**Youth Leadership Forum (YLF)**

**Program Workgroup**

**Meeting Minutes - DRAFT**

Friday February 10, 2023

2:15 – 4:15 p.m.

**Workgroup Members:** Danielle Hess, and Robert Sifuentes

**CCEPD Staff:** Maria Aliferis-Gjerde**,** Margaret Balistreri, Matt Baker, andZachariah Ford

**Members of the public:** none

1. **Welcome and Introductions**

Chair Hess called the meeting to order at 2:27 p.m. and announced that Matt Baker is now the new YLF Program Manager.

1. **Approval of January 2023, Meeting Minutes**

It was moved/seconded (Hess/Sifuentes) to approve the January 2023, meeting minutes. Motion was approved by a 2-0-0 vote. (Yes: Hess, Sifuentes), (No: none), (Abstain: none).

1. **2023 YLF Planning**

Chair Hess began the review of the following:

Review Week-At-A-Glance

* The daily program was reviewed.
* Three virtual days followed by three in person days
* The structure has no changes currently.
* It’s suggested to move Crip Camp to the in-person event. The first day can be shortened to not wear out the students.
* Given programming will take place in one dorm this year as opposed to two like in 2019, programming breaks can go back to 15 minutes instead of 30 minutes to allow for traveling between dorms.
* It was suggested to make the large group on Tuesday longer or swap large group with small group and the group decided to switch.
* Resource fair will be further discussed in late April early May.
* Final day is packed with activities
* Luncheon will be either Hyatt or Sheraton and should be clear by next meeting.
* Capitol tours may be swapped with legislative visits and no activities scheduled for after the luncheon.
* Possible move the group picture from steps to inside legislative and move speakers to the luncheon.

Program and Logistics Work Plan

* Have not heard back from Fred
* Have not heard back from gift bags
* Will be meeting with EDD next week for any tasks, they will help with movers and capitol visit. There will not be a person on site.

CKB Networking Luncheon Workgroup Update

* Hyatt or Sheraton as was already discussed

Capitol Day

* This was discussed a bit already and will finalize later once we have more information on the luncheon location and do a site visit of the capitol to assess construction.
1. **Agenda Items for Future Meetings**

YLF Speakers

Program Manager Baker asked the group if LaJuana Thompson and Jen Harris can be included in future Program meetings and have program assist with the luncheon. The group agrees.

1. **Public Comment**

There were no public comments.

1. **Adjournment**

Meeting was adjourned at 3:06 p.m.