**Youth Leadership Forum (YLF) Governance Committee**

**Meeting Minutes – DRAFT**

Wednesday, April 10, 2024

2:00 p.m. – 4:00 p.m.

Zoom Video and Teleconference

This meeting was held via teleconference within the meaning of Government Code Section 11123.5. Members can be in-person or virtual (V).

**Committee Members**: Dani Anderson (V), Benita Baines (V), Ashley Burrell (V), Catherine Campisi (V), Danielle Hess (V), Charlie Kaplan (V), and Blair Webb (Virtual with Aide present)

**CCEPD Staff Members:** Margaret Balistreri (In Person) and Matt Baker (V)

1. **Welcome and Introductions**

Chair Anderson began the meeting at 2:02 p.m.

1. **Approval of March 2024 Meeting Minutes**

Motion to approve (Hess/Kaplan) to approve meeting minutes. (Yes – 6 Anderson, Burrell, Baines, Hess, Kaplan, Webb); (No – 0); (Abstain votes – 1 Campisi); Motion passes 6-0-1.

1. **YLF 2023/2024 Budget Updates**

Project Manager Baker gave current budget updates:

* Current estimate pledged $272,052 and operating cost is $273,052.
* DOR has confirmed support for all delegates connected to DOR at $4,987 per delegates. 42 of the selected 50 delegates are currently enrolled in DOR Student Services with more enrollments pending. Delegates not yet enrolled in DOR Services are provided information about DOR services and how to get connected if interested in enrolling.
* Potential $20,000 from CDE is currently pending. Will have more information hopefully in May.
* Requests from Sutter and Elevance are still moving forward but not yet finalized. Northrup Grumman was contacted and checking to see if they already gave donations for 2024.
1. **YLF 2024**

Project Manager Baker went over the following planning for YLF 2024:

Student Outreach and Marketing

* Sent confirmations to 50 delegates.
* Waiting on delegates to return all required forms and documents.
* If they do not return by deadline they will potentially be dropped and delegates from the waitlist will be added.

Volunteer Staff Outreach and Marketing

* Staff Interviews have wrapped. Selections will be finalized next week.
* Additional outreach for Night Security and Transportation Volunteers needed.

Week-At-A-Glance

Mentoring Luncheon –

* Jay Luke Wood potentially doing introductions but not yet heard back.
* Jenny Robert (Alumna), Kyla Aquino-Irving (Alumna) confirmed.
* Gina Semenza (Alumna) confirmed a taped message about Catherine Kelly Baird.
* Transportation to the luncheon will be assisted by paratransit.

Resource Fair

* Will be hosted at Alumni Center right before the CKB Mentoring Luncheon.
* Member Webb and Member Vallin will take lead on the effort coordinating exhibitors.

Day 5 – Capitol Day

* Eric Harris (DRC) confirmed to speak on the Capitol steps.
* Lunch at the Secretary of State Cafeteria.
* Sarah Goodman, Sarah Meza, and Allie Cannington (Alumna) confirmed speakers on the panel along with Russell Dawson Rawlings (CFILC) moderating.

Day 6 – Closing session and graduation:

* Potential speakers: Taylor Winchell (CCEPD Chair), and Christine Burke (Alumna and Miss Wheelchair 2022)
* Find an additional speaker for the recap of the week.
* Members are asked for questions, suggestions, and ideas for anything that might need to be remove or added.

Delegate Workbook –

* If there are no comments or additional input, the workbook will move on as it is.
* There may be an opportunity to have a few iPads available loaded with screen reader technology for students so need the final digital format is accessible and fillable for an iPad.
1. **Regional YLF Updates**

Project Manager Baker shared updates on Regional YLFs:

* Sacramento is planning second event in October at Sacramento City College and a potential event just north of Sacramento.
* San Diego will happen in June.
* Los Angeles is working on an even for October also.
* Conversations in the fall for additional areas for events in 2025 such as Ventura and Riverside/San Bernardino
1. **Agenda Items for Future Meetings**

No new agenda items.

1. **Public Comment**

Public member interested in assisting with the LA Regional event.

1. **Adjourned at 2:31 p.m.**