**Youth Leadership Forum (YLF) Governance Committee**

**MEETING NOTICE AND AGENDA**

Wednesday, September 13, 2023

2:00 – 4:00 p.m.

**Public Participation Options**

**In-Person:** Department of Rehabilitation Central Office, Room 301, Sacramento, CA 95814

**Video Conference Link:** [Zoom](https://dor-ca-gov.zoom.us/j/81819452872?pwd=Z05lZkdPZ1pUL2szS29PWWY4d3p0QT09)

Meeting ID: 818 1945 2872

Passcode: QSh6cKq+

**Teleconference:** (408)638-0968

Meeting ID: 818 1945 2872

Passcode: 77556153

**Email Public Comments:** [YLF@dor.ca.gov](mailto:YLF@dor.ca.gov)

1. **Welcome and Introductions 2:00 p.m.**

Danielle Hess, Chair

1. **Approval of April 2023 Meeting Minutes (Act and Discuss)**

Danielle Hess, Chair

1. **Approval of May 2023 Meeting Minutes (Act and Discuss)**

Danielle Hess, Chair

1. **Approval of June 2023 Meeting Minutes (Act and Discuss)**

Danielle Hess, Chair

1. **2023 YLF Budget Updates**

Matt Baker, YLF Project Manager

1. **2023 YLF Debrief and Lessons Learned**

Matt Baker, YLF Project Manager

1. **2023 YLF Delegate and Staff Survey Responses**

Zak Ford, CCEPD Staff Member

1. **2023 YLF Annual Report**

Zak Ford, CCEPD Staff Member

1. **2024 YLF Planning Structure (Act and Discuss)**

Matt Baker, YLF Project Manager

1. 2024 Governance Committee Structure and Membership
2. 2024 YLF Governance Committee Chair
3. **Approval of 2024 YLF Format and Next Steps (Act and Discuss)**

Matt Baker, YLF Project Manager

1. 2024 Proposed Budget
2. 2024 Proposed Week-At-A-Glance
3. 2024 Student Outreach and Marketing
4. **YLF 2.1 and Regional YLF Updates**

Matt Baker, YLF Project Manager

1. **Agenda Items for Future Meetings**

2024 YLF Governance Committee Chair

1. **Public Comment**

2024 YLF Governance Committee Chair

1. **Adjourn\* 4:00 p.m.**

2024 YLF Governance Committee Chair

\* The meeting will adjourn upon completion of agenda.

**MEETING MATERIALS:** This meeting notice and agenda and other supplemental materials may also be accessed on [the website](http://www.dor.ca.gov/Home/Ccepd), located on the Advisory Committee Calendar. All times indicated, and order of business is approximate and subject to change on the day of the noticed meeting. The meeting will adjourn upon completion of the agenda. Interested members of the public may use the teleconference number and video conference link provided to listen to the meeting and/or provide public comment. The YLF Governance Committee is not responsible for unforeseen technical difficulties that may occur and is not obligated to postpone or delay its meeting in the event of unforeseen technical difficulties with the teleconference line and video conference.

**OTHER IN-PERSON LOCATIONS:**

* Department of Rehabilitation (Long Beach), 4300 Long Beach Blvd, Long Beach, CA 90807
* Department of Rehabilitation (Norwalk), 12501 East Imperial Hwy, Suite 140, Norwalk, CA 90650
* California State Independent Living Council, 1300 Ethan Way, Suite 110, Sacramento, CA 95823
* 7718 Olive St, Fair Oaks, CA 95628

**PUBLIC COMMENT:** Public comments on matters not on the agenda is taken at the end of the meeting and members of public can make comments on agenda items prior to any vote of the committee. Depending on the number of individuals wishing to address the committee, public comment may be limited to three minutes per person. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes unless they utilize simultaneous translation equipment. The YLF Governance Committee is precluded from discussing matters not on the agenda; however, YLF members may ask questions for clarification purposes.

**REASONABLE ACCOMMODATIONS:** If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, please email [Margaret.Balistreri@dor.ca.gov](mailto:Margaret.Balistreri@dor.ca.gov) five days prior to the meeting.Any requests received after this date will be given consideration, but logistical constraints may not allow for their fulfillment.