State of California

Health and Human Services

Department of Rehabilitation

Quality Location Development Committee (QLDC) Meeting
Wednesday, January 11, 2023

**Meeting Notes**

In attendance:

QLDC members (in-person): None

QLDC members (by Zoom): Paul Patche II, Joni Patche, Tristen Kelley, Jerry Gann, Michael Hatch, Steve Alford

DOR staff (by Zoom): Sue Pelbath, Michael Thomas, Susanna Bishop, Kelly Snow, Colleen Bowden, Emma Godinez, Luis Rodriguez, Jennifer Wilbon

Members of the public (by Zoom): Max Duarte, Michael Davis, Daniel Salinas

Members of the public (in-person): None

Agenda

Welcome and roll call

The Chair welcomed attendees, conducted a roll call, and reviewed the rules.

Schedule 2023 QLDC Meetings

Committee members and BEP staff decided on future QLDC meetings for the 2023 year. Meetings will occur monthly, the second Wednesday of each month, from 1:00pm – 2:30pm.

Waivers

Open discussion for committee members regarding waivers.

Michael Hatch: Would like updated numbers of how many individuals are in a building. Would like the department to put sales data into waiver language. Suggested looking at data from NAMA and vendor locations.

Michael Thomas: The department is working on responding to the motions from the CVPC meeting. Discussed feasibility matrix, what will the guidelines and standards be?

Tristen Kelly: Suggested committee members look at/visit locations. Suggested looking at indexes. Caltrans has ramp counts for his roadside rests.

Max Duarte: Recommends a BEC from their district go out with a delegate or vendor to visit locations. Suggests the department look at feasibility matrix and come up with suggestions to present to committee members. Suggested getting data from NAMA. Would like to see sales data and building population numbers.

Paul Patche: Would like the location name and BEP facility number be included in the spreadsheet.

Susanna Bishop: Discussed feasibility matrix.

Kelly Snow: Discussed feasibility matrix and numbers.

Jerry Gann: Suggested NAMA would be a good place to start in regard to obtaining information regarding feasibility matrix.

Sue Pelbath: Mentioned the department can come up with a plan to address vendor concerns.

Steve Alford: Suggested ways to obtain data.

Colleen Bowden: Colleen’s assessment includes worker’s compensation and employer’s share of taxes for employees.

Public comment and questions:

Daniel Salinas: Looked at waivers and hourly wages for a Sacramento location and discussed his findings and suggestions.

Waivers

Susanna Bishop will discuss the 3 waivers that were submitted.

First waiver: Department of State Hospitals in Patton, CA. This waiver is a renewal. This waiver was granted 3 years ago. The hospital had a contractor and the contractor set up a cafeteria and spent $200,000. Because of Covid, operations were ceased. This facility was never operated. The waiver expired. There is no financial data because it has never been opened. Feasibility matrix was completed. The equipment does not belong to the agency, it belongs to the contractor.

Kelly Snow: Discussed when Patton was waived 3 years ago.

Emma Godinez: Shared her experience and knowledge about Patton State Hospital.

Committee member questions and comments:

Steve Alford: Inquired about the equipment. Mentioned there may be extra equipment stored in the warehouse that could be used.

Max Duarte: Shared his experience and knowledge about Patton State Hospital.

**Motion:** Jerry Gann moved a motion to waive the Patton Cafeteria for five years. The motion was seconded by Steve Alford.

**Vote:** Steve Alford, yes; Michael Hatch, yes: Tristen Kelly, yes; Joni Patche, yes; Jerry Gann, yes. The motioned passed.

Second waiver: Hiram Johnson State Building. There was a vendor in this building. The last 12-month, financial averages are from 12/2008 – 11/2009, average monthly, $1098.00 which netted $418.00. The vendor resigned because the building was not profitable. The building has asked for a waiver. The new location survey was completed in November 2022. A feasibility matrix was created based on the new location survey.

Committee members comment and questions:

Steve Alford: The location is in a high cost of living area. Has BEP discussed reducing the level of services?

Paul Patche: Shared concerns about this location and stated location is not accessible for deliveries.

Michael Thomas: Shared thoughts regarding this location and how the information vendors are requesting is valuable.

Colleen Bowden: The location was downsized when the vendor was there but it still failed even though the size was condensed.

**Motion:** Michael Hatch moved a motion to waive the Hiram Johnson State Building. The motion was seconded by Jerry Gann.

**Vote:** Tristen Kelly, yes; Jerry Gann, yes; Michael Hatch, yes; Steve Alford yes; Joni Patche, yes. The motion passed.

Third waiver: Richard’s Blvd Office Complex. There are three opportunities in this building. Discussion about potential partnering with a teaming partner. This waiver request is for a cafeteria.

Michael Hatch: Had questions regarding teaming partner.

Kelly Snow: Commented about teaming partners. Vendors are to get their own teaming partner.

Max Duarte: Talked about teaming partners and shared his experience/knowledge/suggestions.

Paul Patche: Teaming partners are selected by the vendors.

Public comment and questions:

Daniel Salinas: Expressed interest in the Richard’s Blvd. location and asked that it not be waived.

**Motion:** Steve Alford moved a motion to not waive the Richard’s Blvd office complex cafeteria and to put it out as three party contract with a potential teaming partner. The motion was seconded by Michael Hatch.

**Vote:** Tristen Kelly, yes**;** Jerry Gann, yes**;** Joni Patche, yes**;** Michael Hatch, yes;Steve Alford, yes**;** Jerry Gann, yes**.** Themotion passed.

**Open Forum**

Max Duarte: Shared his reasons and provided examples of why vendors request teaming partners.

Tristen Kelly: Discussed a letter he received from the department regarding San Clemente Island.

Michael Hatch: Requested clarification regarding Tristen’s letter.

**Motion:** Tristen Kelly moved a motion to have the department define what being present “regularly” at a site/location means. The motion was seconded by Steve Alford.

**Vote:** Tristen Kelly, yes**;** Jerry Gann, abstain**;** Joni Patche, absent**;** Michael Hatch, yes**;** Steve Alford, yes. The motion passed.

Steve Alford: Mentioned the Sacramento Courthouse recently was announced as a satellite and said the announcement mentioned that incoming vendor needs to provide hot food. Further discussed the announcement.

Colleen Bowden: Commented on the Sacramento Courthouse announcement and provided explanation.

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