**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Disability Advisory Committee (DAC)**

Meeting Minutes

November 14, 2022

1:00 pm – 3:00 pm

Department of Rehabilitation, Central Office

721 Capitol Mall, Sacramento, CA 95814

Conference Room 301 – 3rd Floor

# In Attendance

**DAC Members:**

* Emily Alexander; Deaf/Hard of Hearing
* Miguel Castaneda; Physical Disability
* Jonathan De Jesus; Cognitive Impairment
* Jonathan (Jona) Deguzman; Other Disability
* Chelle Ellis; Heart/Circulatory Disorders
* Subashree (Suba) Krishnamurthy; At Large Member/Ally
* Cory Lemings; Neurodivergent Disability
* Jennilee Ruggirello; Blind/Visual Impairment
* Bonita Wahl; Traumatic Brain Injury
* Michelle Zavala-Pizano; Learning Disability

**DAC Members not present:**

* Cynthia Butler; Intellectual/Developmental Disability
* Lisa Cushman; Mental/Behavioral Disability

**DOR Advisors**

* Rosa Gomez
* Shannon Coleman

**Other DOR Staff in Attendance**

* John Adams
* Henryetta Andrade
* Piedad Arias
* Matt Baker
* Julissa Barton-Young
* Heather Bonin
* Chelsea Boon
* Lyes Bousseloub
* Tara Celli
* Kathleen Cross
* Lillian Fillpot
* Tiffany Freymiller
* Cathy Gaten
* Kelli Guillory
* Ava Hacopian
* Makena Hammond
* Kathy Harner
* Justin Hart
* Julie Hong
* Scott Hood
* Steven Jablonski-Plescia
* John Jacobs
* Liana Kriemelmeyer
* Brenna Lammerding
* Elin Lazar
* Robin Lewis
* Kacen Maples
* Paula Mayfield
* Maureen McIntyre
* Arlene Morse
* Traci Pavlas
* Maryann Perrine
* Jessica Raygoza
* Krystal Santillan
* Scott Taniqua
* Toni Solorzano
* Christina Tam
* Elise T. Thompson
* Flor Torres
* Johnny Vasquez
* Cynthia Velasquez
* Marnee A. Wafer-Hoecker
* Khristine Warch
* Angela Washington

**Members of the Public:**

* None attending

# Welcome, Introductions

* Jordann Nelson, Chair, reviewed the purpose of the DAC, conducted a roll call, established a quorum.

# Approval of DAC Meeting Minutes and Review of Action Items

* September Meeting Minutes brought forward and approved, October Meeting minutes brought forward and approved
* No action items to be reviewed

Public Comment Invited

# DAC Strategies for Seeking Subcommittee Members

* Rosa Gomez: provided a background on process for recruiting staff for workgroups or committees.
* recruitment message will be created to be sent to the Executive team that will include our ask and a brief statement about each subcommittee to include:
* The purpose of each of the six DAC Subcommittees
* What each DAC Subcommittee hopes to accomplish
* There will be a combined request for staff outlining qualities sought in DOR Staff participants.
* Creative
* Self-advocate and community advocate
* Compassionate heart
* Engaged and reliable
* Committed
* Open to new methods and perspectives
* Dedicated
* Able to look at the big picture
* Able to work with the public
* Resourceful, skilled in networking
* Available to do the work
* Action: Each DAC Subcommittee will write up a brief statement and email to Rosa Gomez by December 2nd.
* Will review as an agenda item for next meeting:

Public Comment Invited

# DAC Committee and Subcommittee Efforts and Meetings

Rosa Gomez, DAC Leadership Designee, led a discussion on how to move subcommittee efforts forward, specifically on workload and meeting schedule times.

* We need to determine where DOR is already serving people with disabilities and determine where the DAC Subcommittees can work together with DOR Staff to strengthen the DOR mission.
* Time commitment is 8-16 hours/month, we reviewed ways to manage the time spent in meeting and reporting
* After discussion it was decided that three of the six DAC Subcommittees will be reporting every meeting starting in January with 1,3,5 reporting in odd months, and with 2,4,6 reporting in even months for the next six months

**DAC Subcommittees Listing**

**Employment:**

Targeted Employment (Group 1)

Miguel Castenada

Lisa Cushman

Lydia Iacono – DOR Staff (Shared an interested in participating)

Vernard Johnson – DOR Staff (Shared and interested in participating)

Timely Reasonable Accommodation (Group 2)

Cory Lemings

Michelle Zavala-Pizano

**Events:**

Main Events (Group 3)

Suba Krishnamurthy

Emily Alexander

Other Events (Group 4)

Jenilee Ruggirello

Bonita Wahl

**Outreach:**

Trainings (Group 5)

Jonathon De Jesus

Jona Deguzman

Julissa Barton-Young – DOR Staff (Shared an interest in participating)

Collaboration with other DACs (Group 6)

Cynthia Butler

Chelle Ellis

Public Comment Invited

# 5) Language to be Added to DOR Duty Statements

Cory Lemings, DAC Member, led a continuation of October’s discussion regarding adding language to DOR duty statements that highlights the efforts to support the success of people with disabilities. Cory will send out five different versions to Jordann who will distribute to DAC Committee Members. The request is for members to vote on the wordings by ranked choice to be discussed further in the next meeting.

Public Comment Invited

# 6) Roundtable:

A suggestion was made, by Chelle Ellis, in answer to the question about how to proceed with DAC Subcommittee work. Consider emailing the other person on your DAC Subcommittee, introduce yourself, set up a meeting.

DOR Staff attendee, Makena Hammond, expressed concern about the lack of availability of DOR Vendors in rural areas. DAC Chair suggested that DOR Staff member email DAC@dor.ca.gov with the concern and a request that the DAC to do further research on this topic.

Public Comment invited

**Meeting adjourned at 2:45 p.m.**