

**CALIFORNIA STATE REHABILITATION COUNCIL (SRC)**

# MEETING NOTICE AND AGENDA

Wednesday, July 17, 2024, 9:00 a.m. – 4:00 p.m.

Thursday, July 18, 2024, 9:00 a.m. – 4:00 p.m.

*This meeting is being held in accordance with California Government Code section 11123. There may be members of the public body participating in the meeting who were granted a reasonable accommodation in accordance with the Americans with Disabilities Act.*

# Public Participation Options

**In-Person**: Department of Rehabilitation, 721 Capitol Mall, Room 301, Sacramento, CA 95814

**Join by Zoom**

[July 17 – 18, 2024 SRC Quarterly Meeting Zoom Link](https://dor-ca-gov.zoom.us/j/87365892165?pwd=MFJ5dm5NQ3hIRkxkUXBxMExOZ2ZDZz09)

Meeting ID: 873 6589 2165, Passcode: %57$=nU?

**Join by Phone**

+1 669 900 6833 or +1 408 638 0968

Meeting ID: 873 6589 2165, Passcode: 43244361

[Find your local number](https://dor-ca-gov.zoom.us/u/kuviMrzlw)

**Email Your Comments**: [SRC@dor.ca.gov](mailto:SRC@dor.ca.gov)

# WEDNESDAY, JULY 17, 2024 AGENDA (Updated)

Please note: Times are listed with the agenda items to assist attendees joining the meeting virtually and by phone. These times are estimates and subject to change. The SRC may act on any item listed in the agenda.

# Item 1: Welcome and Introductions (9:00 – 9:10 a.m.)

Ivan Guillen, SRC Chair, will welcome attendees to the meeting.

*Attachment: Item 1 – SRC Membership Roster*

# Item 2: Public Comment (9:10 – 9:15 a.m.)

Members of the public will have the opportunity to comment on issues and concerns *not* included elsewhere on the agenda. Public comment relating to a specific agenda item will be taken at the end of the applicable agenda item or prior to a vote.

# Item 3: Approval of the March 6 – 7, 2024 SRC Quarterly Meeting Minutes (9:15 – 9:20 a.m.)

Kate Bjerke, SRC Executive Officer

*Attachment: Item 3 – Draft March 6 – 7, 2024 SRC Meeting Minutes*

# Item 4: Legislative Update (9:20 – 10:00 a.m.)

Kim Rutledge, Deputy Director, DOR Office of Legislation and Communications, will provide an update on recent legislation of interest.

*Attachment: Item 4 – Detail Sheet*

**Break 10:00 – 10:15 a.m.**

# Item 5: Apprenticeships (10:15 – 11:00 a.m.)

The SRC partnered with DOR on the development of the 2024 – 2027 DOR State Plan priorities and goals, which includes references to apprenticeships. Trung Le, Assistant Deputy Director, DOR VR Employment Division, will join the SRC to provide details on the apprenticeship opportunities available to DOR consumers.

*Attachment: Item 5 – Apprenticeship Pathway, CA Division of Apprenticeship Standards*

# Item 6: Customer Service (11:00 a.m. – 12:00 p.m.)

Mark Erlichman, Deputy Director, DOR VR Employment Division, along with Michael Thomas, DOR Ombudsperson, and Kevin Peaches, Program Analyst, will share information about DOR’s customer service initiatives.

**Lunch (12:00 – 1:15 p.m.)**

# Item 7: Oath of Office (1:15 – 1:30 p.m.)

Joe Xavier, DOR Director, will administer the oath of office to new SRC member, Brittany Comegna.

# Item 8: Directorate Report (1:30 – 2:15 p.m.)

Joe Xavier, DOR Director, and acting Chief Deputy Directors Kim Rutledge and Jake Johnson, will report on leadership and policy topics of interest. National, state, and departmental updates will be provided. SRC members will have the opportunity to ask questions and have an interactive discussion.

# Break (2:15 – 2:30 p.m.)

# Item 9: Homeless Action Plan (2:30 – 4:00 p.m.)

California Interagency Council on Homelessness representatives Nykole Sakihara and Cody Zeger will present the Homeless Action Plan. SRC members will have the opportunity to engage in an interactive discussion and provide input and feedback on the plan, followed by members of the public.

# Recess (4:00 p.m.)

# THURSDAY, JULY 18, 2024, AGENDA

Please note: Times are listed with the agenda items to assist attendees joining the meeting virtually and by phone. These times are estimates and subject to change. The SRC may act on any item listed in the agenda.

# Item 10: Reconvene, Welcome, and Introductions (9:00 – 9:05 a.m.)

Ivan Guillen, SRC Chair

# Item 11: Public Comment (9:05 – 9:10 a.m.)

Members of the public will have the opportunity to comment on issues and concerns *not* included elsewhere on the agenda. Public comment relating to a specific agenda item will be taken at the end of the applicable agenda item or prior to a vote.

# Item 12: Consumer Satisfaction Survey (9:10 – 10:00 a.m.)

Luis Lewis, Staff Services Manager I, and Judy Gonzalez, Research Analyst II, with DOR’s Strategic Initiatives Office, will provide an update on the status of 1) the 2024 Consumer Satisfaction Survey (CSS) and 2) the SRC’s feedback regarding survey administration, communication, and design.

*Attachments:*

*Item 11 – December 2023 CSS Memorandum*

*Item 11 – 2024 CSS*

**Break (10:00 – 10:15 a.m.)**

# Item 13: VR Services Portion of the Unified State Plan (10:15 – 11:00 a.m.)

Peter Frangel, Staff Services Manager I, DOR Planning Unit, will provide an update on the status of the 2024 – 2027 VR Services Portion of the Unified State Plan. The finalized State Plan priorities and goals will be reviewed.

# Item 14: Adopt-a-Region Report Outs (11:00 – 11:30 a.m.)

SRC members will report out from recent discussions with their assigned DOR Regional Directors.

*Attachment: Item 14 – Adopt-a-Region Assignments*

# Lunch (11:30 a.m. – 1:00 p.m.)

# Item 15: Consumer Payment Card (CPC) (1:00 – 1:40 p.m.)

Lori Bruno, Chief, DOR Fiscal Services & Reporting, Sean Nunez, Regional Director, DOR Redwood Empire District, and Gina Franklin, Manager, CPC, will provide an update on CPC implementation.

# Item 16: Policy Committee Report Out (1:40 – 2:00 p.m.)

Ivan Guillen, SRC Chair, will report out from the May 15, June 13, and July 11, 2024 SRC Policy Committee meetings. A draft memorandum developed by the Policy Committee containing input on the Master Plan for Career Education will be presented to the full SRC for consideration and approval.

*Attachment: Item 16 – Draft Memorandum, SRC Input on the Master Plan for Career Education*

# Item 17: Election of the 2024 SRC Nominating Committee (2:00 – 2:15 p.m.)

Kate Bjerke, SRC Executive Officer, will provide an overview of the roles and responsibilities of the SRC Nominating Committee and will present the recommended slate of candidates. The SRC will then vote to elect the 2024 Nominating Committee.

*Attachment: Item 17 – Nominating Committee Slate of Candidates*

**Break (2:15 – 2:30 p.m.)**

# Item 18: Debrief and Recommendations Discussion (2:30 – 3:15 p.m.)

SRC members will debrief from the meeting discussions and potentially develop and/or adopt policy recommendations.

*Attachment: Item 18* – *List of SRC Policy Topics*

# Item 19: SRC Officer and Member Report Outs (3:15 – 3:45 p.m.)

# Item 20: Future Agenda Items (3:45 – 4:00 p.m.)

SRC members will identify and prioritize future agenda items for consideration.

*Attachment: Item 20* – *List of Future SRC Agenda Items*

# Adjourn (4:00 p.m.)

# PUBLIC COMMENTS

Public comment relating to a specific agenda item will be taken at the end of the applicable agenda item or prior to a vote. Public comments on matters not on the agenda are taken at the beginning of the meeting. A speaker will have up to three minutes to make public comments and may not relinquish their time allotment to another speaker. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes unless they utilize simultaneous translation equipment. The SRC is precluded from discussing matters not on the agenda; however, SRC members may ask questions for clarification purposes.

# MEETING NOTICE AND AGENDA

This meeting notice and agenda and supplemental meeting materials are posted on the [SRC webpage](https://dor.ca.gov/Home/SRC). All times indicated and the order of business are approximate and subject to change.

\*The meeting will adjourn upon completion of the agenda. Interested members of the public may join virtually or use the teleconference line to listen to the meeting and/or provide public comment. The SRC is not responsible for unforeseen technical difficulties that may occur and is not obligated to postpone or delay its meeting in the event of unforeseen technical difficulties with the teleconference line or virtual meeting room.

**REMOTE LOCATIONS**

UPRR, 9451 Atkinson St, Roseville, CA 95747.

Carrera 2B 66 #28, Bogota, Colombia

DOR, 3075 Adeline St #170, Berkeley, CA 94703

DOR, 7575 Metropolitan Drive, Suite 107, San Diego, CA 92108

*Although not required, members of the public planning to participate from a remote location are asked to please call (916) 558-5897 or email* [*SRC@dor.ca.gov*](mailto:SRC@dor.ca.gov) *at least 24 hours in advance.*

# REASONABLE ACCOMMODATIONS

If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, please call (916) 558-5897 or email [SRC@dor.ca.gov](mailto:SRC@dor.ca.gov) five days prior to the meeting.Any requests received after this date will be given consideration, but logistical constraints may not allow for their fulfillment.

# CONTACT PERSON

Kate Bjerke, SRC Executive Officer, [SRC@dor.ca.gov](mailto:SRC@dor.ca.gov), (916) 558-5897