Preferred Food Service Taskforce

Guidelines and Structure

The Preferred Food Service Taskforce (PFST), consists of two groups:

The PFST Committee.

The PFST Working Group.

The PFST Committee:

The members of this committee are the Deputy Director, Assistant Deputy Director, BEP Manager, the 3 Field Managers as well as the CVPC Executive Committee Members plus one or two very experienced and knowledgeable vendors.

The Deputy director presides as the Chair of the PFST and conducts the meeting.

The PFST committee establishes the priorities and assigns projects to the PFST working group.

The Committee reviews, approves, or rejects proposals presented by the working group. Rejected proposals are returned to the Working Group for revision, and acceptance by the committee.

In the event of disagreement on the issues between the BEP Staff and the Vendor Members of Committee, the Deputy Director, after listening to both sides arguments renders the final decision. Therefore, it is vital that the Deputy Director is present and participates in these discussions.

The approved proposal is presented to the CVPC via motion for ratification and DOR for regulatory approval process.

PFST Working Group:

The committee appoints a vendor member of the group as the coordinator of the working group and one of the Field Managers to assist him.

The working group works on the projects and present their proposals to the committee for review and approval.

The coordinator of working group is responsible to makes sure that all necessary information pertaining to the projects and proposals are presented to the committee for review in a timely manner.

The working group in conjunction with the Field Managers closely observe the implementation of the approved proposals.