**Youth Leadership Forum (YLF) Governance Committee**

**MEETING NOTICE AND AGENDA**

Wednesday, October 11, 2023

2:00 – 4:00 p.m.

**Video Conference Link:** [Zoom](https://dor-ca-gov.zoom.us/j/81819452872?pwd=Z05lZkdPZ1pUL2szS29PWWY4d3p0QT09)

**Meeting ID:** 818 1945 2872

**Passcode:** QSh6cKq+

**Teleconference:** (408)638-0968

**Meeting ID:** 818 1945 2872

**Passcode:** 77556153

*Note: Best used with Google Chrome, Firefox, Safari, Microsoft*

*Edge or Internet Explorer 10 or higher to connect with the video conference.*

**To access the teleconference via the California Relay Service, Dial 711**

1. **Welcome and Introductions 2:00 p.m.**

Danielle Hess, Chair

1. **Approval of April 2023 Meeting Minutes (Act and Discuss)**

Danielle Hess, Chair

1. **Approval of May 2023 Meeting Minutes (Act and Discuss)**

Danielle Hess, Chair

1. **Approval of June 2023 Meeting Minutes (Act and Discuss)**

Danielle Hess, Chair

1. **Approval of September 2023 Meeting Minutes (Act and Discuss)**

Danielle Hess, Chair

1. **Confirmation of YLF 2024 Governance Chair and Members (Act and Discuss)**

Danielle Hess, Chair

Matt Baker, YLF Project Manager

1. **YLF 2023 Budget Updates**

Matt Baker, YLF Project Manager

1. **Approval of YLF 2024 Format and Next Steps (Act and Discuss)**

 Matt Baker, YLF Project Manager

1. 2024 Proposed Budget
2. 2024 Proposed Week-At-A-Glance
3. Speakers and Presenters
4. **YLF 2.1 and Regional YLF Updates**

 Matt Baker, YLF Project Manager

1. **Agenda Items for Future Meetings**

 2024 YLF Governance Chair

1. **Public Comment**

 2024 YLF Governance Chair

1. **Adjourn\* 4:00 p.m.**

 2024 YLF Governance Chair

\* The meeting will adjourn upon completion of agenda.

**MEETING MATERIALS:** This meeting notice and agenda and other supplemental materials may also be accessed on [the website](http://www.dor.ca.gov/Home/Ccepd), located on the Advisory Committee Calendar. All times indicated, and order of business is approximate and subject to change on the day of the noticed meeting. The meeting will adjourn upon completion of the agenda. Interested members of the public may use the teleconference number and video conference link provided to listen to the meeting and/or provide public comment. The YLF Governance Committee is not responsible for unforeseen technical difficulties that may occur and is not obligated to postpone or delay its meeting in the event of unforeseen technical difficulties with the teleconference line and video conference.

**PUBLIC COMMENT:** Public comments on matters not on the agenda is taken at the end of the meeting and members of public can make comments on agenda items prior to any vote of the committee. Depending on the number of individuals wishing to address the committee, public comment may be limited to three minutes per person. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes unless they utilize simultaneous translation equipment. If you are unable to attend the meeting and wish to submit public comment, please send them to YLF@dor.ca.gov five days prior to the meeting. The YLF Governance Committee is precluded from discussing matters not on the agenda; however, YLF members may ask questions for clarification purposes.

**REASONABLE ACCOMMODATIONS:** If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, please email Margaret.Balistreri@dor.ca.gov five days prior to the meeting.Any requests received after this date will be given consideration, but logistical constraints may not allow for their fulfillment.