**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**California Vendor’s Policy Committee (CVPC)**

## Meeting Notice and Agenda

**Thursday, October 30, 2025**

**(9:00am – 3:00pm)**

**Agenda**

Please note: Times are listed with the agenda items to assist attendees joining the meeting virtually and by phone. These times are estimates and subject to change. The CVPC may act on any item listed in the agenda.

Public Participation Options:

In-person at: Department of Rehabilitation (DOR), 721 Capitol Mall, Room 301, Sacramento, CA 95814

Join Zoom Meeting

<https://dor-ca-gov.zoom.us/j/97099317934?pwd=wbZLhgUbbFHlbbJtyfbyMNLfJMMNNa.1>

Meeting ID: 970 9931 7934, Passcode: i2w?PW8A

One tap mobile

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**Item 1:** **CVPC Roll Call and Introduction of DOR Staff and the Public**

(9:00am-9:10am)

Max Duarte, CVPC Chair. The chair will remind attendees to mute their phones when not speaking by using the mute function on their phone and/or select \*6, which is Zoom’s mute function. The Chair will conduct a roll call and introduce DOR Staff and other guests.

**Item 2: Executive Committee Reports**

(9:10am - 9:30am)

**Chair’s Report**

Max Duarte, Chair. The Chair will lead a discussion on issues related to the BEP and the success of BEP Vendors.

Public Comment

**Vice Chair’s Report**

Paul Patche II, Vice-Chair. The Vice-Chair will discuss action items.

Public Comment

**Secretary-Treasurer’s Report**

Sandy Balani, Secretary Treasurer. The Secretary-Treasurer will lead the CVPC in reviewing and approving the August 7, 2025, CVPC Meeting Minutes.

**Department and Business Enterprises Program (BEP) Reports**

Sue Pelbath, Deputy Director, Specialized Services Division

Luis Rodriguez, Program Manager, BEP

Leadership will give updates on DOR and BEP

**Item 3: Training Committee Report**

(9:30am - 9:50am)

Discuss updates on training class

Discuss updates on next educational conference

Public comment

**Item 4: Benefits Subcommittee Report**

(9:50am - 10:10am)

Discuss health insurance, liability, and workers comp reports

Public Comment

**Item 5: BAC Reports**

(10:10am - 10:20am)

**Break**

(10:20am – 10:30am)

**Item 6: Empower Retirement Updates from Sue Pelbath and Daisy Hughes**

(10:30am - 11:30am)

**Lunch 11:30am-1:00pm**

**Item 7: QLDC Report**

(1:00pm - 1:30pm)

Discuss proposed waivers

Discuss DR 460

Discuss opportunities for location development

**Item 8: Rules Subcommittee Report**

(1:30pm - 1:45pm)

Memorandum of understanding or permits status with CDCR

Discuss and collaborate on the regulations pertaining to delegate elections

Discussion on identifying any changes to rules to be explored

**Item 9: Fiscal Subcommittee Report**

(1:45pm - 2:15pm)

Discuss the following reports:

* Trust Fund Balance Report
* Vending Machine Commission Report
* Statewide Averages Report
* BEP Locations Report

**Item 10: Legislative Subcommittee Report**

(2:15pm – 2:30pm)

Updates on passed legislations that affects the program and any upcoming legislation to be aware of.

**Item 11: District Reports**

(2:30pm - 2:40pm)

**Item 12: Open Forum, Suggestions for next meeting, Discuss and update action items**

(2:40pm – 3:00pm)

**Adjourn (3:00pm)**

Meeting will adjourn at 3:00pm

This Meeting Notice and Agenda can also be accessed at the following website address: <https://www.dor.ca.gov/Home/Cvpc>. Supplemental Meeting materials will be available for public viewing at the meeting site and can also be requested in alternate format from the contact person listed below.

Questions or clarification on agenda topics can be made to the contact person listed below.

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials, and/or auxiliary aids/services to participate in the meeting can make their request to the contact person listed below by telephone or e-mail.  The Requests must be received 7 days prior to the meeting.

All agenda items are for information, discussion and/or action.  All times are approximate and provided for general planning convenience only.  Public Comments are allowed at the end of each discussion topic and limited up to 2 minutes per person.  Additionally, public comments may only be on the most recent topic.

**CONTACT PERSON**: Jennifer Wilbon, Advisory Committee Analyst, DOR Specialized Services Division, [jennifer.wilbon@dor.ca.gov](mailto:jennifer.wilbon@dor.ca.gov). Phone: 916-558-5489.