# Item 4 Detail Sheet: SRC Quarterly Meeting Planning

## Background

To inform the November 9, 2023 SRC Executive Planning Committee (EPC) discussion to plan the November 29 – 30, 2023 SRC quarterly meeting agenda, below is a proposed meeting outline followed by a list of possible, additional agenda items and policy questions. ***All proposed agenda items/topics and policy questions are for discussion and planning purposes only and should not be considered an invitation, commitment, or notice.***

## Proposed Meeting Structure

Hybrid meeting format with in-person (DOR Central Office Sacramento, Room 301), conference call, and Zoom participation options.

## Day 1 – Wednesday, November 29, 2023

**Item 1: Welcome and Introductions (9:00 – 9:35 a.m.)**

Ivan Guillen, SRC Chair, will welcome attendees to the meeting. There will be time for extended introductions to welcome new SRC members Candis Welch, Yuki Nagasawa, and Hilary Lentini, and DOR’s Acting Chief of Strategic Partnerships, Alfonso Jimenez.

**Item 2: Public Comment (9:35 – 9:40 a.m.)**

**Item 3: Approval of the September 6 – 7, 2023 SRC Quarterly Meeting Minutes (9:40 – 9:45 a.m.)**

**Break (9:45 – 10:00 a.m.)**

**Item 4: California Youth Leadership Forum (YLF) for Students with Disabilities (10:00 – 10:30 a.m.)**

**Matt Baker,** Project Manager, California Committee on Employment of People with Disabilities (CCEPD).

YLF is a statewide program for high school sophomores, juniors, and seniors to better prepare them for the transition after high school, build self-advocacy, connect them to resources and services and celebrate disability history, culture, and community. The presentation will be part of the recruitment efforts for student delegates for the 2024 program.

**Item 5: DOR Legislative Update (10:30 – 11:10 a.m.)**

Kim Rutledge, Deputy Director, and Nicolas Weis, Legislative Specialist

(SSM-I), from DOR’s Office of Legislation and Communications will provide an update on recent legislation of interest.

**Item 6: TBD (11:10 a.m. – 12:00 p.m.)**

**Lunch (12:00 – 1:30 p.m.)**

**Item 7: Oath of Office (1:30 – 1:40 p.m.)**

Joe Xavier, DOR Director, will administer the Oath of Office to new SRC members Candis Welch, Yuki Nagasawa, and Hilary Lentini.

**Item 8: Directorate’s Report (1:40 – 2:30 p.m.)**

Joe Xavier, DOR Director, and Victor Duron, DOR Chief Deputy Director, will report on leadership and policy topics of interest. National, state, and departmental updates will be provided. SRC members will have the opportunity to ask questions and have an interactive discussion.

**Break (2:30 – 2:45 p.m.)**

**Item 9: Behavioral Health Framework (2:45 – 3:45 p.m.)**

Members of DOR’s Senior Leadership Team will present DOR’s Behavioral Health Services - Equity Workforce Impact Goals framework. This presentation is a follow-up to DOR’s June 7, 2023 response to SRC recommendation 2022.3.

**Item 10: 2023 SRC Annual Report (3:45 – 4:00 p.m.)**

Kate Bjerke, SRC Executive Officer, will present the draft 2023 SRC Annual Report for the SRC’s review and approval.

**Recess (4:00 p.m.)**

## Day 2 – Thursday, November 30, 2023

**Item 10: Reconvene, Welcome, and Introductions (9:00 – 9:05 a.m.)**

Ivan Guillen, SRC Chair

**Item 11: Public Comment (9:05 – 9:10 a.m.)**

**Item 12: State Internship Program Update (9:10 – 9:45 a.m.)**

Representatives from DOR’s Human Resources Branch will present an overview of the State Internship Program, an alternate eligibility process for people with significant intellectual and developmental disabilities to gain employment with the State of California. SRC members will learn about program utilization and job placement rates. There will be an opportunity for questions and discussion.

**Break (9:45 – 10:00 a.m.)**

**Item 13: State Plan Priorities and Goals (10:00 – 11:00 a.m.)**

Members of DOR’s Executive Team will present the draft priorities and goals for the 2024-28 VR Services Portion of the Unified State Plan. There will be an opportunity for an interactive discussion and questions.

**Item 14: Bagley-Keene Open Meeting Act (11:00 – 11:30 a.m.)**

Elizabeth Colegrove, DOR Attorney, will review the statutory changes made to the Bagley-Keene Open Meeting Act with the enactment of Senate Bill 143. These changes will take effect on January 1, 2024.

**Lunch 11:30 a.m. – 1:00 p.m.**

**Item 15: Unified State Plan Committee (1:00 – 1:15 p.m.)**

SRC members will review and vote to approve draft *Description A – Input of the SRC* for inclusion in the 2024-28 VR Services Portion of the Unified State Plan.

**Item 16: Adopt-a-District Report Outs (1:15 – 1:45 p.m.)**

**Item 17: SRC Bylaw Review (1:45 – 2:00 p.m.)**

Kate Bjerke, SRC Executive Officer

**Item 18: Consumer Satisfaction Survey (2:00 – 2:15 p.m.)**

Kate Bjerke, SRC Executive Officer, will present a draft memorandum that summarizes the SRC’s feedback and requested changes for the Consumer Satisfaction Survey.

**Break (2:15 – 2:30 p.m.)**

**Item 19: Debrief and Recommendations Discussion (2:30 – 3:15 p.m.)**

SRC members will debrief from the meeting discussions and potentially develop and/or adopt policy recommendations.

**Item 20: SRC Officers, Members, and Executive Officer Reports**

**(3:15 – 3:45 p.m.)**

**Item 21: Future Agenda Items (3:45 – 4:00 p.m.)**

**Adjourn 4:00 p.m.**