**California State Rehabilitation Council (SRC)**

Executive Planning Committee (EPC) Meeting

Wednesday, April 12, 2023, 2:00 – 3:00 P.M.

*Draft Meeting Minutes*

**In Attendance**

Note: all attendees participated virtually by Zoom.

**SRC EPC Members**

Benjamin Aviles, Chair

Ivan Guillen, Vice-Chair and Unified State Plan Committee Chair

Kecia Weller, Treasurer

Susan Henderson, Monitoring and Evaluation Committee Chair

**DOR Staff**

Kate Bjerke

Vivian Hernandez-Obaldia

**Members of the Public**

Aaron Espinoza

Candis Welch

# Item 1: Welcome and Introductions

A quorum was established and Benjamin Aviles, SRC Chair, welcomed attendees. SRC EPC members, DOR staff, and members of the public.

# Item 2: Public Comment

There was no public comment.

# Item 3: Approval of the January 20, 2023 SRC EPC Meeting Minutes

It was moved/seconded (Weller/Henderson) to approve the January 20, 2023 SRC EPC meeting minutes as presented. (Yes – Aviles, Guillen, Weller, Henderson), (No – 0), (Abstain – 0). Motion was approved 4-0-0.

# Item 4: Quarterly Meeting Planning

Kate Bjerke, SRC Executive Officer, reviewed the “Item 4: June 7 – 8, 2023 Meeting Planning” document. The following topics are anticipated for the next quarterly meeting:

* CalDOR Consumer Payment Card update
* SRC Policy Committee update
* Election of the SRC Nominating Committee
* Unified State Plan Committee
* Monitoring and Evaluation Committee
* DOR in-service trainings
* Benefits planning update.
* Update (and/or joint public forum) on DOR’s client-owned vehicle use regulation package.
* Updates on DOR initiatives – Demand Side Employment Initiative
* Adopt-a-Region reports.
* Directorate report
* Debrief and recommendations discussion.
* SRC member report outs
* Identification of future agenda items
* Update from DOR on response to SRC recommendation of increasing partnerships between VR and behavioral health agencies
* Bagley-Keene Open Meeting Act update
* Selection of remaining 2023 and 2024 meeting dates

Feedback on the meeting agenda items and topics included the following:

* Benjamin Aviles: noted that all of the proposed agenda items are important and suggested to add an update on DOR’s diversity, equity and inclusion (DEI) efforts.
* Kecia Weller: a top priority is an update on benefits counseling.
* Susan Henderson: suggested an update from SILC as a topic. Henderson noted that the presentation by Disability Rights California (DRC) on the Client Assistance Program (CAP) during the March 8 – 9, 2023 SRC quarterly meeting was helpful.
* Ivan Guillen: suggested an update on DOR Student Services.

Public Comment

* Candis Welch: agrees with including an update on DOR’s DEI efforts. Suggested including additional details about speakers in the agenda.
* Vivian Hernandez-Obaldia: noted that providing information on DOR Student Services is important.

# Item 5: SRC Nominating Committee

Kate Bjerke, SRC Executive Officer, provided background information on the purpose and role of the SRC Nominating Committee. Bjerke explained that time commitment is brief, and that serving on the SRC Nominating Committee does not preclude an SRC member from being included on the recommended slate of candidates for the annual SRC officer elections. It was asked if SRC members terming off in September 2023 can serve on the 2023 Nominating Committee (yes).

The SRC EPC agreed that it would be most efficient for the 2022 Nominating Committee members (Theresa Comstock, Chanel Brisbane, Jonathan Hasak, Kecia Weller, and Ivan Guillen) to serve again on the 2023 Nominating Committee. During the June 7 – 8, 2023 quarterly meeting, this slate of candidates will be considered, and the floor will also be open to additional nominations, followed then by the election of the 2023 Nominating Committee. Then, in late July or early August 2023, the Nominating Committee will meet to develop a slate of candidates for the annual SRC officer elections. The annual SRC officer elections will take place during the September 6 – 7, 2023 SRC quarterly meeting.

It was moved/approved (Weller/Guillen) to recommend the following slate of candidates for the 2023 SRC Nominating Committee: Theresa Comstock, Chanel Brisbane, Jonathan Hasak, Kecia Weller, and Ivan Guillen. (Yes – Aviles, Guillen, Weller, Henderson), (No – 0), (Abstain – 0). The motion was approved 4-0-0. Bjerke will reach out to the slate of candidates in advance of the June 2023 quarterly meeting as a courtesy.

# Item 6: SRC Member and Executive Officer Reports

* Benjamin Aviles: noted that the SRC’s work is important and shared an experience of assisting a DOR consumer who reached out on social media.
* Ivan Guillen: shared that DRC has been invited to present another CAP training for new DOR Counselors. Guillen said he appreciates the collaboration between CAP and DOR. Guillen expressed appreciation for serving on the SRC and highlighted the importance of the SRC recommendations.
* Kecia Weller: appreciates serving on the SRC.
* Susan Henderson: appreciates the information from the SRC meetings and relays updates to the Parent Training and Information Centers (PTICs) and her organization, Disability Rights Education and Defense Fund (DREDF).
* Kate Bjerke: encouraged SRC members to participate in the April 17, 2023 SRC Policy Committee meeting and the upcoming State Digital Equity Plan workshops. She noted that new SRC member recruitment efforts are underway.

# Item 7: Adjourn

It was moved/seconded (Weller/Henderson) to adjourn the April 12, 2023 SRC EPC meeting.