**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

## California Vendor Policy Committee (CVPC) Meeting

## Thursday, May 2, 2024, Day 2 of 2

9:00 a.m. – 3:00 p.m.

Hybrid meeting held at Department of Rehabilitation Central Office, 721

Capitol Mall, Room 301, Sacramento, CA 95814 with virtual participation available via Zoom

**In attendance**:

CVPC members (in-person): Paul Patche II (District 1), Mario Anthony Szi (District 2), Joni Patche (District 3), Michael Hatch (District 4), Sandy Balani (District 5), Jerry Gann (District 8)

CVPC members (by Zoom): Max Duarte (District 7), Harry Begian (District 6),

DOR staff (in person): Luis Rodriguez, Marc Leyva, Oscar Chavez, Joshua Pitts, Jennifer Wilbon

DOR staff (by Zoom): Sue Pelbath, Kelly Snow, Emma Rodriguez, Ryne Myers

Members of the public (in-person): Denise Hudson-Mendoza

Members of the public (by Zoom): James Wright, Michael Davis

**Meeting Minutes May 2, Day 2 of 2**

## Item 1: CVPC Roll Call and Introduction of DOR Staff and the Public

Paul Patche, CVPC Vice-Chair, welcomed attendees, conducted a roll call, and introduced DOR staff and members of the public.

**Item 2: Training**

Committee members comments and questions

* Training meeting scheduled for 05/16/24
* Asked if working with a vendor is still included with training
* Discussed training and prerequisites
* Suggested the 2024 training conference be held in Sacramento at the Hilton
* Would like training this year in October or November, possible dates: weekend of October 18 or 25th or the weekend of December 6 or 13th

Department comments and questions

* Provided training updates
* Training includes working with a vendor and is part of the 20-day pre-evaluation
* Training program is now 3-months
* Students are at OCB for one week/40 hours

Public members comments and questions

* Would like to know: is training hybrid, how long students will be in Sacramento, and how long is the training program

**Motion: 2024.03**

District 5 moved a motion to use the professional services funds to pay NFBEI for training services. The motion was seconded by district 4.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 7, yes. District 8, yes. The motion passed.

**Item 3: Legislative Subcommittee Report**

Committee members comments and questions

* Reviewed AB 2959 and AB 2648
* Working on vendor complaints and concerns
* Discussed what is going on at the national level
* Discussed food costs and pricing

Public members comments and questions

* Discussed prices and prison vendors
* Talked about snap cards and credit cards
* Discussed a program in Puerto Rico for blind vendors

**Items 4: BAC reports**

Committee members comments and questions

* Updated CVPC with BAC committee news
* Next BAC meeting is Thursday, May 9, 2024

Public members comments and questions

* Ask questions about the BAC committee

**Item 5: QLDC report**

Committee members comments and questions

* Discussed what took place during the March and April QLDC meeting
* Discussed waivers and staffing
* There are no new locations being developed
* Would like vendors to receive a list of all equipment stored in warehouses

Department comments and questions

* Reviewed motions from the last QLDC meetings

**Motion:**

District 8 moved a motion to waive the California Department of Public Health Richmond coffee bar. The motion was seconded by district 5.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 8, yes. The motion passed.

**Motion:**

District 8 moved a motion to waive the San Diego Juvenile Courthouse coffee cart. The motion was seconded by District 5.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Motion:**

District 8 moved a motion to turn L.A. County Hall of records (from an interim) into a satellite. The motion was seconded by district 5.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Motion:**

District 8 moved a motion to close facility 563, San Diego Federal Office Building dry stand. The motion was seconded by District 3.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Motion:**

District 8 moved a motion to send out Norco prison, location 871, as a primary and if no one bids on it, it goes back as an interim until the next selection. The motion was seconded by district 2.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Motion:**

District 8 moved a motion to send Chowchilla Prison, location 1030, out as a primary location, and if no one applies for it, it goes back to an interim. The motion was seconded by District 3.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Motion:**

District 8 moved a motion to send out CIM and CIW, location 864, as a primary location and if no one is interested, it goes back to the interim status. The motion was seconded by district 3.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Motion:**

District 8 moved a motion to send out location 844, Long Beach vending route, as a satellite and if no one applies for it, it goes back to an interim. The motion was seconded by district 5.

**Vote:** District 1, yes. District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Item 6: Rules Subcommittee Report**

Committee members comments and questions

* Would like to review and update some of the bylaws
* Discussed the 50-mile rate

Department members comments and questions

* Questions were asked regarding the RSA approval process
* Asked if there were any other rules or regulations change requests that will occur within the next 6-months
* Talked about the 50-mile rate
* Talked about what is categorized as a cafeteria

**Motion:**

District 6 moved a motion that CVPC approve the proposed revised election regs 7226, 7226.1 and submit them to DOR for final approval in accordance to the regulatory process. The motion was seconded by district 8.

**Vote:** District 2, yes. District 3, yes. District 4, yes. District 5, yes. District 6, yes. District 7, yes. District 8, yes. The motion passed.

**Item 7: Finance Subcommittee Report**

Committee members comments and questions

* Received the outstanding reports
* Discussion of funds took place
* Would like to know the differences between management funds and professional services

Department comments and questions

* Explained the differences and use of funds

**Item 8: Benefits Subcommittee Report**

Committee members comments and questions

* Nav could not come to today’s meeting, will send him the dates for August meeting
* Would like to know if vendors can contribute to their retirement
* Discussions about retirement plans, accounting contributions, and investments took place
* Would like to know where the money comes from to pay Empowerment and who pays them

**Item 9: District reports**

Each district gave an update as to what is going on in their location, some of the highlights include the following:

* Discussions of vendors struggling
* Encouraging vendors to get caught up
* Requested a list of vendors in their district
* A vendor resigned from their location

**Item 10: RSA-TAC**

Department comments and questions

* RSA will be providing a training
* Unsure if vendors can attend the May 16th, RSA training or if it is for employees only

Committee members comments and questions

* Asked questions about the RSA training and if vendors can attend
* Would like to develop questions that management can take to the training to get answers

District 8 moved a motion to adjourn the meeting at 2:52 PM. District 3 second the motion. Meeting adjourned at 3:16 PM.