**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Disability Advisory Committee (DAC)**

Meeting Minutes

February 13, 2022

1:00 pm – 3:00 pm

Department of Rehabilitation, Public Zoom Meeting

# In Attendance

**DAC Members:**

* Emily Alexander; Deaf/Hard of Hearing
* Lisa Cushman; Mental/Behavioral Disability
* Jonathan De Jesus; Cognitive Impairment
* Jonathan (Jona) Deguzman; Other Disability
* Chelle Ellis; Heart/Circulatory Disorders
* Subashree (Suba) Krishnamurthy; At Large Member/Ally
* Cory Lemings; Neurodivergent Disability
* Jordann Nelson, Respiratory Impairments
* Jennilee Ruggirello; Blind/Visual Impairment
* Bonita Wahl; Traumatic Brain Injury
* Michelle Zavala-Pizano; Learning Disability

**DAC Members Not Present:**

* Cynthia Butler; Intellectual/Developmental Disability
* Miguel Castaneda; Physical Disability

**DOR Advisors**

* Rosa Gomez

**Other DOR Staff in Attendance**

* Aceile Shaban-Riley
* Ashley Duke
* Ava Hacopian
* Ben Smith
* Bethany Pine
* Braden Pivirotto
* Brandon Leyton
* Bryan Drum
* Christina Witt
* Craig Wright
* Cristina Lim
* Cynthia Bryan
* Daniel Kaz
* Debronna Sanders
* Emily Habansky
* Fatima Luna
* Georgeta Tanase
* Gerri Williams
* Greg Lang
* Gregory Ramos
* Ismael De Leon
* James Finken
* Jasdeep Brown
* Jeffrey McKey
* Jocelyn Concepcion
* Kacen Maples
* Karen Swanson
* Kate Bjerke
* Khristine Welch
* Laura Rasmussen
* Laura Westman
* Leslie Fuentes
* Leticia Vargas
* Luis Covarrubias
* Luis Iglesias
* Lyes Bousseloub
* Majid Noroozi
* Makena Hammond
* Matthew Morgan
* Melanie Wong
* Melinda Wetzel
* Michelle Kaplan
* Melanie Luttrel
* Monica Casas
* Norma manzo
* Randee Moutard
* Renee Boyd
* Sandra Aguayo
* Shamika Rauls
* Sharrel Frazeur
* Sonara Carter-Barber
* Suzanne Castano
* Suzanne Coronel
* Vernard Johnson

**Members of the Public:**

* Gabriela
* Mali
* R. M. Robins

# 1) Welcome and Introductions

* Jordann Nelson, Chair, reviewed the purpose of the DAC, conducted a roll call, and established a quorum.

# 2) Approval of DAC Meeting Minutes and Review of Action Items

* January Meeting minutes brought forward and approved.
* No action items to review.

Public Comment Invited

# 3) DAC Subcommittee members welcome and introduction

* Chelle Ellis, DAC Vice Chair facilitated the welcoming of the DAC subcommittee members.
* Chelle provided an overview of the DAC subcommittees.

Public Comment Invited

# 4) Role of councils and committees in state service and the role of the State Rehabilitation Council (SRC)

* Kate Bjerke, Executive Officer, SRC provided an overview of the purpose of advisory committees and councils in state service.
* Kate shared SRC’s role within DOR.

Public Comment Invited

# 5) Subcommittee members orientation, role and responsibilities:

* Kate Bjerke, Executive Officer, SRC, will provide a presentation to orient DAC subcommittee members to their role and responsibilities when serving as a DAC subcommittee member/DOR representative.

Public Comment Invited

# 6) Bagley-Keene Open Meeting Act and Robert’s Rules of Order:

* Kate Bjerke, Executive Officer, SRC, presented on how the Bagley-Keene Open Meeting Act guides public meetings in California state government such as the DAC.
* Kate presented on how Roberts Rule of Order functions for the DOR Advisory Committee public meetings.

Public Comment Invited

# 7) Roundtable

# Subcommittee member, Sandra Aguayo, asked about how subcommittee members were assigned to a committee.

# Rosa clarified that some staff who were nominated identified what category that they wanted to be in. Those who did not were assigned to the different groups to support diversity and ensure representation from the different DOR districts and classifications on each committee. Those who have an interest in a particular committee were invited to make a request for consideration of a change of assignment. Send an email to Chelle Ellis, Vice-Chair and coordinator for the subcommittees: [chelle.ellis@dor.ca.gov](mailto:chelle.ellis@dor.ca.gov).

Public Questions Invited

**Meeting adjourned at 3:00 p.m.**