**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Training Subcommittee Meeting**

**Monday, 03/03/25 10:00am – 11:00am**

**Training Meeting Minutes**

In attendance:

Training subcommittee members (by Zoom): Sandy Balani*,* Jerry Gann, Steve Alford

DOR staff (by Zoom): Kelly Snow, Luis Rodriguez, Carlene Guzman, Emma Godinez, Oscar Chavez, Brandon Birchell, Joshua Pitts, Jennifer Wilbon

Members of the public (by Zoom): Maria Trovato

Agenda

Item 1: Welcome and roll call

Sandy Balani, Chair, welcomed attendees, conducted a roll call, and reviewed the rules.

Item 2: Training class update

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Department comments and questions

* Interviews took place for the Training Officer position. Have an individual the department would like to hire. Going through the process. Hopefully can get the individual on board 03/12/25
* The training program is currently suspended until further notice due to not having a training officer
* Explained the process when a student is ready to do a 20-day evaluation and be trained by a vendor
* Participated in discussion regarding training program
* Discussion took place regarding qualifications for the BEP program

Committee members comments and questions

* Would like to know if there are any prospective students
* What is the process for a vendor to train a prospective student
* Participated in discussion regarding training program
* Discussion took place regarding qualifications for the BEP program

**Item 3: Training conference discussion**

Begin planning for the 2025 training conference.

Committee members comments and questions

* The conference will take place during the week, September 3rd through September 5th, 2025, Hilton Hotel, Anaheim, CA
* Discussed building the agenda
* Discussed suggestions and ideas for 2025 conference
* Need to start getting the speakers/presenters together and find out if speakers are available for the conference, and ask how much time is needed for the presentation
* Vendors and department staff can get Disneyland tickets at a reduced price
* Would like to know if the department had any suggestions on what they would like to present at the conference

Public members comments and questions

* How many presenters are presenting so far and how many presenters are needed

Department comments and questions

* Suggested training on MOR’s
* Suggested training on interviewing

**Item 4:** **Open Forum to discuss topics for the next meeting**

Committee members comments and questions

* Participated in open discussion regarding upcoming training conference
* Would like to know if there will be ServSafe training at the 2025 conference
* There will not be ServSafe training at the 2025 conference

**Adjourn**

The meeting adjourned at 10:57am