**Youth Leadership Forum (YLF) Governance Committee**

**Meeting Minutes – DRAFT**

Wednesday, October 9, 2024

2:00 p.m. – 4:00 p.m.

Zoom Video and Teleconference

This meeting was held via teleconference within the meaning of Government Code Section 11123.5. Members can be in-person or virtual (V).

**Committee Members**: Kaplan/Hess motion to approve/second., Ashley Burrell (V), Danielle Hess (V), Michael Clay (V), and Charlie Kaplan (V)

**CCEPD Staff Members:** Maria Aliferis-Gjerde (V)Margaret Balistreri (V) and Matt Baker (Posted location)

1. **Welcome and Introductions**

YLF Project Manager Matt Baker will facilitate the meeting today and started with welcome and introductions at 2:03 p.m.

1. **Approval of September 2024 Meeting Minutes**

Motion to approve (Kaplan/Clay) to approve meeting minutes. (Yes –

4 –Burrell, Hess, Kaplan and Clay); (No – 0); (Abstain votes –0); Motion passes 4-0-0.

1. **YLF 2024/YLF 2025 Budget Updates**

YLF Project Manager Matt Baker

* 2024 budget:
* Pledged $345,135.92
* Operating expense $254,899.20
* Final funding awaiting from DDS and DSS
* Final expenses from audio/visual for editing still in process.
* Regional events happening this month
* Carryover balance of $33,750.92 – could be higher

Regional events – how will the funding be handled?

State partners have committed funding that can be used for regional events if YLF alumni participate.

There is additional funding for Sacramento YLF from Anthem.

2025 proposed budget

* Fully in person
* $309,654.40 planned budget
* Travel for volunteers will be now included in the stipends.
* Some people were spending more than others on travel and travel spending will be adjusted with stipends based on cost of travel.
* Storage unit was not being shown as the exact amount and has now been changed to reflect actual monthly/annual expense.
* Moving expense have been added since we now need to arrange for our own given DGS does not work on weekends.
1. **YLF 2025 Governance Workgroups/Membership Update**

Project Manager Baker and the Executive Officer have been holding meeting with YLF partners and gaining commitments for assistance and support for 2025. Most partners have agreed to provide more support to our efforts specifically related to student selection and staff selection.

1. **YLF 2025 Governance Planning**

Danielle Hess, YLF 2025 Programming Lead shares the current week at a glance draft with the group.

* American River Courtyard will be the main location with large group session at Riverview Hall.
* Bringing in small group staff an extra day early for additional training. Full staff will come on Sunday.
* Monday will be late check in and a light afternoon and evening schedule.
* Tuesday – Learning about disability culture and history and community. This day will have a few more activities. Speakers have not yet been confirmed. Concern about Alumni sharing being too long at 2 hours since that was a common issue for 2024. There will be more discussions on topics later.
* Wednesday – Discovering Resources to Reach our Goals

There are significant changes to this day including the campus tour and the luncheon. The tour will include the disability Cultural Center, Student Union and Campus Bookstore. Lunch will be at the Mentoring Luncheon since the students are already halfway there for the tour. Students will return by buses after the luncheon. By having things this way, it gives a break between the two traveling/outside activities days. The mentoring luncheon is not as it was traditionally as far as networking and by having it earlier in the week the alumni and staff are not as tired and more apt to participate in conversations.

* Thursday – Living Independently Day

Less active day

* Friday – Engaging in our Communities

Capitol Day will include Capitol steps with possible a California Museum tour, legislative visits and other activities due to construction ongoing at Capitol. There may be a cost for the Museum so that will need to be reviewed before making the final plan. State Archives is also a possibility.

* Saturday – Closing ceremonies/graduation check out and transportation
1. **Regional YLF Updates**

YLF Project Manager Matt Baker shared the Sacramento Regional YLF will be next week on October 19 and 20 and Los Angeles will be the following weekend.

1. **Agenda Items for Future Meetings**

Next meeting will focus on workbook, so any activity ideas or other input is welcome.

1. **Public Comment**

No public comment.

1. **Adjourned at 2:55 p.m.**