**California State Rehabilitation Council (SRC)**

Executive Planning Committee (EPC) Meeting

Wednesday, October 5, 2022

1:00 – 2:30 p.m.

**October 5, 2022 EPC Meeting Minutes**

***Approved on January 20, 2023***

**In Attendance**

Note: all attendees participated virtually by Zoom.

**SRC EPC Members**

Benjamin Aviles, Chair

Ivan Guillen, Vice-Chair and Unified State Plan Committee Chair

Kecia Weller, Treasurer

Susan Henderson, Monitoring and Evaluation Committee Chair

**SRC Member**

Theresa Comstock

**DOR Staff**

Kate Bjerke

Sean Laurant

LaMont Perry

**Members of the Public**

Candis Welch

Shoreh Noori

# Item 1: Welcome and Introductions

Benjamin Aviles, SRC Chair, welcomed members and attendees to the meeting. A quorum was established. Members and attendees introduced themselves.

# Item 2: Public Comment

Shoreh Noori made public comment regarding concerns with their vocational rehabilitation services. Kate Bjerke, SRC Executive Officer, will follow up with Shoreh after the meeting.

# Item 3: Approval of the July 13, 2022 EPC Meeting Minutes

Motion: It was moved/seconded (Henderson/Guillen) to approve the July 13, 2022 SRC EPC meeting minutes as presented. (Yes – Benjamin, Guillen, Susan), (No – 0), (Abstain – Weller). Motion was approved 3-0-1.

# Item 4: Quarterly Meeting Planning

The SRC EPC members reviewed, discussed, and prioritized the list of possible agenda items for the November 30 – December 1, 2022 SRC quarterly meeting. The following feedback was provided:

Benjamin Aviles, SRC Chair, expressed interest in the following agenda items:

* Benefit planning
* Diversity, equity, and inclusion
* Adult work experience
* Community Rehabilitation Programs
* Report from the Client Assistance Program
* DOR’s behavioral health impact goal
* Revisit the California Community Transitions program discussion
* Standing agenda item – Independent living and Traumatic Brain Injury program updates

Kecia Weller, SRC Treasurer, expressed interest in the following agenda items:

* Diversity, equity, and inclusion
* Gun violence

Susan Henderson, SRC Monitoring and Evaluation Committee Chair, expressed interest in the following agenda items:

* DOR’s behavioral health impact goal
* Diversity, equity, and inclusion efforts
* Gun violence

Ivan Guillen, SRC Vice Chair, expressed interest in the following agenda items:

* Diversity, equity, and inclusion
* Benefits planning
* DOR student services
* Behavioral health impact goal
* Standing agenda item – Independent living and Traumatic Brain Injury program updates
* Policy question regarding order of selection and job retention services

EPC members discussed whether to hold the Monitoring and Evaluation Committee and Unified State Plan Committees during the quarterly meeting, or prior to. EPC members agreed that if possible, it would be beneficial to have the committees convene prior and for the committees to then report out during the quarterly meeting.

Other discussion highlights included the following:

* Suggestion to have a standing Department of Education agenda item twice a year to learn about 1) initiatives that have been started and 2) updates on initiative progress and a report out on final outcomes.
* Request to bring back the icebreakers.
* As part of the DEI discussions, a possible recommendation could include training for counselors on communication that is perceived as threatening. What has DOR done in the past for training, and what are future training plans? It was noted that policies seem focused on employee safety, however, when clients are involved with law enforcement that increases their involvement with the justice system.

# Item 5: SRC Officer Reports

* Benjamin Aviles, SRC Chair, provided an update on the upcoming October 28, 2022 National Disability Employment Awareness Month (NDEAM) event.
* Ivan Guillen, SRC Vice-Chair, reported that new CAP advocates have been hired in the Los Angeles area, and he is providing mentoring and training
* Kecia Weller, SRC Treasurer, will be participating in an episode of the UCLA Tarjan Center “In Other Words” podcast.

# Item 6: Adjourn

It was moved/seconded (Weller/Guillen) to adjourn the October 5, 2022 SRC EPC meeting.