# Item 17 Detail Sheet: Annual Election of the SRC Officers

**Item Type: Action**

On June 29, 2023, the SRC Nominating Committee (membership: Theresa Comstock, Chanel Brisbane, Jonathan Hasak, Kecia Weller, and Ivan Guillen) convened. The purpose of this meeting was to recommend a slate of candidates for the upcoming annual SRC officer elections. During the meeting, it was moved/seconded (Weller/Guillen) to recommend the following slate of candidates for the SRC officer election:

**Slate of Candidates**

Chair: Ivan Guillen

Vice Chair: Chanel Brisbane

Treasurer: La Trena Robinson

A roll call vote was taken (Yes – Comstock, Brisbane, Weller, Guillen), (No – 0), (Abstain – 0), (Absent – Hasak). The motion carried.

The election of SRC Chair, Vice-Chair and Treasurer will take place during the September 6 – 7, 2023 SRC quarterly meeting. Member votes will be taken by roll call. At this meeting during which the election is held, and subsequent to the announcement of the slate, the floor shall also be open to nominations.

**Reference Information (below):**

* Applicable SRC Bylaw excerpt, Article V Officers
* SRC Membership Roster

## SRC Bylaw Excerpt - Article V Officers

1. The SRC Officers shall be Chair, Vice-Chair and Treasurer, with duties and responsibilities as follows:
2. The Chair shall:  
   a. Preside as Chair of SRC meetings in order to facilitate discussion, planning and decision making;  
   b. Select and appoint, from among the SRC membership, Chairs and members of all SRC Committees and taskforces, with the exception of the Nominating Committee; and  
   c. Coordinate SRC activities and maintain communication with the SRC Executive Officer, DOR leadership and SRC leadership.
3. The Vice-Chair shall:  
   a. Preside at meetings of the SRC in the absence of the Chair;  
   b. Assume the Office of Chair if, for any reason, the Chair is unable to complete the term;   
   c. Serve as SRC Parliamentarian, ensuring that SRC meetings operate in accordance with applicable state laws and regulations and these bylaws; and  
   d. Carry out other duties as may be assigned by the Chair.
4. The Treasurer shall:  
   a. Work together with the SRC Executive Officer to ensure:  
    1) Maintenance of accurate and timely financial records  
    2) Appropriate development and allocation of SRC budget   
    3) Periodic review of SRC expenditures/financial status;

b. Present a financial report to the SRC at each quarterly meeting; and

c. Carry out other duties as may be assigned by the Chair.

1. Officers' Election and Terms:
2. The election of Officers shall take place during the final full SRC meeting of the federal fiscal year (October 1 - September 30).
3. The Officers of the SRC shall be elected by a majority of the voting SRC members. The Nominating Committee's slate of candidates shall be provided to the SRC members at least one week prior to the Election of Officers. At the meeting at which the election is held, and subsequent to the announcement of the slate, the floor shall also be open to nominations.
4. The term of Office shall be for one year, from October 1 - September 30.
5. Officers may serve for no more than two consecutive full terms in any one Office.

## SRC Membership Roster – as of March 28, 2023

|  | **Member Name** | **Currently serving** | **Appointment Date** | **End**  **Date** | **Representing** |
| --- | --- | --- | --- | --- | --- |
| 1 | **Benjamin Aviles**  ***Chair*** | Second full term | Sept 8, 2020 | Sept 7, 2023 | Applicant or Recipient of VR Services |
| 4 | **Ivan Guillen**  ***Vice Chair*** | First  full term | Oct 11, 2021 | Sept 7, 2024 | Client Assistant Program  *(no term limits)* |
| 3 | **Kecia Weller**  ***Treasurer*** | Second full term | Sept 8, 2020 | Sept 7, 2023 | Disability Advocacy Group |
| 2 | **Nicholas Wavrin** | Second full term | Sept 8, 2020 | Sept 7, 2023 | State Education Agency |
| 5 | **Elizabeth Lewis** | First  full term | Mar 30, 2022 | Sep. 7, 2024 | Business, Industry, and Labor |
| 6 | **Theresa Comstock** | Second full term | Sept 8, 2022 | Sept 7, 2025 | Disability Advocacy Group |
| 7 | **Chanel Brisbane** | Second full term | Sept 8, 2022 | Sept 7, 2025 | Community Rehabilitation Programs |
| 8 | **Jonathan Hasak** | Second full term | Sept 8, 2022 | Sept 7, 2025 | Business, Industry, and Labor |
| 9 | **Susan Henderson** | Second full term | Sept 8, 2022 | Sept 7, 2025 | Parent Training and Information Centers |
| 10 | **Lisa Hayes** | First full term | Sept 8, 2022 | Sept 7, 2025 | State Independent Living Council |
| 11 | **Joe Xavier** | Fourth full term | Sept 8, 2022 | Sept 7, 2025 | State VR Director  *(non-voting)* |
| 12 | **La Trena Robinson** | First partial term | Feb 7, 2023 | Sep. 7, 2024 | Business, Industry and Labor |
| 13 | **Vacant** |  |  |  | VR Counselor  *(non-voting)* |
| 14 | **Vacant** |  |  |  | Business Industry and Labor |
| 15 | **Vacant** |  |  |  | Tribal VR Programs |
| 16 | **Vacant** |  |  |  | California Workforce Development Board |