**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation**

**DHHAC meeting notes**

**Thursday 09/14/23**

**DOR Central Office, 721 Capitol Mall, Room 301, Sacramento, CA 95814, with virtual participation via Zoom.**

**In-attendance:**

DHHAC Members (virtual): Callie Frye, Toni Chapman, Frank Lester, Hugh Lafler, Michelle Bronson

DOR staff (in-person): Michael Thomas, Craig Rubenstein, Jennifer Wilbon

DOR ASL interpreters (virtual): Judy Sophn, Heather Hicks

DOR ASL interpreters (in-person): Barbara Jett, Margarite Vignerie

DOR staff (virtual): Sue Pelbath, Kimberly Nguyen, Tiffany Barlow

Public Members: Marnee Wafer-Hoecker, Angelica Martinez, Matt Baker, Edward Tagge

**Item 1: Welcome and Introductions**

Callie Frye (DHHAC Chair) reviewed DHHAC rules. Callie welcomed attendees, conducted roll call, and established a quorum.

**Item 2: Introductions of DOR staff and members of the public**

**Item 3: Public Comment**

Callie asked public members if there were any issues or concerns to address that were not on the agenda.

No public comment made.

## **Item 4: Update Regarding the 06/15/23, Meeting Minutes**

There were no questions or concerns regarding 06/15/23 meeting minutes.

**Motion:** Michelle Bronson moved a motion to approve the 06/15/23 DHHAC meeting minutes. Toni Chapman seconded the motion.

**Vote:** Callie, yes. Michelle, yes. Hugh, yes. Toni, yes. The motion passed.

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## **Item 5: DHHAC Member Positions**

DHHAC members discussed member positions.

Committee members comments and questions

## The DHHAC shall consist of at least nine (9), but no more than thirteen (13), members

* DHHAC serves a variety of interests
* Director, Joe Xavier, appoints members for the DHHAC committee
* Discussed application process and roles of committee members
* Two-year term, and an individual can be reelected for another two-year term, but shall not to exceed four years
* RCD’s can be appointed to the committee according to the Bylaws
* RCD’s have voting rights
* Discussed the roles and expectations of RCD’s
* Would like to see what RCD’s can contribute to the advisory committee and would like to hear their success stories and/or challenges
* Discussed where focus should lie within the RCD role; leave out the negative, would like the discussion to be solution focused
* Would like to see an increase in the number of client services by DOR
* Discussed barriers to job placements
* Talked about the benefits of partnerships and working together to provide employment services
* Would like to hear from service partners

DOR comments and questions

* What is the term length
* Explained the application process
* The department’s focus is to make employment accessible for individuals with disabilities
* Can ask SMF’S to present at a future meeting on how to make cards more accessible

Public members comments and questions

* Discussed partnerships, sharing information, and preparing students for student services

## **Item 6: Bagley-Keene Act Presentation**

Elizabeth Colegrove, DOR Attorney III, Legal Affairs Section gave a presentation regarding the Bagley-Keene Open Meeting Act. The open meeting act is a California state law where the public can participate in decision-making with state bodies. Meetings have to be publicly noticed. DHHAC is covered by Bagley-Keene Act.

Committee members comments and questions

* Asked for clarification about public notices

Public members comments and questions

## Question asked regarding trailer bill

## **Item 7:** On-the-job training presentation by Kathleen Alonzo

## Kathleen provided a general overview of on-the-job training by the DOR workforce development section.

Committee members comments and questions

* Asked if OJT changed to a different name

DOR comments and questions

* Can request a presentation at a future meeting to talk about adult work experience

**Item 8:** Client owned vehicle use regulation presentation, Jessica Grove Alfonso Jimenez, Daisy Hughes

Discussion about proposed changes to this regulation, reviewed current mileage rate for vehicles and vans, discussed the Cal HR rate.

Cal HR rate is based on IRS medical moving rate. The consumer need factor is to help offset initial costs.

Committee members comments and questions

* Asked about the mileage rate how the amount calculated

**Item 9: Proposed DHHAC bylaws**

DHHAC Bylaws were reviewed.

Committee member comments and questions

* Question about the terms

DOR comments and questions

* Discussed membership criteria and application process

**Item 10: Future agenda items**

* Would like to learn more about debit/CPC cards
* Would like to know the rules for work if someone has SSDI
* Continue bylaw discussion and term limits
* Continue discussion about RCD’s
* Discuss work incentive programs
* California Youth Leaders to present
* Disability Access Services, Monica Hadley to present
* Would like to discuss summer camp, NTID

## **\*Adjourn (4:00 p.m.)**