California State Rehabilitation Council (SRC)

Executive Planning Committee (EPC) Meeting

June 7, 2024, 10:30 a.m. – 12:00 p.m.

*Draft Meeting Minutes*

Meeting location: Virtual by Zoom, and in-person at the Department of Rehabilitation, 721 Capitol Mall, Room 252, Sacramento, CA 95814. Meeting held in accordance with California Government Code section 11123.5.

Attendance:

* SRC EPC members in attendance (by Zoom): Ivan Guillen, Chanel Brisbane, Susan Henderson, La Trena Robinson.
* DOR staff in attendance (in-person): Kate Bjerke
* Members of the public in attendance (by Zoom): Brittany Comegna

# Item 1: Welcome and Introductions

Ivan Guillen, SRC Chair, called the meeting to order and welcomed attendees. The SRC EPC members introduced themselves.

# Item 2: Public Comment

No public comment.

# Item 3: Approval of the February 15, 2024 SRC EPC Meeting Minutes

It was moved/seconded (Henderson/Brisbane) to approve the February 15, 2024 SRC EPC meeting minutes as presented (Yes –Guillen, Brisbane, Henderson), (No – 0), (Absent for vote – Robinson), (Abstain – 0).

# Item 4: Quarterly Meeting Planning (11:00 – 11:30 a.m.)

Kate Bjerke, SRC Executive Officer, reviewed the list of proposed agenda items for the July 17 – 18, 2024 SRC quarterly meeting which included the following:

* Director’s report
* Homeless Action Plan
* Consumer Satisfaction Survey
* VR Services Portion of the Unified State Plan
* Adopt-a-Region report out
* Election of the 2024 Nominating Committee
* Policy Committee report Out
* Debrief and recommendations discussion

Bjerke also reviewed the SRC’s list of running future agenda items. SRC EPC members offered the following feedback:

* Many of the topics are ongoing, and a lot of work has already been done on topics prioritized by the SRC.
* Apprenticeships and adult work experience are of interest.
* The legislative update is informative and appreciated.
* The customer service agenda item is a priority.
* There is interest in receiving an update on the Consumer Payment Card program, update on the transportation mileage regulation changes, and maintenance supports for DOR consumers.

# Item 5: SRC Nominating Committee

Kate Bjerke, SRC Executive Officer, explained that the EPC needs to identify and recommend a slate of candidates to serve on the 2024 Nominating Committee. This slate of candidates will be reviewed and voted upon during the July 17 – 18, 2024 quarterly meeting. The floor will also be open to additional nominations.

The responsibility of the SRC Nominating Committee is to recommend a slate of candidates for the annual election of the SRC officers (Chair, Vice-Chair, Treasurer and if applicable, Immediate Past Chair) which will take place during the September 6 – 7, 2024 SRC quarterly meeting. The Nominating Committee will convene for a 30-minute meeting this August. At least three and up to five SRC members are needed for the Nominating Committee. Serving on the Nominating Committee does not preclude members from being included on the recommended slate of candidates for the officer elections.

The EPC identified the following SRC members to serve on the 2024 Nominating Committee: La Trena Robinson, Chanel Brisbane, Theresa Comstock, and Ivan Guillen. It was moved/seconded (Henderson/Brisbane) recommend this slate of candidates to the full SRC for election during the July 17 – 18, 2024 quarterly meeting (Yes – Guillen, Brisbane, Henderson), (No – 0), (Absent for vote – Robinson), (Abstain – 0).

# Item 6: SRC Officer Reports

Ivan Guillen, SRC Chair, reported that Disability Rights California (DRC) continues to collaborate with DOR on the new counselor and service coordinator academies. New DOR staff are encouraged to view and utilize DRC as a resource.

Chanel Brisbane, SRC Vice-Chair and SRC Policy Committee Chair, reported on the Policy Committee’s recent efforts to develop input on the Master Plan for Career Education. Questions regarding Administrative Law Judges were also addressed through recent Policy Committee meetings. Brisbane noted the DOR’s Community Resource Development (CRD) Specialists provide excellent support to Best Buddies.

La Trena Robinson, SRC Treasurer, reported that the new healthcare minimum wage will begin for some employers on July 1, 2024.

# Item 7: Adjourn

It was moved/seconded (Brisbane/Robinson) to adjourn the June 7, 2024 SRC EPC meeting.