**California Committee on Employment of People with Disabilities (CCEPD)**

**Executive Committee Meeting Minutes- DRAFT**

June 30, 2023

**CCEPD Members (By Video Conference):** Ana Acton, Jennifer Fischer, Roy Kim, Taylor Winchell, and Anita Wright

1. **Welcome and Introductions**

Meeting began at 2:05 p.m. and quorum was established.

1. **Approval of March 2023 Executive Committee Meeting Minutes**

It was moved/seconded (Wright/Kim) to approve the March meeting minutes. Motion was approved by a 5-0-0 vote. (Yes – 5, Acton, Fischer, Kim, Winchell, and Wright) (No – 0); (Abstain – 0)

1. **Approval of August Full Committee Topics**

Executive Officer discussed topics for the August meeting:

* Discussed hybrid meeting and including an icebreaker.
* Discussed national expert available to talk with CCEPD to discuss competitive integrated employment.
* Discussed artificial intelligence (AI) as a topic. Members were interested in the following areas: local workforce level – integration of AI in service delivery, how AI is used in employment practices, assistive technology, and any California discussions.
* Discussed how legislative updates can be included if there is enough time.
* Discussed when the updated WIOA State Plan will be updated.

1. **Discuss Meeting Rules Document**

Executive Officer presented the meeting rules document and need. Document will be reviewed in September and adopted. Feedback to the document included:

* Changing language of engagement and use of Zoom.
* Include language regarding conflict of interest and financial gain.
* Include language on how invited guests provide information and appropriate behavior.
* Discussed the need for conversations to be centered on policy recommendations and fine line of advocacy.

1. **NDEAM**

Executive Officer discussed some ideas for NDEAM. Members agreed to send toolkit out during NDEAM month and develop a training based on the toolkit for later this year. Record the training and post it on the website.

1. **Project Updates**

The following project updates were provided to Members.

* Two Regional YLF events will occur during NDEAM, one in Sacramento and one in Los Angeles.
* Candidates for two vacancies will be interviewed in August. There are four candidates. There are members who will be reappointed as well.
* Benefits Planning Cross-Advisory Workgroup has been meeting monthly. In July, there will be a panel on transition aged youth. In June, there was a panel of people with lived experiences. Meetings have been informative. Executive Officer has met with States of Michigan and Minnesota on their benefits planning models.
* Discussed prior benefits planning recommendations and how they are not being moved; discussion centered on how to incorporate some of them into broader recommendations.
* Best practices policy recommendations will be submitted to Full Committee for approval.
* Discussed Bagley-Keene Open Meeting Act and the need for meeting locations and status of legislation, Senate Bill 544.

1. **2023 Youth Leadership Forum (YLF) Updates**

YLF is only 13 days away. Project Manager Baker provided following updates:

* The staff training is completed. 40% of staff are alumni and 70% are people with disabilities.
* There are 33 delegates attending.
* Two Pre-YLF mixers were developed for delegates and parents to answer questions and a brief overview of the program.
* All logistics are going well, but making some alternate plans in case it is needed.
* Estimated cost is $169,221 and there is $198,975 in pledged funding giving us an overage.
* Contract language is being developed for the partnership with Friends, DOR and CCEPD for a more formal agreement.
* YLF 2.1 concept is becoming a reality with the two regional events in October and the Sacramento online applications will be live.

1. **Agenda Items for Future Meetings**

No further items mentioned.

1. **Public Comment**

No public comments.

Adjournment was at 3:08 p.m.