**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Training Subcommittee Meeting**

**Monday, 08/04/25, 10:00am – 11:00am**

**Training Meeting Minutes**

In attendance:

Training subcommittee members (by Zoom): Sandy Balani*,* Jerry Gann, Steve Alford

DOR staff (by Zoom): Luis Rodriguez, Carlene Guzman, Raj Basi, Brandon Birchell, Joshua Pitts, Jennifer Wilbon

Members of the public (by Zoom): Maria Trovato, Michael Davis

Agenda

Item 1: Welcome and roll call

Sandy Balani, Chair, welcomed attendees, conducted a roll call, and reviewed the rules.

**Item 2: Training conference discussion**

Continue planning for the 2025 training conference.

Committee members comments and questions

* Discussions took place regarding the continued planning for the 2025 training conference
* Speakers are in place
* Talked about exhibitors and who is attending
* Would like to make folders, and braille copies of the agenda
* Asked how many staff members from Northern California are going to the conference
* Discussed hospitality night
* Reviewed/went over the agenda for each day (Wednesday, Thursday, Friday)
* Would like to know if any BEC’s from the North are going to the conference
* Requested extra tables for dining, would like department staff to eat with vendors
* Discussed possibly having a speaker during lunch
* The conference dates are: September 3, 2025 – September 5, 2025

Department comments and questions

* Shared which staff from the department will be attending the conference
* No BEC’s are going
* Requested a copy of the agenda to contact OCB and request copies in braille

Public comments and questions

* Asked what days the conference will be held

**Item 3: Open Forum**

Discussion did not take place.

Steve Alford moved a motion to adjourn the meeting at 10:23am

The meeting adjourned at 10:23am