

**Post-Youth Leadership Forum (YLF) Activities Workgroup**

**Meeting Minutes – DRAFT**

Tuesday, February 8, 2022

3:00 p.m. – 4:00 p.m.

**Committee Members:** Matt Baker (YLF Community Partner/YLF Staff) and Ashley Burrell (Department of Rehabilitation: DOR)

**CCEPD Staff Members:** Maria Aliferis-Gjerde**,** Zachariah Ford and Daniel Gounder

**Members of the Public:** None

1. **Welcome and Introductions**

Co-chair Baker called the meeting to order at 3:04 p.m.

1. **Approval of January 11, 2022, Meeting Minutes**

Meeting minute approval was deferred due to lack of quorum.

1. **2022 Post-YLF Activities**

Co-chair Baker began discussion on workshop presenters.

Alumni Speaker Confirmations – Project Manager Gounder followed up with a financial representative who referred him to Community of Practice group which has members from different organizations who might be able to present on different topics.

It was suggested to contact the community colleges first to present on financial aid.

* June: National Exchange Program presenter is confirmed with Justin Harford
* August: Transitioning After High School presenter confirmation needed from Dayle McIntosh (Alan Cruz) and an alum.
* September: Work Experience and Career Development (general presentation to include breakouts for Science, Technology, Engineering and Mathematics: STEM)
* (The tentative Housing for People with Disabilities presentation is on hold until delegates are polled for interest at the June workshop or at YLF in July.)
* October: Money Management presenter Mitchelle Pacleb to be confirmed.
* November: Apprenticeships/Internships presenter will be Department of Rehabilitation
* December: Financial Aid presentation to be done by community college if possible.
* The additional topics of Housing and College will be revisited and discussed later as well as be on polls.

Follow-up will be done with Member Mendoza to identify a student or alumni who have work experience, career development or STEM process experiences.

* STEM information is asked on the YLF application which can provide us interest from the applicants.

Member Burrell suggested keeping one general Work Experience and Career Development presentation to also include STEM.

Co-chair Baker suggested having breakout rooms that can be used to discuss STEM topics for those who are interested.

Recruitment Strategies for Alumni Participation - The group discussed incentive ideas so that the 2022 alumni participate in all or the majority of planned workshops.

Suggestions for participation –

* Career Credits will be explored.
* Possible digital badges to be put on resume.
* Gift cards are already an incentive that is used but can be given if they attend more workshops
* There could be an incentive for attending a certain percentage of events. Alumni can be polled as to what might make them interested.
* Participation certificates.
* An $250-$300 incentive for up to five people for those who attend all events and give a summary of their experiences that can also be shown to next year’s delegates to get them to attend.

The first five people that register could get a $10 gift card and an additional gift card for referring a friend.

Members will review these options at upcoming meetings to select best incentives to move forward with.

Methods for keeping track of participants was discussed briefly. The Zoom recording can be used to track who is asking questions. There is also a Zoom report available for registered participants which can also send reminders before the meeting. Workshop dates can also be sent as a sequence of meetings. The group agreed to conduct the next meeting using the Zoom registration feature to utilize how it works. This can then be used for workshop participant tracking.

1. **Agenda Items for Future Meetings**
* Updates on calendar confirming speakers
* Recruitment strategy incentives
* Testing Zoom registration
1. **Public Comment**

No members of the public attended the meeting.

1. **Adjourn**

Co-chair Baker adjourned the meeting at 3:53 p.m.