**California Committee on Employment of People with Disabilities (CCEPD)**

**Employment and Training Subcommittee**

**MEETING MINUTES - DRAFT**

Tuesday, April 16, 2024

Meeting held through Zoom

*This meeting was being held via teleconference within the meaning of Government Code Section 11123.5.*

**Subcommittee Members:** Anisa Escobedo (Virtual), Jennifer Fischer (Virtual), Michelle O’Camb (Virtual), Kayla Prusia (Virtual), Paula Tobler (Virtual), Sarah Turner (Virtual)

1. **Welcome and Introductions**

The meeting began at 2:06 p.m. and a quorum was established.

**2) Approval of March Meeting Minutes**

Motion/Second (Tobler/Fischer) to approve. Motion passed on 5-0-0 vote.

(Yes votes – 5: Escobedo, Fisher, O’Camb, Prusia, Tobler); (No votes - 0);

(Abstain votes - 0).

1. **Updates on DOR’s Disability Access Services Trainings**

Handley gave a summary of Disability Access Services (DAS) and their role.

* Provide physical, digital, and communication access expertise.
* Provide technical assistance to state and local government.
* Offer training classes/workshops/events/consultation.
* Have a broad amount of resources available and information to share.
* Transitioned trainings to CalLearns.

The following free webinars are available to the public:

* Teach about disability awareness and etiquette
* Practical solutions to reasonable accommodations
* Service dogs
* Mental health
* 7 steps to digital accessibility
* Disability hiring and apprenticeships

Those interested in more information on trainings can sign up for emails at the <https://www.dor.ca.gov/Home/DasTrainings> website.

There are also custom trainings available.

Questions:

* Is Cal Learns available to everyone? Yes, the webinars are available to most government employees, up to 500 spots per webinar. No account is necessary. <https://www.calhr.ca.gov/Training/Pages/calhr-statewide-training-guidelines.aspx>
* What other trainings are planned? There are plans for DAS to offer their own webinars on topics such as mental health, neurodiversity, service dogs, and disability hiring.
* Are there any recorded trainings or any planned on adaptive or assistive technology updating? There is currently nothing offered and there is not a specialized person in this area in DAS. There is an assistive technology unit in our division at DOR.
* Are of the trainings recorded for ongoing access or reference? There are not any recorded currently. Recordings would have to be made accessible and that is something they are currently working on.
* DAS would welcome hearing from people with learned experiences.

1. **Follow up discussion on 2024 Subcommittee Priorities**

Staff member Ford next gave an overview of some upcoming items with input from the Executive Officer.

* Master Plan for Career Education and discussion on concepts
  + Starting to hold meetings with stakeholder to get input. We were not able to attend the first meeting and there is another meeting on May 15 as a virtual option. It is encouraged that people attend the meeting to listen and view from a disability lens. <https://careereducation.gov.ca.gov/master-plan-engage/>
* Best Practices Work
  + The original webinar plan has changed and now the CCEPD is working on partnering for webinar creations. Working more on the business-related end of employment and entrepreneurship.
* Self-Employment
  + This will also align with the webinars to be developed. To obtain assistance through DOR, participants need to be DOR clients and help put together a business plan for evaluation and support. The Blind Enterprise has an option to set up clients who are blind with businesses that help support the state. Toolkits are available to assist in starting businesses also.
  + It would be good to have resources. Many people would have trouble putting together a business plan that would make it to final approval.
  + Member Escobedo offered that she has the skills of helping to put together business plans.
  + It would be interesting to have a speaker to find out everything that is included in the service and how deep requirements such as tax and licensing are included. Legal structure is an important point also.
  + Gig work should also be considered for requirements.
  + DOR does have clients such as social media influencers.
* Look for speakers on inclusive design for disability inclusion.
* DOL’s Disability Inclusion in Very Small Businesses Online Dialogue
  + Looking for input from people with disabilities by May 6th for micro-enterprises and small businesses and how it impacts people with disabilities.
* LPA work will continue
* Master Plan for Developmental Services
  + There will be a virtual meeting available for people to attend next Wednesday afternoon, April 24. The CCEPD is reaching out for a presentation at Full Committee in May from Master Plan for Developmental Services staff.
* WIOA is being monitored as the legislation is starting to move.

1. **Agenda Items for Future Meetings**

* Follow up with DOR’s Self Employment Program to attend and present.
* Universal design for culture and disability inclusion.
* Best practices from Meristem on people with disabilities working

1. **Public Comment**

There were no public comments.

1. **Adjournment**

The meeting adjourned at 3:24 p.m.