**State Rehabilitation Council (SRC) Nominating Committee Meeting**

**Thursday, August 29, 2024, 1:00 – 1:40 p.m.**

Department of Rehabilitation (DOR), 721 Capitol Mall, Room 407, Sacramento, CA 95814

*Draft Meeting Minutes*

Attendance

* SRC Nominating Committee members in attendance (by Zoom): Ivan Guillen, Chanel Brisbane, Theresa Comstock
* SRC Nominating Committee members absent: La Trena Robinson
* DOR Staff in attendance (in-person): Kate Bjerke

Item 1: Welcome and Introductions

Ivan Guillen, SRC Chair, welcomed attendees to the meeting. Kate Bjerke, SRC Executive Officer, reviewed the Bagley-Keene Open Meeting Act requirements.

Item 2: Public Comment

None

Item 3: Slate of Candidates

The agenda item began with Bjerke reviewing the following information:

* On July 18, 2024, the 2024 Nominating Committee was elected by the full SRC.
* The responsibility of the SRC Nominating Committee is to recommend a slate of candidates for the annual election of the SRC officers (Chair, Vice-Chair, Treasurer and if applicable, Immediate Past Chair). This slate of candidates is distributed to the SRC members at least one week prior to the election.
* The election of officers takes place during the final SRC quarterly meeting of the federal fiscal year (October 1 - September 30).
* This year, the election will take place during the September 12th SRC quarterly meeting. During the meeting, after the announcement of the slate, the floor will also be open to nominations.
* Serving on the Nominating Committee does not preclude members from being included on the recommended slate of candidates for the officer elections.
* The current SRC officers are Ivan Guillen (Chair), Chanel Brisbane (Vice-Chair), and La Trena Robinson (Treasurer).
* Officers can serve up to two, consecutive full terms in any one office, which means all of the current SRC officers are eligible for a second term.

The SRC Nominating Committee members then reviewed the SRC roster and discussed possibilities for the slate of candidates.

*Action*: it was moved/seconded (Comstock/Brisbane) to recommend that the 2023/34 SRC Chair, Vice-Chair and Treasurer as the slate of candidates for the 2024/25 Officer election to serve a second term in their respective roles. A roll call vote was taken. (Yes – Guillen, Brisbane, Comstock), (No – 0), (Absent – Robinson), (Abstain – 0). The motion carried.

The following recommended 2024/25 Slate of Candidates will be presented to the full SRC for a vote:

Chair: Ivan Guillen

Vice Chair: Chanel Brisbane

Treasurer: La Trena Robinson

If Robinson is not interested in a second term as Treasurer, the SRC Nominating Committee identified Brittany Comegna as an alternate. The election of the SRC Chair, Vice-Chair and Treasurer will take place during the September 11 – 12, 2024 SRC quarterly meeting. Member votes will be taken by roll call. At this meeting during which the election is held, and subsequent to the announcement of the slate, the floor shall also be open to nominations.

Item 4 – Adjourn

The SRC Nominating Committee meeting was adjourned.