**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Training Subcommittee Meeting**

**Monday, 04/07/25 10:00am – 11:00am**

**Training Meeting Minutes**

In attendance:

Training subcommittee members (by Zoom): Sandy Balani*,* Jerry Gann, Steve Alford, Naresh Balani

DOR staff (by Zoom): Kelly Snow, Luis Rodriguez, Carlene Guzman, Emma Godinez, Oscar Chavez, Raj Basi, Vicki Lim, Brandon Birchell, Joshua Pitts, Jennifer Wilbon

Members of the public (by Zoom): Maria Trovato

Agenda

Item 1: Welcome and roll call

Sandy Balani, Chair, welcomed attendees, conducted a roll call, and reviewed the rules.

Item 2: Training class update

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Department comments and questions

* Filled the training officer position
* New training officer introduced self, shared background, and experience
* Main focus for training officer at this time is to receive training
* Training officer will be getting vending machine training
* Re-vamping training program
* Goal is to bring training program to a higher level, moving toward a business school model, not just a training program, so that vendors are successful with running their businesses
* Looking into extending the training program a few more months but the timeframe is still to be determined
* The training start date for students is to be determined
* Looking at the curriculum, will be making edits
* Unsure how many students for the next training class, will work with counselors to find out

Committee members comments and questions

* Would like to know what the future plans for the BEP training program are
* Asked if training officer is familiar with ServSafe
* Participated in discussion regarding training program
* Would like to know if the curriculum will be changing
* Will the training officer be getting vending machine training

Public comments and questions

* Will the training program be longer than 3-months
* Would like to know when training will start for students
* Would like to know how many students for the next training class

**Item 3: Training conference discussion**

Continue planning for the 2025 training conference.

Committee members comments and questions

* Conference in Anaheim, Hilton Hotel 09/03/25 – 09/05/25
* Respond to email before due date to let the department know if attending conference
* Discussed having a “mixer”
* Discussed building the agenda
* Discussed suggestions and ideas for 2025 conference
* Need to start getting the speakers/presenters together and find out if speakers are available for the conference
* Would like to know if the department can use professional funds to pay for the labor law presenter
* Would like to know which DOR staff are going to the NAMA convention
* Would like to know if marketing is important for vendors
* BEP vendors are to provide retirement for employees called Cal Savers
* NAMA has a list of exhibitors on their website

Department comments and questions

* Will check on professional funds spending

**Item 4:** **Open Forum to discuss topics for the next meeting**

Committee members comments and questions

* Participated in open discussion regarding upcoming training conference
* Can staff eat with vendors and which staff are attending

Department comments and questions

* Participated in conference discussion

**Adjourn**

The meeting adjourned at 11:00am