**State Rehabilitation Council (SRC)**

**Executive Planning Committee Meeting**

**May 20, 2025, 1:00 – 2:00 p.m.**

Meeting location: Virtual by Zoom, and in-person at the Department of Rehabilitation, 721 Capitol Mall, Room 401, Sacramento, CA 95814. Meeting held in accordance with California Government Code section 11123.5.

*Draft Meeting Minutes*

In Attendance

* SRC EPC members (by Zoom): Ivan Guillen, Shannon Coe, La Trena Robinson
* SRC EPC members absent: Yuki Nagasawa
* DOR staff in attendance (in-person): Kate Bjerke

# Item 1: Welcome and Introductions

Ivan Guillen, SRC Chair, called the meeting to order and welcomed attendees. Kate Bjerke, SRC Executive Officer, reviewed the Bagley-Keene Open Meeting Act requirements. The SRC EPC members introduced themselves.

# Item 2: Public Comment

None.

# Item 3: Approval of the February 11, 2025 SRC EPC Meeting Minutes

It was moved/seconded (Coe/Robinson) to approve the draft February 11, 2025 SRC EPC meeting minutes as presented (Yes – Guillen, Coe, Robinson), (No – 0), (Absent – 0), (Abstain – 0). The approved meeting minutes will be posted to the SRC’s webpage.

# Item 4: Quarterly Meeting Planning

Bjerke reviewed the reviewed the proposed agenda items for the June 11 – 12, 2025, SRC quarterly meeting:

* Day 1:
  + Welcome and Introductions
* Public Comment
* Approval of the March 5 – 6, 2025 SRC Quarterly Meeting Minutes
* Update on DOR’s Maintenance Regulations
* Overview of DOR’s Inclusion, Diversity, Equity and Accessibility (IDEA) Division and Update on the Comprehensive Statewide Needs Assessment (CSNA)
* Update on the 2025 Consumer Satisfaction Survey
* Directorate Report
* DOR Workgroup Report Out – Increasing Employment Outcomes for Individuals with Intellectual and Developmental Disabilities (ID/DD)
* Election of the 2024 SRC Nominating Committee
* Presentation of the DOR Community Resource Division (CRD) Mini-Guide for Vendors
* Recess
* Day 2
* Reconvene, Welcome, and Introductions
* Public Comment
* Conversation with Danté Q. Allen
* Update on the Modification to the VR Services Portion of the Unified State Plan
* Adopt-a-Region Report Outs
* Policy Committee Report Out
* Debrief and Recommendations Discussion
* SRC Officer and Member Report Outs
* Selection of 2025 – 2026 Quarterly Meeting Dates
* Future Agenda Items

Feedback from the SRC EPC members included the following:

* SRC members will review the State Plan feedback questions with their assigned DOR Regional Directors, and Bjerke will send out a reminder email encouraging SRC members to gather feedback from their networks.
* Suggested changes to the order of the proposed agenda items on day two were made.
* It was requested that the DOR Directorate’s report include information on how the Governor’s proposed budget may impact DOR services.
* Bjerke confirmed which presenters will attend the meeting in-person.

# Item 5: SRC Nominating Committee

It was moved/seconded (Robinson/Coe) to recommend the following slate of candidates to the full SRC to serve on the 2025 Nominating Committee: Ivan Guillen, Hilary Lentini, Greg Meza and Michelle Bello. (Yes – Guillen, Coe, Robinson), (No – 0), (Absent – 0), (Abstain – 0).

# Item 6: Adjourn

It was moved/seconded (Coe/Robinson) to adjourn the May 20, 2025 SRC Executive Planning Committee meeting at 1:39 p.m.