**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Disability Advisory Committee (DAC)**

Meeting Minutes

August 8, 2022

1:00 pm – 3:00 pm

Department of Rehabilitation, Central Office

721 Capitol Mall, Sacramento, CA 95814

Conference Room 301 – 3rd Floor

# In Attendance

**DAC Members:**

* Subashree Krishnamurthy
* Jennilee Ruggirello
* Emily Alexander
* Michelle Ellis
* Cynthia Butler
* Michelle Zavala-Pizano
* Lisa Cushman
* Cory Lemings
* Jonathan Deguzman
* Miguel Castaneda
* Jordann Nelson
* Bonita Wahl

Not Present

* Jonathan De Jesus

**DOR Advisors**

* Rosa Gomez
* Shannon Coleman
* Kate Bjerke

**Other DOR Staff:**

* Anna Aylozyan
* AuraClaire Lim
* Ben Tran
* Brian Connors
* Cathleen Coombs-Stephens
* Charlotte Rose
* Ellen Schenk
* Jackeline Devine
* Julissa Barton-Young
* Katherine Connolly
* Kelly Tortes
* Matthew Brown
* Matthew Morgan
* Melanie Juliano
* Miguel Castaneda
* Monica Handley
* Vernard Johnson
* Wanda Funes

**Members of the Public:**

* None

# Welcome and Introductions

* DAC Chair, Jordann Nelson, conducted a roll call, established a quorum.
* Chair reviewed the purpose of the DAC, and asked DAC Committee members to introduce themselves and the disability they represent.

# Approval of DAC Meeting Minutes and Review of Action Items

* Meeting minutes will be amended to reflect member’s request for name change and will be submitted at next meeting.
* Chair reported the appointment of the DOR DAC’s Statewide Disability Advisory Council (SDAC) Representative as determined by vote of the DAC members. The SDAC Representative, Cory Lemings, will represent the DOR DAC at all SDAC meetings.

# DAC Subcommittee Development

* Jordann Nelson, Chair, led members in a discussion to identify and establish DAC Subcommittees.
* A motion was brought forward and approved unanimously to limit the DAC Committee Members on each of the subcommittees to allow for the recruitment and participation of DOR Staff members with experience in the field(s) related to the work of each subcommittee.
* A motion was brought forward and unanimously approved to group workgroups under the main categories of: Employment, Disability Awareness, Events, and Outreach
* Workgroup topics mentioned include
	+ Employment: Workgroup on Playbook, Workgroup on Mentorship & Hiring, Diversity & Inclusion Workgroup
	+ Events: NDEAM celebration, Disability Pride Month,
	+ Outreach: Reach out to other DACs, Leadership Workshops, Disability Awareness Training
* A motion to put workgroups discussion on September 12 meeting Agenda was seconded and approved unanimously.

# National Disability Employment Awareness Month (NDEAM) Celebration Preparation

* Cynthia Butler, DAC Member and DOR Chief Communications Officer led the discussion on how the DAC might participate in DOR NDEAM events in October. There is a possibility to work with other DACs who have reached out to DOR for speakers. There is a possibility of holding a virtual event for NorCal and SoCal.
* Specifically asked for input on NDEAM ideas for a DOR/DAC booth at the NDEAM event, and if the event is in person, who could attend and staff the event.

# Roundtable:

* An opportunity was given to ask questions and provide comments.
* Reminder of agenda item for next meeting: discussion to flesh out the work groups

**Meeting adjourned at 3:00 p.m.**