**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Quality Location Development Committee (QLDC)**

**Monday, 09/08/25, 9:00am – 10:****00am**

**QLDC Meeting Minutes**

In attendance:

QLDC members (by Zoom): Michael Hatch, Jerry Gann, Steve Alford, Gloria Blanco, Daniel Salinas

DOR staff (by Zoom): Maria Turrubiartes, Luis Rodriguez, Carlene Guzman, Emma Godinez, Ryne Meyers, Gladden Rangel, Jose Mendez, Raj Basi, Joshua Pitts, Jennifer Wilbon

Members of the public (by Zoom): Max Duarte, Sandy Balani

Item 1: Welcome and roll call

The Chair welcomed attendees, conducted a roll call, and reviewed the rules.

Item 2: Waivers

Members and BEP staff discussed upcoming waivers.

Department comments and questions

One waiver to present: Santa Rosa Hall of Justice, 5-year waiver for employee cafeteria

1. Santa Rosa Hall of Justice, request for an employee cafeteria. The recommendation is for a 5-year waiver for the employee cafeteria. Set to open to the public 12/23/2025. Provided background information for this site, financial analysis, feasibility, and sales estimates. Insufficient population and other operational factors show the site is not viable. Should these conditions improve, BEP will re-evaluate the opportunity as a potential site.
* The department determines the level of service
* Return of investment is a concern with this site
* The department has regular meetings with JCC
* “Not closing the door”, waiving the cafeteria, the department does not waive the rights of vending machines

Committee members comments and questions

* Asked if SLA is supposed to determine the appropriate level of service
* Provided comment and input regarding courthouses, feels there is always room for vending machines and “shouldn’t close the door completely”

Motion: Jerry Gann moved a motion to waive the Santa Rosa Hall of Justice for 5 years. The motion was seconded by Steve Alford.

Vote: Jerry, yes. Steve, yes. Michael, yes. Motion passed.

Item 3: Update on interim locations

There are no active interim locations at this time.

Department comments and questions

* The San Diego Central Courthouse awarded in July
* DOR will look at all facilities on a case-by-case basis
* The first one on the list is the LA County Hall of Records
* Provided updates on LA County Hall of Records and Location 1037
* Shared which area the new students are in
* New students are open to the idea of relocating
* New students will be certified in March 2026 and will be able to bid
* The department will be looking at satellites and determine which ones they will move forward with announcing

Committee members comments and questions

* Asked what the department is doing with the Hall of Records
* Asked what is expected to go out
* Would like the department to review location 1037 with the committee before putting it out
* Suggested seeing if there is something on the interim list that can be attached to Location 1037
* Are the students in the training class from the Inland/Empire area
* How do new students feel about the idea of relocating for locations
* Asked when the new students/vendors will be eligible to bid
* Is there anything that is currently an interim that is going to be sent out that could be a satellite

Item 4: Current Pending Announcements and Upcoming Interviews

Members received an update from staff and discussed pending facility announcements and interviews.

Department comments and questions

* There are 2 pending announcements: Caltrans District 11 Headquarters: satellite/vending facility, 2 applicants, current vendor was awarded a new primary location; DOJ Headquarters in Sacramento: satellite/vending facility, current vendor has resigned
* Discussion took place about Location 869, San Diego VA Building
* SPAWAR old town campus, satellite location, awarded in August
* Interim location, San Diego Central Superior Courthouse, awarded in August
* No upcoming interviews
* Discussions took place about Location 828

Committee members comments and questions

* Would like to know if there are any interviews coming up
* Provided information for Location 869 and would like a vendor to look into it/site visit to see if there is a snack bar there, BEP would have priority; that location did well when it was populated
* Discussions took place about Location 828

**Motion:** Jerry Gann moved a motion to close Location 828, Department of Justice, Sacramento. The motion was seconded by Daniel Salinas.

**Vote:** Jerry, yes. Steve, yes. Daniel, yes. Gloria, yes. The motion passed.

**Item 5: Prospective New Locations and Opportunities**

Department comments and questions

* The Department of State Hospitals in Patton, possibly new vending opportunity at this hospital, has over 70 machines on site, BEP staff planning a site visit to see how BEP can meet their vending needs, this project is still in discussion, more information will be provided as the department learns more
* DSH Patton would like to know if they can keep the same level of service if a vendor is placed at this location; the department cannot determine the level of service until a site visit is completed
* The department is not getting commissions from DSH Patton; it was looked into a few years ago, and they were exempt
* A delegate is more than welcome to come to a site visit to DSH Patton with BEP staff
* The department needs to do a site visit to see what’s at DSH Patton and talk with staff, then can provide a detailed report on the findings
* DOR is not receiving commissions from the State Legislator’s Office Building located in Sacramento, BEP has inquired with DGS to review this site to see if there is a vending opportunity but there has been no response
* Will not know what the security level is at DSH Patton until the site visit is done

Committee members comments and questions

* Asked for an update regarding State Hospitals as a prospective new location
* Is the department getting commissions from DSH Patton
* Shared knowledge/history about this location
* Asked if there is a grill or something for the staff besides a snack bar
* Would like the department to find out what part of the prison was waived
* Asked what the security level is at DSH Patton
* Would like the department to review locations such as parks

Public comments and questions

* In the past, a delegate would go on site visits with BEP staff and help evaluate. Recommend a site visit for DSH Patton with a delegate
* Believes DSH Patton is high level security

**Item 6: Open forum**

Committee members comments and questions

* Commented that vendors should be in the state capital, and if they are not, should be getting commissions
* The legislator’s office would be a good stepping stone for the state capital

Department comments and questions

* The department is not getting commissions from the state capital

Public comments and questions

* Shared why vendors were informed they are not in the state capital

The meeting adjourned at 9:57am