**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

**California Vendor’s Policy Committee (CVPC)**

## Meeting Notice and Agenda

**Wednesday, December 14, 2022**

1:00 p.m. – 4:45 p.m.\*

First Day, Day 1 of 2

DOR Central Office, 721 Capitol Mall, Room 301

Sacramento, CA 95814

## Public Participation Options

In-person at DOR Central Office, 721 Capitol Mall, Room 301, Sacramento, CA 95814

**Join Zoom Meeting**

<https://dor-ca-gov.zoom.us/j/89713978895?pwd=enhmZjFYK3ZTUEJNUmlGKytwTEFHQT09>

Meeting ID: 897 1397 8895

Passcode: +Pty#EA4

**Join by Phone**

+1 408 638 0968 US (San Jose) or +1 669 900 6833 US (San Jose)

Meeting ID: 897 1397 8895, Passcode: 49246090

Find your local number: <https://dor-ca-gov.zoom.us/u/keI9j8KJ60>

Participant phone controls: Mute and unmute press \*6; Raise hand press \*9

**Agenda**

Please note: Times are listed with the agenda items to assist attendees joining the meeting virtually and by phone. These times are estimates and subject to change. The DHHAC may act on any item listed in the agenda.

**Day 1, Wednesday, December 14, 2022**

**Item 1:** **CVPC Roll Call and Introduction of DOR Staff and the Public**

(1:00 p.m. – 1:15 p.m.)

Max Duarte, DHHAC Chair

The chair will remind attendees to mute their phones when not speaking by using the mute function on their phone and/or select \*6, which is Zoom’s mute function. The Chair will conduct a roll call and introduce DOR Staff and other guests.

**Item 2: Executive Committee Reports** **Chair’s Report**

(1:15 p.m. - 2:30 p.m.)

Max Duarte, Chair

The Chair will lead a discussion on issues related to the BEP and the success of BEP Vendors.

Public Comment

**Vice Chair’s Report**

Michael Hatch, Vice-Chair

The Vice-Chair will discuss action items, and new procedures we will be utilizing to keep action items up to date.

Public Comment

**Secretary-Treasurer’s Report**

Sandy Balani, Secretary Treasurer

The Secretary-Treasurer will lead the CVPC in reviewing and approving the **October 4th-5th California Vendors Policy Committee (CVPC) Meeting** minutes via a motion and provide a report regarding the status of the training seminar fund and non-profit status.

Public Comment

**Department and Business Enterprises Program (BEP) Reports**

Sue Pelbath, Deputy Director, Specialized Services Division

Michael Thomas, Assistant Deputy Director, Specialized Services Division

Kelly Snow, Program Manager, BEP

Susana Bishop, Operations Manager, BEP

Leadership will give updates on DOR and BEP

Public Comment

**Break**

(2:30 p.m. – 2:45 p.m.)

**Item 3:** **Challenges Facing BEP Vendors**

(2:45 p.m. – 4:45 p.m.)

BEP Delegates and members of the public

Public Comment

##

**Adjourn**

The meeting will adjourn at 4:45 p.m.\*

This Meeting Notice and Agenda can also be accessed at the following website address: <http://www.dor.ca.gov/Calendar.html>; <https://www.dor.ca.gov/Home/CvpcMeetingArchive>

Supplemental Meeting materials will be available for public viewing at the meeting site and can also be requested in alternate format from the contact person listed below.

Questions or clarification on agenda topics can be made to the contact person listed below.

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials, and/or auxiliary aids/services to participate in the meeting can make their request to the contact person listed below by telephone or e-mail. The requests must be received seven (7) days prior to the meeting.

All agenda items are for information, discussion and/or action. All times are approximate and provided for general planning convenience only. Public comments are allowed at the end of each discussion topic and limited up to two (2) minutes per person. Additionally, public comments may only be on the most recent topic.

# Contact Person:

Jennifer Wilbon, Advisory Committee Analyst, DOR Specialized Services Division, jennifer.wilbon@dor.ca.gov. Phone: 916-558-5489.