**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**Training Subcommittee Meeting**

**Thursday, 05/16/24, 1:00pm – 2:00pm**

**Training Meeting Minutes**

In attendance:

Training subcommittee members (by Zoom): Sandy Balani, Naresh Balani, Steve Alford, Julie Wakamoto, Jerry Gann

DOR staff (by Zoom): Kelly Snow, Luis Rodriguez, Marc Leyva, Josh Pitts, Oscar Ruiz, Jennifer Wilbon

Members of the public (by Zoom): Denise Hudson-Mendoza, Michael Davis

Agenda

Item 1: Welcome and roll call

Sandy Balani, Chair, welcomed attendees, conducted a roll call, and reviewed the rules.

Item 2: Discussion on Training Class

Committee members comments and questions

* Provided updates from the May 2024 BAC meeting
* Asked if the pre-requisite evaluation changed to a 20-day evaluation
* It is called a 30-day evaluation and includes business days not weekends
* Asked if Sacramento is the only location to complete prerequisites
* Would vendors be willing to travel to other locations to complete the prerequisite process other than Sacramento
* Potential vendors receive a list of items that they will be evaluated on

Department comments and questions

* Discussed how many interested consumers were going through the prerequisite process and how many completed training
* Discussed when the curriculum is expected to start
* The department has looked into locations other than Sacramento for the evaluation process
* There is no time limit to finish the prerequisite process
* Potential vendors receive a list of items they will be evaluated on, and they can receive help and guidance

Public members comments and questions

* Would like to know how long individuals have to finish the prerequisite

process

**Item 3:** **Discussion of upcoming training conference**

Committee members comments and questions

* Would like to know if NFBEI is going to present at the next annual training conference
* Questions were raised about why the conference is being held in December
* Explained why the conference is being held in December
* Questions regarding motions from the last CVPC meeting
* Suggested reaching out to NFBEI after hearing the responses to the motions
* Discussed the idea of a classroom set up versus round tables at the next BEP training conference

Department comments and questions

* Informed vendors of the date of the next BEP conference December 13 – 15, 2024, Hilton Hotel, Sacramento
* The department has not yet responded to the motions from the last CVPC meeting but do not anticipate any obstacles

Public members comments and questions

* Formatting suggestions regarding material/documents sent out to vendors

**Item 4:** **Open Forum**

Committee members comments and questions

* Asked how to get a motivational speaker to speak at upcoming training/asked for ideas
* Would like to know how a motivational speaker is paid
* Suggested paying motivational speaker with dinner or gift card
* Discussions of exhibitors and trainers /who can provide training at the conference
* Asked about timeframes between winning a location/receiving scores/ interview process

Department comments and questions

* Asked for clarification regarding speakers/presentations

Public members comments and questions

* Reiterated suggestions regarding formatting on material sent out to vendors

**Adjourn**

The meeting adjourned at 2:00pm