## SRC Nomination and Election Process Timeline

* **May 23, 2022**: The State Rehabilitation Council (SRC) Executive Planning Committee recommended the following SRC members to serve as the slate of candidates for the 2022 SRC Nominating Committee: Theresa Comstock, Chanel Brisbane, Jonathan Hasak, Kecia Weller, and Ivan Guillen.
* **June 8 – 9, 2022**: During the quarterly meeting, the full SRC elected Theresa Comstock, Chanel Brisbane, Jonathan Hasak, Kecia Weller, and Ivan Guillen to serve on the Nominating Committee.
* **August 17, 2022**: The Nominating Committee will meet and identify a recommended slate of candidates for the annual SRC officer election.
  + The SRC Executive Officer will contact all proposed candidates for permission before placing their name on the final slate.
* **On (or before) August 24, 2022**: The Nominating Committee’s final slate of candidates will be distributed to all SRC members.
* **August 31 – September 1, 2022**: The election of SRC Chair, Vice-Chair and Treasurer will take place during the SRC quarterly meeting. Member votes will be taken by roll-call.
  + At this meeting during which the election is held, and subsequent to the announcement of the slate, the floor shall also be open to nominations.
* **September 30, 2022**: The current officer terms for Theresa Comstock (Chair), Nick Wavrin (Vice-Chair), and Benjamin Aviles (Treasurer) conclude.
* **October 1, 2022**: The terms for the newly elected SRC officers begin.
* **September 30, 2023**: The SRC officer terms conclude.

## SRC Bylaw Excerpts

Article V Officers

1. The SRC Officers shall be Chair, Vice-Chair and Treasurer, with duties and responsibilities as follows:
2. The Chair shall:  
   a. Preside as Chair of SRC meetings in order to facilitate discussion, planning and decision making;  
   b. Select and appoint, from among the SRC membership, Chairs and members of all SRC Committees and taskforces, with the exception of the Nominating Committee; and  
   c. Coordinate SRC activities and maintain communication with the SRC Executive Officer, DOR leadership and SRC leadership.
3. The Vice-Chair shall:  
   a. Preside at meetings of the SRC in the absence of the Chair;  
   b. Assume the Office of Chair if, for any reason, the Chair is unable to complete the term;   
   c. Serve as SRC Parliamentarian, ensuring that SRC meetings operate in accordance with applicable state laws and regulations and these bylaws; and  
   d. Carry out other duties as may be assigned by the Chair.
4. The Treasurer shall:  
   a. Work together with the SRC Executive Officer to ensure:  
    1) Maintenance of accurate and timely financial records  
    2) Appropriate development and allocation of SRC budget   
    3) Periodic review of SRC expenditures/financial status;

b. Present a financial report to the SRC at each quarterly meeting; and

c. Carry out other duties as may be assigned by the Chair.

1. Officers' Election and Terms:
2. The election of Officers shall take place during the final full SRC meeting of the federal fiscal year (October 1 - September 30).
3. The Officers of the SRC shall be elected by a majority of the voting SRC members. The Nominating Committee's slate of candidates shall be provided to the SRC members at least one week prior to the Election of Officers. At the meeting at which the election is held, and subsequent to the announcement of the slate, the floor shall also be open to nominations.
4. The term of Office shall be for one year, from October 1 - September 30.
5. Officers may serve for no more than two consecutive full terms in any one Office.

Article VII Committees

It is the intention of the SRC that the full SRC make key decisions pertaining to the fulfillment of its federal responsibilities, unless otherwise delegated. The purpose of the Standing Committees is to provide an opportunity for greater discussion, analysis and oversight of these mandated functions or to address certain administrative functions of the SRC.

1. Committee Quorums

Three voting members of the SRC shall constitute a quorum for purposes of conducting committee meetings.

1. Duties of Standing Committee Chairs;
   1. Agenda creation with the Executive Officer for Committee meeting,
   2. Provide input on the work of the Committee,
   3. Discuss work of the Committee with Chair of the SRC,
   4. Provide updates at each quarterly meeting,
   5. Facilitate meetings,
   6. Determine if additional meetings are needed, and,
   7. Provide the Executive Officer with the direction on Committee work products.
2. Standing Committees: The following standing committees are hereby established:
3. Executive Planning Committee (EPC)
   1. The EPC will be led by the SRC Chair, with the Vice-Chair, Treasurer, Policy, Unified State Planand Monitoring and Evaluation CommitteeChairs as members.
   2. The EPC shall schedule SRC meetings, establish agendas and select meeting sites while coordinating Council activities with other SRC Standing Committees, the DOR, and other entities responsible for, or concerned with, the provision of rehabilitation services within the State of California. (These duties are in practice delegated to the Executive Officer working in conjunction with the SRC Chair.)
   3. Create slate of candidates for the SRC to be appointed as Members of the Nominating Committee.

## SRC Membership Roster (as of July 25, 2022)

| **Member Name** | **Term Information** | **Original Appointment Date** | **reappointment Date  (if applicable)** | **Current Term End Date** | **Representing** |
| --- | --- | --- | --- | --- | --- |
| Abdrabou, Sara | * Joined the SRC on a full appointment and is currently serving a first full term of 29 months/8 days. * Will be eligible for reappointment to a second full term in September 2024. | Mar 30, 2022 |  | Sept 7, 2024 | VR Counselor (non-voting) |
| Aviles, Benjamin | * Joined the SRC on a partial appointment and served a first full term of 24 months/26 days. * Currently serving a second, full term from September 2020 - 2023. * Will term off the SRC in September 2023. | Aug 13, 2018 | Sept 8, 2020 | Sept 7, 2023 | Applicant or Recipient of VR Services |
| Brisbane, Chanel | * Joined the SRC on a partial appointment and is currently serving a first full term of 23 months. * Will be eligible for reappointment to a second full term in September 2022. | Sept 25, 2020 |  | Sept 7, 2022 | Community Rehabilitation Program |
| Comstock, Theresa | * Joined the SRC on a partial appointment and served *less than a full term* of 12 months/25 days. * Currently serving a first full term from September 2019 - 2022. * Will be eligible for reappointment to a second full term in September 2022. | Aug 13, 2018 | Sept 8, 2019 | Sept 7, 2022 | Disability Advocacy Group  (1 of 2) |
| Guillen, Ivan | * Joined the SRC on a partial appointment and served *less than a full term* of 12 months/19 days. * Currently serving a first full term from October 2021 – 2024. * Eligible for reappointment to a second full term in October 2024. * Note - There are no term limits for the CAP position on the SRC. | Sept 25, 2020 | Oct 15, 2021 | Oct 15, 2024 | Client Assistant Program |
| Hasak, Jonathan | * Joined the SRC on a partial appointment and is currently serving a first full term of 23 months. * Will be eligible for reappointment to a second full term in September 2022. | Sept 25, 2020 |  | Sept 7, 2022 | Business, Industry, and Labor (1 of 4) |
| Hayes, Lisa | * Joined the SRC on a partial appointment and is currently serving *less than a full term* of 5 months/8 days. * Eligible for reappointment to a first full term in September 2022. | March 30, 2022 |  | Sept 7, 2022 | State Independent Living Council |
| Henderson, Susan | * Joined the SRC on a partial appointment and is currently serving a first full term of 23 months. * Will be eligible for reappointment to a second full term in September 2022. | Sept 25, 2020 |  | Sept 7, 2022 | Parent Training and Information Center |
| Lewis, Elizabeth | * Joined the SRC on a full appointment and is currently serving a first full term of 29 months/8 days. * Eligible for reappointment to a second full term in September 2024. | March 30, 2022 |  | Sept 7, 2024 | Business, Industry, and Labor (2 of 4) |
| Wavrin, Nick | * Joined the SRC on a partial appointment and served a first full term of 26 months/25 days. * Currently serving a second full term from September 2020 – 2023 * Will term off the SRC in September 2023 | June 15, 2018 | Sept 8, 2020 | Sept 7, 2023 | State Education Agency |
| Weller, Kecia | * Joined the SRC on a full appointment and served a first full term of 35 months. * Currently serving a second full term from September 2020 – 2023 * Will term off the SRC in September 2023. | Oct 9, 2017 | Sept 8, 2020 | Sept 3, 2023 | Disability Advocacy Group (2 of 2) |
| Xavier, Joe | Third | Feb 14, 2014 | Sept 8, 2016 and Sept13, 2019 | Sept 7, 2022 | State VR Director  (non-voting) |
| Vacant | \*\*Note: there are no term limits for the Native American VR Program position on the SRC. |  |  |  | Native American VR Program |
| Vacant |  |  |  |  | California Workforce Development Board |
| Vacant |  |  |  |  | Business, Industry and Labor (3 of 4) |
| Vacant |  |  |  |  | Business, Industry and Labor (4 of 4) |