**State of California**

**Health and Human Services Agency**

**Preferred Food Service Taskforce (PFST) Meeting**

**Wednesday, February 1, 2023**

**10:00 AM – 12:00 PM**

**Join Zoom Meeting**

<https://dor-ca-gov.zoom.us/j/85080781992?pwd=Q2hnYWpDUXgyS0xFRDNSelJFQVkrZz09>

Meeting ID: 850 8078 1992, Passcode: v%s0q$&^

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Find your local number: <https://dor-ca-gov.zoom.us/u/kc6J2bB6qp>

Public Participation - Interested members of the public are invited to attend the meeting via Zoom or the conference line. To ensure all attendees can hear the committee members, and the audio coming through the speakers, those joining via Zoom are requested to mute by clicking the microphone icon at the bottom left of the screen or pressing Alt + A to toggle mute on/off. You can also mute your phone. If your phone does not have mute function, pressing \*6 will toggle mute on/off.

Agenda Times - Times are approximate and may be adjusted if pressing new business is brought to the attention of the PFST.

**Attendees Scheduled to Attend**

Sue Pelbath, Deputy Director, Specialized Services Division (SSD)

Michael Thomas, Assistant Deputy Director, Specialized Services Division (SSD)

Kelly Snow, Program Manager, Business Enterprise program (BEP)

Susanna Bishop, Operation Manager, Business Enterprises Program (BEP)

Emma Godinez, Southern BEP Field Manager

Harry Begian, Coordinator

Max Duarte, CVPC Chair

Michael Hatch, CVPC Vice Chair

Sandy Balani, CVPC Treasurer

Harry Begian, CVPC Delegate

**Agenda**

**Welcome and Introductions**

Michael Thomas, Assistant Deputy Director, SSD

Michael will welcome the attendees to the PFST meeting and review the agenda

**Review and Approval of PFST Team Meeting Structure and Guidelines**

Harry Begian will lead a discussion of the PFST meeting structure and guidelines for conducting these meetings.

Public Comment

**Appointment of PFST Coordinator and Assisting Field Manager**

Harry Begian and Michael Thomas will lead a discussion on the responsibilities and duties of the PFST Coordinator and Assisting Field Manager. They will lead a solicitation for the coordinator and assisting field manager for the workgroup

Public comment

**Discussions Regarding How to Identify and Prioritize the Issues of Concern for Improvement**

The PFST members will discuss and identify the issues that need to be addressed and prioritize these issues appropriately

Public comment

**Open Forum**

Attendees have the opportunity to present their questions or comments and receive proper response from the PFST members.

Public comment

**Next Meeting**

Kelly Snow, Program Manager, BEP

Kelly will lead a discussion on the February 1, 2023 meeting and possible items to include on the agenda.

Public comment

**Adjournment**

The meeting will adjourn at 12:00 PM.