**CCEPD FULL COMMITTEE MEETING MINUTES (DRAFT)**

Thursday, November 3, 2022

**CCEPD Members:** Ana Acton, Kerry Chang, Robert Fried, Lisa Hayes, Roy Kim, Aparna Kommineni, Damian Ladd, Michael Luna, Kimberlee Meyer, Robert Sifuentes, and Anita Wright

**CCEPD Staff:** Maria Aliferis-Gjerde, Margaret Balistreri, Zachariah Ford, and Daniel Gounder

**Members of the Public:**  Patrick Smith and Karol Swartzlander

**1. Welcome and Introductions**

Meeting began at 9:06 a.m. and a quorum was met. It was announced that Daniel Gounder has taken another position and will leave his post as the YLF Program Manager. Additionally, the Executive Officer ran the meeting until the election because Vice-Chair Taylor Winchell was unable to participate and called in sick.

**2. Approval of August 2022 CCEPD Full Committee Meeting Minutes**

Motion: It was moved/seconded (Sifuentes/Meyer) to approve the August meeting minutes. (Yes – 8, Acton, Fried, Hayes, Kommineni, Ladd, Luna, Meyer, Sifuentes,): (No – None); (Abstain – None). Motion passed on 8-0-0 vote.

**3. Election of Chair and Vice-Chair**

Executive Officer Aliferis-Gjerde announced the resignation of April Dawson as Chair, the nomination of Vice-Chair Taylor Winchell as Chair, and nomination of Member Roy Kim as Vice-Chair. Motion: It was moved/seconded (Ladd/Sifuentes) to elect Taylor Winchell as Chair and Roy Kim as Vice-Chair. (Yes – 10, Acton, Chang, Fried, Hayes, Kommineni, Ladd, Luna, Meyer, Sifuentes, Wright): (No – None); (Abstain – None). Motion passed on 10-0-0 vote.

**4. Approval of Mission, Vision, and Guiding Principles**

Newly elected Vice-Chair Kim provided background on the Mission, Vision, and Guiding Principles. Members discussed the Mission, Vision, And Guiding Principles.

Members gave the following feedback for the Mission Statement:

* Suggestion to add “systems and processes.”
* Suggestion to add “implementation efforts.”
* There was agreement to add the above words and allow the Executive Committee to make further recommendations.

Members gave the following feedback for the Vision Statement:

* Discussion on what our vision should be, and it is increasing employment for people with disabilities.
* Liked highlighting the “experience, talent, skill and value” in the sentences.
* Members changed the sentence to read as follows:

“Through equitable access to services and employment, people with disabilities bring diversity, experience, talent, skill and value to California’s workforce and communities.”

There was agreement that this should be the vision for CCEPD.

Members made minimal changes to the guiding principles. There were some wording changes to Guiding Principles, which were captured by the Executive Officer.

Members agreed to make changes and review them at next Full Committee meeting.

**5. Discussions of Issues for 2023**

Members discussed which issues should be followed in 2023. Members made the following suggestions:

* Follow equity conversations. Discussion occurred on how inclusion and disability should be a part of the conversations.
* Employment Development Department grants to be released regarding people with disabilities.
* Department of Rehabilitation’s initiative to provide funds to businesses.
* Managing benefits and employment and transitioning to employment are still important.
* Department of Developmental Services has released funds for various disability related programs.
* Managing benefits is also an issue for older adults. Discussion centered on how people with disabilities are older and don’t have enough to provide for their care in retirement.

**6.** **YLF 2.1 Concept, Regional Events and 2023 YLF Update and Approval**

Executive Officer Aliferis-Gjerde provided an update on the YLF 2.1 Concept, Regional YLFs, and the 2023 YLF.

* A YLF 2.1 Concept was submitted to Lead Departments and there have been meetings held. From initial conversations, the new model will be implemented in 2024.
* 5 local areas were approached to develop local YLFs. Executive Officer is working with three local areas: Los Angeles, Sacramento, and San Diego. Discussed who the local partners are and when regional YLFs will be held.
* Discussed how many youths participated in 2022 (12). Requested members share information for 2023 YLF.
* Discussed 2023 will be a hybrid YLF with some virtual programming and some in-person programming. Budget is estimated for 40 students.

Members discussed the need for more participation and concerns whether the program is relevant for youth. Need more youth to be engaged in planning and implementation.

**7.** **Joint Committee Best Practices Update**

Staff Member Ford provided an overview of the discussions with local workforce development boards. The Joint Subcommittee will develop a best practices toolkit and policy recommendations. The work will continue in 2023. Discussions centered on Regional Center clients and interactions with local workforce development boards, need for long-term funding, metrics to be better aligned, and continued issues with benefits planning.

**8. Approval of Comment Letter for State Plan for Career Technical Education.**

Staff Member Ford provided an overview of the comment letter and background on this project.

Motion: It was moved/seconded (Hayes/Sifuentes) to approve the comment letter. (Yes – 9, Chang, Fried, Hayes, Kommineni, Ladd, Luna, Meyer, Sifuentes, Wright); (No – None); (Abstain – None). Motion passed on 9-0-0 vote.

**9. Approval of CCEPD Annual Report**

There was a quick overview of the CCEPD Annual Report. Members were asked to approve the report and allow the Chair and Executive Officer to make final editing.

Motion: It was moved/seconded (Sifuentes/Luna) to approve the report and allow for editing by Chair and Executive Officer. (Yes – 9, Chang, Fried, Hayes, Kommineni, Ladd, Luna, Meyer, Sifuentes, Wright): (No – None); (Abstain – None). Motion passed on 9-0-0 vote.

**10. 2023 CCEPD Calendar**

Executive Officer Aliferis-Gjerde provided an overview of meeting dates. Members discussed changes to Bagley-Keene Open Meeting Act and having one in-person meeting.

**11. Agenda Items for Future Meetings**

No items were suggested.

**12. Public Comment**

There was an invitation to attend a meeting of the California Commission on Aging, and discussion of partnership.

**13. Adjournment**

Meeting was adjourned at 11:44 a.m.