee, public comment may be limited to three minutes per person. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes unless they utilize simultaneous translation equipment. The California Traumatic Brain Injury Advisory Board is precluded from discussing matters not on the agenda; however, California Traumatic Brain Injury Advisory Board members may ask questions for clarification purposes.

**REASONABLE ACCOMMODATIONS:** If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, or reasonable accommodations, please contact Tanya Thee at (916) 558-5780 or [TanyaThee@dor.ca.gov](mailto:Karl.Ortega@dor.ca.gov) at least five (5) business days before the meeting will help ensure availability of the requested accommodation. Any requests received after this date will be given prompt consideration, but logistical constraints may not allow for their fulfillment.