**California Committee on Employment of People with Disabilities (CCEPD)**

**Employment and Training Subcommittee**

**MEETING MINUTES - DRAFT**

Tuesday February 20, 2024

Meeting held through Zoom

*This meeting was being held via teleconference within the meaning of Government Code Section 11123.5.*

**Subcommittee Members:** Michael Clay (Virtual), Jennifer Fischer (Virtual), Jennifer Fuls (Virtual), Tania Morawiec (Virtual), Michelle O’Camb (Virtual), Kayla Prusia (Virtual), Paula Tobler (Virtual)

**CCEPD Staff:** Maria Aliferis-Gjerde (In Person), Zak Ford (In Person)

1. **Welcome and Introductions.**

The meeting began at 2:06 p.m. and a quorum was established.

**2) Election of subcommittee Chair and Vice Chair.**

Ford informed members that there is a need for a Chair and Vice Chair for the subcommittee. Anyone interested in either position can let him know. Ideally, the positions will be filled at the next meeting.

1. **Discussion on Plan for First 2024 CCEPD Best Practices Webinar**

Ford referenced the November best practices webinar and how the CCEPD’s goal for 2024 is to conduct multiple webinars with more focus on best practices topics. Members were asked for input and insights on next steps.

There was no new feedback at this time and the overview document was summarized for members again with additional notes added from last meeting including:

* Focus on accessibility and accommodations for first webinar.
* Utilize guest speakers using best practices.
* Testimonials from people with disabilities
* Audience should be workforce partners with an emphasis on local workforce development areas.
* Outreach needed to attract targeted audiences.
* Message inclusive of hybrid work environments and webinars no longer than thirty minutes to an hour.

Members brought up the possibility of assisting other partner organizations with existing webinars and providing guidance based on our best practices work.

Member Morawiec referenced the possibility of assisting with a series of webinars and trainings she’s involved with.

Question/comments on original webinar plan content:

* There was a recent DOR training on accessibility and accommodations. How will we differentiate and build on that for our webinar? How can we look at how local areas have implemented those best practices for accessibility and accommodations.
* It may be possible to do a presentation from DOR with a consolidated view followed immediately by information on implementation and best practices as applied to workforce.
* There could be prerecorded testimonials along with written testimonials which would give the committee more control.

At this point March will not work to put a webinar together so we can look at April.

Additional questions/comments:

* In the state plan there is mention of webinar trainings also.
* Is there interest in adding apprenticeships to webinars? This can be explored and could be part of future webinars.
* Target some systems for co-enrollment and give next steps on what to target.
1. **Update on Comment Letter on 2024-27 California Unified Strategic Workforce Development Plan**

This is just an informational item, as the CCEPD’s comment letter needed to be submitted prior to the meeting. There were similar concerns as with the last plan. There is a little more reference to people with disabilities in Title I and references in other titles, but most references are still focused on Tile IV. The CCEPD would have liked to see more services for people with disabilities referenced beyond Title IV.

There is push for workforce boards to talk about more than just strategies for individuals but for other things like competitive integrated employment, creative retention strategies, including multiple disabilities including intellectual developmental disabilities.

* When conducting the best practices work previously, the CCEPD found some local workforce areas understood competitive integrated employment, and some did not.
* There is a need for more understanding of behavioral health and intellectual developmental disabilities.
* Figuring out true data in California is important, which often seems to be defined differently than national data.
* State Plan did highlight some best practices that local workforce areas were using.

The CCEPD website was recently updated. There is a resource page that includes toolkits, comment letters and some of the other work we have done.

1. **Update on California’s Master Plan for Career Education**

There is not much to update except some core concepts that were included in the information sent to members prior to the meeting. There was a link to the website that is being maintained for the Master Plan for Career Education development. The current focus is regional workshop meetings that are starting within the next few weeks.

The CCEPD will also monitor the separate Master Plan for Developmental Services for any employment issues.

Ford will keep members informed on the development of the Master Plan for Career Education.

1. **Agenda Items for Future Meetings**

Members indicated third Tuesdays at 2 p.m. works for them and raised the following agenda items:

* Master Plan that Developmental Services
* Webinar for accessibility and accommodations
* Master Plan for Career Education
* Election of Chair and Vice Chair
1. **Public Comment**

A counselor for the blind and visually impaired commented that there is a need for systems to work together more closely to ensure services and funds are received by those that need them most.

1. **Adjournment**

The meeting adjourned at 3:15 p.m.