**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Training Subcommittee Meeting**

**Monday, 06/02/25 10:00am – 11:00am**

**Training Meeting Minutes**

In attendance:

Training subcommittee members (by Zoom): Sandy Balani*,* Jerry Gann, Julie Wakamoto

DOR staff (by Zoom): Kelly Snow, Luis Rodriguez, Carlene Guzman, Emma Godinez, Oscar Chavez, Ryne Myers, Nia Lutu, Raj Basi, Brandon Birchell, Joshua Pitts, Jennifer Wilbon

Members of the public (by Zoom): Maria Trovato

Agenda

Item 1: Welcome and roll call

Sandy Balani, Chair, welcomed attendees, conducted a roll call, and reviewed the rules.

Item 2: Update from Training Officer

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Committee members comments and questions

* Would like to know if there will be a training class starting in September
* How many potential clients would be in the training class
* Can the department share what the prerequisites will be

Department comments and questions

* The training start date for students is still to be determined
* Main focus for training officer at this time is to receive training
* Re-vamping training program, will be changing the prerequisites
* Training officer discussed what training he has received and what he is learning
* The department cannot currently discuss what the prerequisites will be until the training officer is completely trained
* Vendors can look online at the BEP/consumer handbook
* There will be updates to the handbook

**Item 3: Training conference discussion**

Continue planning for the 2025 training conference.

Committee members comments and questions

* Discussed having a “mixer” with Vistar
* Discussed exhibitors
* Discussions took place regarding planning for the 2025 training conference
* Shared ideas for presenters

Department comments and questions

* The department will contact Bickmore to see if interested in attending conference to provide worker’s comp/safety training
* Discussed training ideas and suggestions for vendors

**Adjourn**

The meeting adjourned at 11:00am