**State of California**

**Health and Human Services Agency**

**Preferred Food Service Taskforce (PFST) Meeting**

**Wednesday, December 14, 2022**

**9:00 AM – 12:00 PM**

**In-person Meeting hosted by the**

**Department of Rehabilitation (DOR)**

**Zoom Link:**

**Teleconference Line: (877) 960-8987**

**Participant Passcode: 7865103**

Public Participation - Interested members of the public are invited to attend the meeting via Zoom or the conference line. To ensure all attendees can hear the committee members, and the audio coming through the speakers, those joining via Zoom are requested to mute by clicking the microphone icon at the bottom left of the screen or pressing Alt + A to toggle mute on/off. You can also mute your phone. If your phone does not have mute function, pressing \*6 will toggle mute on/off.

Agenda Times - Times are approximate and may be adjusted if pressing new business is brought to the attention of the PFST.

**Attendees Scheduled to Attend**

Sue Pelbath, Deputy Director, Specialized Services Division (SSD)

Michael Thomas, Assistant Deputy Director, Specialized Services Division (SSD)

Kelly Snow, Program Manager, Business Enterprise program (BEP)

Susanna Bishop, Operation Manager, Business Enterprises Program (BEP)

Emma Godinez, Southern BEP Field Manager

Colleen Bowden, Business Enterprise Consultant (BEC)

Harry Begian, Coordinator

Max Duarte, CVPC Chair

Michael Hatch, CVPC Vice Chair

Sandy Balani, CVPC Treasurer

Harry Beigan, CVPC Delegate

Willie Shoemaker, Member

**Agenda**

**Welcome and Introductions**

Michael Thomas, Assistant Deputy Director, SSD

Kelly Snow, Program Manager, BEP

Michael will welcome the attendees and state the purpose of continuation of the PFST meeting.

**The structure, function and purpose and objectives of the Preferred Food Service Taskforce.**

Harry Begian will provide a history of the PFST and its origin.

**Proper and Practical Procedures of PFST Discussions**

Harry Begian will lead a discussion on how the collaborative review and approval process should guarantee the accomplishment of objectives in a timely manner.

Public comment

**Future plans and objectives to be Addressed by PFST**

The PFST members will discuss the floor plan and prioritize the objectives that the department and vendors can pursue to ensure future success of the BEP program.

Public comment

**Open Forum**

Attendees have the opportunity to present their questions or comments and receive proper response from the PFST members.

Public comment

**Next Meeting**

Kelly Snow, Program Manager, BEP

Kelly will lead a discussion on the date of the next meeting as well possible items to include on the agenda.

Public comment

**Adjournment**

The meeting will adjourn at 12:00 PM.