**Youth Leadership Forum (YLF) Governance Committee**

**Meeting Minutes – DRAFT**

Wednesday, December 11, 2024

2:00 p.m. – 4:00 p.m.

Zoom Video and Teleconference

This meeting was held via teleconference within the meaning of Government Code Section 11123.5. Members can be in-person or virtual (V).

**Committee Members**: Dani Anderson (V), Benita Baines (V), Catherine Campisi (V), Danielle Hess (V), Charlie Kaplan (V), Michael Clay (V)

**CCEPD Staff Members:** Matt Baker (Posted location), Maria Aliferis-Gjerde, Zachariah Ford, Margaret Balistreri

**Members of the Public:** Giselle Sanchez, Henry, Lorena Murray

1. **Welcome and Introductions**

Chair Anderson began the meeting at 2:04 p.m.

1. **Approval of November 2024 Meeting Minutes**

Motion to approve (Kaplan/Hess) to approve meeting minutes. (Yes – 4 – Anderson, Campisi, Hess, and Kaplan); (No – 0); (Abstain votes –1 –

Clay); Motion passes 4-0-1.

1. **YLF 2025 Budget Updates**

Project Manager Baker shared the following YLF 2024 budget update.

* 107943.23 Pledge funding
* 329454.40 Budgeted Operational Cost for 2025
* State partners have been contacted for their continued support
* Volunteer stipends will not include travel
* Travel will still be separate for staff
* There have not been any additional changes currently.

Fingerprinting – last year was 8100 and this year is budgeted only 2500. That is because returning staff will not be charged a fee for returning staff members.

1. **YLF 2025 Planning**

Danielle Hess YLF 2025 Program Chair

For Capitol Day there will be a meeting to start conversations about planning with partners at DOR, DRC, and CFLIC.

The Week-at a Glance was shared with members

There are three different versions of what a capitol day could look like.

California Museum Tour

Capitol Tour

California State Archives Tour

Members agree that it’s more meaningful to spend more time at the Capitol.

Hess made a motion to move with the Capitol Activities version and Campisi seconded the motion.

Motion to approve (Hess/Campisi) the Capitol Activities version. (Yes – 6 – Anderson, Baines, Campisi, Clay, Hess, and Kaplan); (No – 0); (Abstain - 0

); Motion passes 6-0-0.

There was a brief discussion on speakers for large group sessions including potential speaker Tiffany Yu. Tiffany Yu speaking fees are beyond our budget but will follow up for potential reduced costs. Discussion also included reaching out the Rebecca Cokley who may be available and speaking rates are closer to our budget.

The newly formed Program Committee will continue to work on potential speakers and other items related to programming in the coming months.

1. **YLF 2025 Delegate Outreach and Marketing**

Project Manager Baker shared updates on 2025 Outreach.

The Delegate Application is out and open for applications. Emails for outreach have been distributed and the deadline to apply is February 28, 2025. Prior to the official announcement, six applications have already been received.

Chair Anderson suggested that we stress that there is no cost for the event when sending outreach and marketing materials and that it is displayed at beginning of emails rather than at the end.

1. **Agenda Items for Future Meetings**

No new items

1. **Public Comment**

No public comment.

1. **Adjourned at 2:35 p.m.**