State of California

Health and Human Services

Department of Rehabilitation

Quality Location Development Committee (QLDC) Meeting
Wednesday, December 13, 2023, 1:00pm – 2:30pm

In attendance:

QLDC members (by Zoom): Paul Patche II, Steve Alford, Michael Hatch, Jerry Gann, Joni Patche

DOR staff (by Zoom): Michael Thomas, Susanna Bishop, Emma Godinez, Matt Buller, Marc Leyva, Jennifer Wilbon

Members of the public (by Zoom): Andrew Gonzales, Daniel Salinas, Denise Hudson-Mendoza

Meeting Notes

Welcome and roll call

The Chair welcomed attendees, conducted a roll call, and reviewed the rules.

Waivers

Members and BEP staff discussed upcoming waivers. 3 waivers presented and all 3 have been waived in the past.

Department comments and questions

Waiver #1 Caltrans Headquarters in Sacramento: looking for a coffee bar, full-service if possible. The building has a very small population, 200 working daily, 50 visitors. Estimated net income per month, $728. Not a very profitable location. The last time this facility was operated, it was also not a profitable location.

* Vending machines are never waived
* There are 7 vending machines

Committee members comments and questions

* Would like to know how many vending machines are located in the Caltrans HQ building

Public members comments and questions

* Asked if the vending machines are state owned
* Asked about vending machine waivers

Motion: Jerry Gann moved a motion to waive food service in the Caltrans Headquarters Building in Sacramento. The motion was seconded by Steve Alford.

Vote: Jerry, yes. Michael, yes. Steve, yes. The motion passed.

Department comments and questions

Waiver #2 CDPH Richmond coffee bar. Building population, 450 employees, 100 visitors. Estimated net income per month, $1,625.00. Would like the operation hours to be from 7 AM – 11:30 AM. The location is not in a desirable area.

Committee members comments and questions

* Leaning toward waiving the Richmond coffee bar location unless there is a vendor nearby that is interested
* Asked what district this location was in
* Location should be looked into further and put on the next agenda
* Suggested vendors looking at the location
* Suggested putting this waiver on hold

Department comments and questions

**Waiver #3** Ziggurat Building in West Sacramento. DGS is in the building. Looking for services as soon as possible. There may be an opportunity for a micro market. DGS is requiring staff to come back two days per week next year. There are a total of 1200 employees. Population on average would be 614 people per day. Based a wet stand, the income would be a little under $1200 per month. Based on statistics, this building would be a satellite location.

Committee members comments and questions

* Location is a good opportunity and should not be waived
* This location was waived in the past because they wanted a full cafeteria
* Asked if this location was an interim or a satellite location
* Discussions took place on whether or not this location should be a satellite or interim location

Public members comments and questions

* Discussion about micro markets
* This location is a good opportunity and should not be waived
* Suggests a vendor who has the time to grow the business be awarded this location

Motion: Jerry Gann moved a motion to not waive the food service at the Ziggurat Building. The motion was seconded by Steve Alford.

Vote: Jerry, yes. Steve, yes. Michael, yes. Joni, yes. The motion passed.

Updates on Interim Locations

Members discussed the status of new and pending facilities that are on a six-month interim list.

Department comments and questions

* Explained the process for announcements
* The closing date is today at 5 PM
* The San Diego Federal Building, location 563, is an interim location and is a dry stand
* Recommending closing this location as the foot traffic is not there and most likely will not improve

Committee members comments and questions

* Suggested closing the San Diego Federal Building versus waiving it
* Discussion took place regarding location 869

Public members comments and questions

* Public members participated in the discussion about interim locations
* Questions about the Stockton courthouse
* Discussions took place regarding location 869

Motion: Steve Alford moved a motion to close location 563, the San Diego Federal Building dry stand. The motion was seconded by Joni Patche.

Vote: Jerry, yes. Joni, yes. Michael, yes. Steve, yes. The motion passed.

Current Pending Announcements and Upcoming Interviews

Members received an update from staff and discussed pending facility announcements and interviews.

Department comments and questions

* CHCF is an interim announcement and it closes today at 5 PM
* Upcoming interviews are for CalPers, location 697, which is a satellite
* One vendor applied for each location

Committee members comments and questions

* Would like to know many vendors applied

Adjourned: 2:35pm